

NEIGHBOURHOOD PLANNING COMMITTEE
STEEPLE CLAYDON

Minutes of the meeting of the Steeple Claydon Neighbourhood Plan Team held on
14th December 2015 at the Library, Queen Catherine Road, Steeple Claydon, Buckingham
MK18 2PY

Present: Mr Paul Firth (In the Chair)
Mr Ian Millard
Mr John O'Dwyer
Mr Dave Jenner
Mr Chris Coombs
Ms Tonia Vincent
Mr Adam Graveley
Ms Julie Milne

1. Introduction

The meeting was opened at 7.35pm.

Review of Vision Paper and discussions at last meeting.

It was agreed that Tonia will call Jean Fox to clarify their position and will communicate her response to the Chairman to forward to the rest of the Group.

ACTION: TONIA VINCENT

It was suggested that there could be one person on the Parish Council that is responsible for keeping track and ensuring that the formal consultation responses required of the PC from time to time e.g. HS2 , VALP etc are commented on in a timely fashion by the nominated person/s. This 'watchdog' suggestion will be passed to the PC by Paul.

ACTION: PAUL FIRTH

The Chairman advised that he would be grateful if Chris could attend the next meeting of the North Bucks Planning Forum with him and Chris has agreed, subject to availability.

ACTION: CHRIS COOMBS

The Steering Group needs to ask AVDC to perform a Strategic Environmental Assessment (SEA).

ACTION: STEERING GROUP

The Outline Policy Scope and the Engagement Activities in Neil's Vision Paper were reviewed. Consequently the Steering Group agreed to create four groups. (Transport/roads was incorporated into housing.)

The 4 groups currently are as follows and include:

Environment Group

Adam Graveley, John O'Dwyer, Ian Millard and Paul Firth

Housing Group

Paul Firth (lead), Chris Coombs, Tonia Vincent and Julie Milne

Employment Group

Paul Firth (lead), Dave Jenner and Julie Milne

Community Assets Group

Betty Picknell, Paul Shaw , Chris Coombs and Paul Firth

It was agreed another member of the Parish Council should ideally join each group subject to their availability.

It was further agreed that an appendix be added to the SCNP to show the work done to date and the issues considered to this point. The outline information on the website will be reworded. Ian will work on this and circulate a draft to the rest of the Group for approval.

ACTION: IAN MILLARD

The Chairman will write a note for the forum, which will automatically tweet and send an alert to Steeple Claydon Forum on Facebook.

ACTION: PAUL FIRTH

It was agreed that key stakeholders that affect the NP relevant to the village will be approached. It is believed that the Engagement Activities proposed allows for other people outside of the Steering Group leading and/or involved in these groups.

A public invitation to join these groups will be added via the website and in the Steeple Claydon Newsletter, deadline permitting. Neil's Vision document will be made public along with an update on the engagement of RCOH. It will be made clear that this is an independent organisation.

ACTION: IAN MILLARD

A pre-planned list for the questionnaire will be created and addressed at these sub-meetings.

The target meeting will be 14th January 2016. It was agreed that there would be an overview meeting including the whole Steering Group and we would then split into the sub-groups.

The first meeting should take the form of an awareness session;

- Give an overview including the advice given so far
- Request for our needs
- Raise issues
- We then split into sub-groups and the lead of each group will run through the options.

ACTION: PAUL FIRTH

Photographs will be provided in the report of the land allocated as Green Spaces and that considered suitable for development. These will be added to the website, etc. and Adam will provide the draft wording, subject to the Steering group's approval, to accompany this.

ACTION: ADAM GRAVELEY

The Steering Group will write an open letter to all landowners. Advice for the wording will be sought from Neil Homer.

ACTION: PAUL FIRTH

The Steering Group will meet on 28th December 2015 at The Prince of Wales Public House to conduct a walk around the village to identify sites to be designated Green Spaces and sites suitable for development.

The meeting was closed at 9.45pm