



<p><b>Present:</b> Cllr Frank Mahon (in the Chair), Cllr Christopher Church, Cllr John Mitchell, Cllr Stephen Le Tissier Cllr Ivo Haest, Cllr Emily Myhill, Cllr Louis Myhill In attendance: Clerk, Cllr's and 08 members of the public. Livestreaming YouTube channel was off. Dictaphone on for Clerks record. The meeting was opened by Cllr Mahon at 19.30</p> <p>The Steeple Claydon Parish Council meeting was held in person at the Village Hall, MK18 2PY</p> <p>on Tuesday 03 September 2024 admission from 7.15pm onwards for a 7.30pm start. Members of the public are welcome to come along to see what the council is doing. There is a public participation session at the start of the meeting when the public are able to comment on the agenda items or ask the council questions about their activities. The agenda is published on the website and on the VH noticeboard on the Thursday before the meeting.</p> <p><u>QUESTIONS FOR PARISH COUNCIL</u> All questions from parishioners will need to be submitted to the Clerk before the meeting - cut off midday on the day of the meeting, details below. If you need any help or information from your PC, please contact the Proper Officer and Clerk to the Council; Ms Hannah Holmes <a href="mailto:clerk@steepleclaydonparishcouncil.gov.uk">clerk@steepleclaydonparishcouncil.gov.uk</a></p> <p><a href="http://www.steepleclaydonparishcouncil.gov.uk">www.steepleclaydonparishcouncil.gov.uk</a> Tel. 01296 534698. Part-time - School hours – Monday-Friday</p>	
<p><b>1. Welcome by Chairman</b> Cllr Mahon read aloud the following BMKALC GOOD PRACTICE NOTE:</p> <p>Council Meetings are formal meetings held in public but are not public meetings. Members of the public are welcome to join us but may only participate during Public Participation time. There is an overall time limit of 15 minutes for this segment. Multiple speakers for the same item may wish to select a single speaker or to edit their own contribution to ensure the maximum number of speakers can be accommodated. No single speaker may speak longer than 2 minutes. Points raised, but not on this evening's agenda, will not be addressed at this meeting but will be answered during the next working day or added to a future agenda as appropriate. Please be aware that this meeting may be recorded by any attendee exercising their legal right to do so. Please ensure that phones are set to silent during the meeting</p>	
<p><b>2. Apologies</b> To receive Councillor's apologies; None received</p>	
<p><b>3. Declarations of Interest</b> To receive declarations of interest and dispensations in respect of matters contained in this agenda; none</p>	
<p><b>4. Minutes</b> To approve and sign the minutes of the meeting held on 02 July 2024</p>	

<p>Matters arising from the minutes; None Cllr Mitchell proposed the July 24 draft minutes as a true and accurate description of the meeting, seconded by Cllr Haest – all councillors present <b>agreed</b>, so it was <b>resolved</b> to approve them.</p>	
<p>14. B. h. Buckingham Neighbourhood TVP team - possible event at Rec Ground Cllr Mahon proposed, and Council agreed to move this item up the agenda and invited PCSO's to speak, as PCSO Oliver Gill-Hammond and PCSO Matthew Sansom was able to attend and were also on duty. New skatepark and MUGA noted by PCSO as popular assets, they hoped to arrange an event at rec ground for local community benefit. Along lines of football match/stalls etc at the rec ground. Police could attend with a stall. Target group would be children and parents. One day event. Hope to hold it asap. How can PC help? PCSO asked PC to coordinate/organise the event. Happy to support with Flyers/Posters. Use of rec ground. But limited PC resources to organise an additional event this year. Budget? PSCO has no budget for this event. No people to arrange it. Event + PLI to be considered. PC have Fireworks event in November that they already organise. Possible formats discussed – 5 a side? Currently, no youth FC team in the village. Two adult FC's. The SCOWFC Charity team might be interested in helping. Cllr Mahon will speak to the OWFC. Also, Claydon FC might be interested? PC are all supportive and positive about this event. SC School might help? Buckingham Secondary – noted as a sports academy. Utilise Fireworks event for advertising – event volunteers wanted? Invited PCSO's to attend Fireworks event. JBull noted as he is a youth coach – DBS checks / H&amp;S / RA's / First Aid etc Spring next year suggested as a realistic date – daytime timings discussed.  PC to make some local introductions with PCSO to try and move it forwards.  Cllr Mahon thanked the Officers for their time and hopes that the event happens.</p>	
<p><b>5. Chairman's Comments</b> To receive a report on matters not on the agenda but of interest to the Council and Parish: a. Any update for the Parish from SCPC – b. Any update for the Parish from BC Cllr Mahon updated the mtg about LRS in the summer of 2025 – <b>Lane Rental Scheme</b> introduced – to do with road closures/ especially regarding utility companies works. Preference given to off peak times. To incentivise keeping the local roads, open as much as possible. HS2, EWR, the Mega prison, six solar farms all locally – all have a large impact on the local roads. <b>Enviromental Mitigation Fund</b> – £1M between; Charndon / Calvert Green / Twyford and S/C - 'EMF' currently has restraints in place. Note that no final design of the IMD has yet been released/agreed. This money runs out end of 2026. Twyford &amp; Charndon have spent most of their share, SC has spent £40K. Cllr Mahon asked can funds be extended to 2030? All local PCs would like the extension to 2030. Due to delays by HS2. Parishes to be represented at DFT – was told no, EMF legal fees to be paid by HS2. Flexibility of use of the fund was discussed – requested they remove 'mitigation' and change to 'enhancement for community benefit' – opens the scope for spend. Answer expected towards end of Oct 24. Works will need to be agreed by end of 2030 but works don't have to have started.</p>	
<p><b>6. Cllr Co-option</b> – whole Council – add to October agenda. Mr Stephen Proffitt has applied and was proposed by Cllr Church Seconded by Cllr Mitchell and all other Cllrs <b>agreed</b> so it was <b>RESOLVED</b> that he will now become a Cllr. All paperwork given to Cllr Proffitt and Declaration of Acceptance of Office signed and witnessed by Clerk</p>	

<p>Discussion followed of May 2025 PC elections, elections are called by BC and Cllrs will need to submit their applications direct to BC, PC elections will only happen if more applicants are received than there are Cllr spaces – SCPC has x9 Cllr positions. Elections can cost the Council between £3-5K. PCs are more unusual to have to hold elections than Town or County Councils.</p>	
<p><b>7. Public participation</b> - The meeting was closed by the Chair and public participation was <b>opened</b> at 20.02  P1 – Discussed local road closures – has emailed C.Cllr FM – Cllr FM had a CALMs mtg with HS2 on 03/09 - 66 responses on one Facebook post about Addison Road closed again until 15/10 - but Calvert Bridge closed until summer 2025. Now proposing closing Gawcott Road 15/10 to Feb 25 closure, unacceptable, as well as a diversion that is barely passable since it used as a diversion some months ago. Built bridge Charndon to Twyford that has to then have temporary traffic lights – unacceptable for residents. FM felt there was two choices – resurface diversion route on 15/10 what is plan B for Nov/Dec - due volume of traffic road may close as unsafe road – plan b is create a temporary road from FCC in Calvert – turn right Brackley Lane – go across field - come out on Addison Road. Question raised by P1 - Would the temporary road be gritted? Felt from BC responses before it won't.  Cllr Mahon pushed for gritting. Will chase for response.  P2 – Discussed the poor driving / parking illegally that is witnessed regularly at the primary school. Dangerous for the children. Very concerned. School cannot help – they have no power. They already put regular notes in newsletters. Drop off from 8.15am to 8.45am and school pick up are the worst times. Cllr Mahon will attend school at these times and share any relevant photos with BC Highways safety officers.  Public participation was <b>closed</b> by the Chair at <b>20.16</b> and the Parish Council meeting was re-opened.</p>	
<p><b>8. Clerk report</b> – hard copies passed out to Cllr's   Clerk noted has passed FILCA exams – Finance In Local Council Authorities.   <b>Appendix 1</b></p>	
<p><b>9. Action Point List</b> – to go through and update completed actions for the last month.  Cllrs were reminded by Clerk to check the To Do app regularly and to update when they have completed an action point.</p>	All Cllr's
<p><b>10. Neighbourhood Watch</b> – any update - none  PC <b>agreed</b> to leave on agenda going forwards</p>	
<p><b>11. Neighbourhood Plan Review</b> – any update - Cllr Haest/Clerk  PFirth allowed to speak – ONH info – Clerk has sent it onto Council. Positive progress in development of local plans. Offer communities the best chance of controlling events over the next few years. Suggest we hold a public meeting in October – to explain the process – give a list of possible actions from ONH – invite the village to join a team of people to join in on any proposed revisions.  Public meeting agreed and booked for: <b>Village Hall - Tuesday 15 October 7pm – 9pm</b></p>	
<p><b>12. Road Safety Strategy group;</b>  a. Update from working group – Cllr Haest/ Cllr Mahon  Top ten priorities for the village consultation consideration – date to follow  Village consultation early/mid-October – all day event at the hall with Cllr Haest. Date to follow.  HS2 road safety fund – application submitted for funding for speed bumps on Addison Road at the village entrance by new Coop.  Discussed want to Push 30mph sign further out of village. The clerk requested any related potential cost details for the precept wish list by November latest.  Cllr Haest reported that NER is faster and busier than Vicarage Lane according to current MVAS results.  The Community Speed Watch scheme is unfortunately not active at the moment.</p>	Cllr Haest

<p><b>13. Rosefield Solar Farm</b> – Cllr Mahon National Grid have said the current site equipment is obsolete; we need to build a new substation at the Rosefield solar farm site.  Keep on agenda for next month</p>	
<p><b>14. Working Groups Update on activities and recommendations:</b> <b>A. Finance:</b> <b>a. To approve the payments</b> listed in the finance run for the months of August and September Appendix 2 &amp; 3 Proposer Cllr Le Tissier and seconded by Cllr Mahon - all Cllr's present agreed so it was <b>RESOLVED</b> Cllr Mitchell to authorise BACS payments before Friday. Helping Hands vouchers and BC 'HH' £2K donation deadline discussed. Claydon magazines annual invoice has been queried by Clerk so on hold. <b>b. Update on Unity/Barclays/Lloyds bank</b> – Clerk / Cllr Mahon Chair paperwork – to be collected and submitted to the Bank. Cllr Mahon will get it for this Thursday <b>c. Scribe accounts update</b> – RFO / Cllr Mitchell We received a discounted quote to trial it for the rest of the financial year. RFO/NO and Cllr Mitchell felt we would precept for this and start from next financial year. <b>d. To note conclusion of Audit from PKFLittlejohn and confirm inspection period dates</b> – RFO PKFLittlejohn approved the SCPC 23/24 Audit as in accordance with Proper Practices with no other matters raised. Inspection dates <b>agreed</b> as Wednesday 04 September – Wednesday 02 October 2024 – by appointment only. £5 per copy of AGAR requested.</p>	Cllr Mahon
<p><b>B. Recreation Ground</b> <b>a. Report from Recreation Ground team:</b> none <b>b. Children's corner</b> – any updates; Corner re-opened on 19/07/24 <b>c. Matting upgrade</b> in children's corner – Clerk / Cllr E Myhill Draft brief given out at mtg to Cllr's. Quotes received were between £30+K-£50+K to remove/replace mulch currently in place. Cllrs asked for whole area in children's corner to be measured and quoted for. <b>d. Rota bounce repair</b> quote – Playdale manufacturer – Clerk To precept £1+K for it in 25/25 budget – cllrs <b>agreed</b> Cllr Le Tissier noted the MUGA – sand maintenance now due - Clerk to ask caretaker to action. Caretaker has the official play safe check list since July 24. <b>e. Signage</b> – review current notices – Clerk Current signs at rec compiled into document and do we want to remove /re-design/re-new signage – quotes and precept for? Dogs under close control discussed and also dog fouling. Rec Cllrs agreed to review signage and look to consolidate them – Clerk <b>f. New AED at Pavilion</b> – Clerk Clerk has submitted BCB application for half of AED funding – waiting to hear back Electricians quote and costs etc have been submitted. <b>g. Request for car boot sale in October by St Michaels Church</b> – Cllrs Weather dependant – two FC's playing over winter. Cannot risk the pitch? Is NER car park big enough to host? – clerk to reply and suggest NER car park? Check FC dates. <b>h. Buckingham Neighbourhood TVP team</b> - possible event at Rec Ground PCSO's were able to attend the PC mtg: Moved up agenda as <b>agreed</b> by whole Council Also discussed by Cllr E Myhill – the rec ground footpath to Nightingale Fold and the lack of street lights – Cllr Le Tissier will send on the relevant Bovis PA details – lights were to be there in original application;</p>	Clerk RFO Clerk – added to do app & spoke to Sam 10/09 Clerk Clerk – done 10/09 Done 17/09

<p>neither the lights nor the footpath materialised. PC retrospectively installed the footpath. Access to power discussed. Cllrs <b>agreed</b> they are happy for Cllr E Myhill to investigate further.</p>	
<p><b>C. Pavilion Project</b> a. Update from working group - WGMeeting only held last Friday; minutes sent out. Cllr L Myhill gave out a hard copy of the potential brief to Cllr's. To be discussed in the October PC mtg.</p>	
<p><b>D. Village Hall, Library &amp; Cottage</b> <b>a. Report from Village Hall team:</b> none <b>b. Any Library business:</b> new grey carpet tiles to be fitted next week 10/09 – Clerk to check <b>c. Cottage drainage issues</b> – all Cllr's Keep on next agenda <b>d. Village Hall roof repair update</b> – in Library &amp; Kitchen – Clerk / Cllr Mahon / Cllr L Myhill Scaffolding provisional start date of 19/09 work start w/c 23/09 - TBC by roofers Cllr Le Tissier raised issue with hall window – Clerk will ask caretaker to investigate further <b>e. finger post update</b> – Cllr L Myhill / Cllr Haest - exact location and height required Cllrs to choose location. Need a whatthreeword location for LAT. <b>f. Emergency lighting repair quotes</b> – Clerk Clerk explained the issue highlighted was lack of fireproof clips to em. exit lights and faulty bulk heads x4. Quote A - £1,250.00 Quote B - £760.00 Cllr Mahon to check they are indeed like for like electrical quotes on Thursday 05/09/24 - if they are would propose cheapest quote. Cllr's agreed with this. <b>g. AED training session on 19/08/24</b> - event review – Cllr Mitchell Six attendees – event went well although it could have had up to 50 participants. Very useful information, but Cllr Mahon wanted to note that the AED is designed to be used by anyone, with support of the 999-call handler. More events happening locally – eg Grendon Underwood next week. <b>Litter Picks</b> discussed – happening this Saturday at Village Hall at 10am – 12 midday. Posters and Facebook adverts. Cllr Haest happy to put up posters to advertise.</p>	<p>Clerk – added to CT to do list 17/09 VH Cllr's Clerk</p>
<p><b>E. Vicarage Orchard</b> - Any updates - Cllr Church a. Replaced vandalised fairy doors - Clerk</p>	
<p><b>F. Youth Council</b> – any update - none</p>	
<p><b>G. Communications</b> - a. Any updates – none.</p>	
<p><b>H. Street Furniture</b> a. Noticeboards update; Cllr Haest Clerk to chase new locks ordered. b. Calvert signage query – via EKFB/ CGPC – Cllr Mahon Cllr Mahon suggests if SCPC have to be responsible for the CG white gate, that we don't want it – any on-going maintenance money from EKFB available? - Cllrs present agreed to the query being asked. c. Replace broken bin on Chaloners Hill – Clerk / Cllr Mitchell Cllr Mitchell has fixed it</p>	<p>Clerk-chased 06/09/23 &amp; 16/09 Cllr Mahon.</p>
<p><b>I. Events</b> - a. Upcoming events: i. Fireworks event <b>Saturday 02 November 2024</b> – Cllr E Myhill, on-going Lights agreed from EKFB. Glow sticks have been purchased and have arrived. Cllr Mitchell noted the event is becoming extremely popular - Looking at potentially ticketing it next year – with potentially FOC tickets.</p>	

Investigating electronic crowd counters. OWFC are doing the BBQ – plus supplying x5 marshals	
<b>H. HS2 / E-W Rail</b> Any updates – Cllr Mahon discussed this in public participation EWR – the railway cottages now have a road sign - as ambulances could not find the cottages.	
<b>I. Planning:</b> none as at 29/08/2024	
<b>12. Future agenda Items -</b> Councillors are invited to propose items for consideration for the next agenda. None.  Any other business and future agenda items are invited by all Councillors to be sent to the Clerk (minimum of a week) ahead of preparing the next agenda.	
<b>13. Meeting was closed by Cllr Mahon at 21.23</b>	
<b>14. Confidential Items</b>  That under the Public Bodies (Admission to Meetings) Act 1980, the public and representatives of the press and broadcast media is excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.	
<b>The next Parish Council meeting will be held on Tuesday 01 October 2024 at 7.30pm.</b> The meeting will open from 7:15 and will start at 7:30 prompt. If you need any help or further information regarding accessing the meeting please contact the clerk, Hannah Holmes, Clerk phone – 01296 534698. Website <a href="https://www.steepleclaydonparishcouncil.gov.uk/">https://www.steepleclaydonparishcouncil.gov.uk/</a> Email – Clerk@steepleclaydonparishcouncil.gov.uk	

Signed.....

Date.....

### Appendix 1

#### Summary of Clerk activity from 02/07/2024 to 02/09/2024

- July / August 2024

#### Administration

- Preparation of monthly transactions for August / September 24 meeting
- Action Point list from minutes onto To Do app

#### On-going

- July Draft Minutes prepared and on public display
- September agenda prepared and on public display
- Wages and finance run prepped

- On-going email correspondence
- Website updates
- Parishioner Correspondence
- Planning Application PC response submitted ref: 24/01906/agn
- **Streetlights:** Reported:
- **Fixmystreet:** Reported: Nameplates – Queen Catherine Road / Coronation Place 15/07/24
- QCRd nameplate replaced – Aug 24  
Other: Broken Utility covers – end of Vicarage Road/ Addison Road (by electric box) 15/07/24  
Queried missing name plate on LHS of Vicarage Road from Addision road 02/09/24

**Meetings:**

HR – PM - 22/08/24

Fireworks – PM – 29/08/24

Pavilion – PM – 30/08/24

**Other:**

- Playpark landscaping completed – w/c 01/07 re-opened 19/07/24
- hall roof repairs – 23/05/24 - chased repeatedly – provisional date 19 & 20/09 for scaffolding – roof works start w/c 23/09 Attleys to confirm in writing beforehand
- C/C re-surfacing **to write brief** /with rec cllr now have x3 quotes in
- Chased Wicksteed 12/06 re bolts / repairs on swing seesaw and zipline req'd (**£150 voucher** from delay last summer) chased 25/06 - order approved 27/06 chased 15/07
- Playdale equipment quote for repair – add to wishlist for precept 25/26
- Audit submitted for 23/24 AGAR by PKFLittleJohn 06/06/24 - PASSED
- Continue to update asset register from ledger - ongoing
- School road safety competition notices up – JM on Friday 19/07
- Early indications show **a saving of over £1k per month** from D2D LED installation
- Chainsaw carver for VO – quote for Leyllandii carving – have chased for quote
- Road widths/pinch points x2 – V/h and white gates - mtg with AG – chased 15/07 - Cllr Mitchell / Cllr Mahon & LAT mtg
- AED mtg with AG / chased 15/07
- AED at Pavilion via BCB – agreed in principle – submitted application paperwork to BCB
- New FOC AED installed at V/Hall - received from EWR - 16/07
- AED awareness training event held – 19/08/2024
- Applied for reimbursement from HS2 road safety fund for agreed 2 x MVAS poles – 16/07 - received
- Passed third exam of FILCA – 12/07 passed fourth FILCA exam 18/07 - passed final FILCA exam 02/08
- Library carpet to be fitted 10/09/2024

Please note: The Clerk will be at the Library for a 'Clerk Clinic' every fortnight, on Thursdays from 09.30 -10am - during term time, please email to book an appointment.

Dates: Thurs 11 July – school holidays – Thurs 05 September, Thurs 19 September

**Appendix 2**

**August 2024**

Steeple Claydon Parish Council.  
Minutes of September 2024

Payee	Details	Payment method	Cllr initial	Category	NET	VAT	Gross
Cashplus card	petty cash purchases / DD's etc as per list	BACS		Misc	£500.00		£500.00
Hannah Holmes	wages	BACS		Wages	£		£
Sam Hills	wages	BACS		Wages	£		£
Pat Serle	wages	BACS		Wages	£		£
Nick Osgerby	wages	BACS		Wages	£		£
Hannah Holmes	expenses - home office /	BACS		Admin & equipment	£10.11		10.11
Pat Serle	expenses - adult fiction x 3	BACS		Library	£21.48		£21.48
Wrights Fencing & Landscaping	childrens corner landscaping / plus straighten fence - after repairs/trampoline installation	BACS		Clock Tower & Children's Corner	£3,110.00	£622.00	£3,732.00
Fishlock Plumbing	cottage - upstairs WC supply and install	BACS		Cottage	£175.00		£175.00
Signscope Design	supply 2 x road sign aluminium plus lamppost fixings	BACS		Street Furniture	£130.00	£26.00	£156.00
Bunting & Co	PAYE for quarter ended 30/06/24	BACS		Admin & equipment	£250.00	£50.00	£300.00
The Claydons magazine	inv 409 - queried as Apr-Oct 24 - but inv 290 was June 23 x 11 issues (30/07)	BACS		Misc	£426.00		TBC 01/08



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Fishlock Plumbing	supply & installation of new overflow connection to small sink and repairs to broken tap - Hall / Kitchen	BACS		Hall	£95.00		£95.00
Eon - parish repairs	s/l quarter ending maint 30/06/24	BACS		Street Lights	£719.50	£143.90	£863.40
Nest	staff pension July	DD		Wages	£75.86		£75.86
British Gas	02 June - 01 July Hall/Library	DD		Hall	£162.86	£8.14	£171.00
Buckinghamshire Council	x3 new bins & fitting - QCR / NER / Vic Rd	DD		Bins	£351.66	£70.33	£421.99
HMRC	PAYE	DD quarterly		Wages	£794.72		£794.72
Buckinghamshire Council	Bins empty / rental June 24	DD		Bins	£116.60		£116.60
Buckinghamshire Council	bins empty/ rental July 24	DD		Bins	£84.55		£84.55
Yorkshire Gas & Electric	Sports pav - start 10/06-20/06	DD		Rec Ground & Pavilion	£134.23	£11.85	£146.08
Yorkshire Gas & Electric	Hall/Library - start 10/06 - 20/06	DD		Hall	£234.99	£32.00	£266.99
Yorkshire Gas & Electric	Sports pav - July - will get £115 credit next month	DD		Rec Ground & Pavilion	£89.19	£2.46	£91.65
Yorkshire Gas & Electric	Hall/library - July - will get £115 credit next month	DD		Library	£174.39	£6.72	£181.11
NPower	credit	DD		Street Lights	£-		£-

Steeple Claydon Parish Council.  
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	<b>note</b> for 01/05- 31/05/24 - - £477.66						
NPower	01/06- 30/06 - re- set DD - inv to follow	DD		Street Lights	£302.7 2		£302.72
Eon Next	elec to Clocktower/ CCTv - 01/06 - 30/06	DD		Clock Tower & Children's Corner	£43.43	£2.17	£45.60
Eon Next	elec to clocktower/ CCTV 01/07 - 31/07	DD		Clock Tower & Children's Corner	£43.83	£2.19	£46.02
EOn Next	pav elec 01 june - 30 June (end date 09/06)	DD		Rec Ground & Pavilion	£19.82	£0.99	£20.81
Barclays	account fee 13/06 - 05/08	DD		Admin & equipment	£8.50		£8.50
Village Networks	wifi to hall/library - July	DD		Library	£25.00	£5.00	£30.00
Village Networks	wifi to pav - July	DD		Rec Ground & Pavilion	£25.00	£5.00	£30.00
					£11,584. 02	£988.7 5	£12,146. 77
Vonage	VOIP line library/clerk	cash card		Library	£23.03		£23.03
Checked Safe	lone worker app for caretaker	cash card		Misc	£4.00	£0.80	£4.80
Amazon	2 x packs of magnets for noticeboard s	cash card		Street Furniture	£9.98		£9.98
Amazon	Grass seeds (top up Childrens corner) x 2	cash card		Clock Tower & Children's Corner	£27.98		£27.98
Amazon	3 x fairy doors (rep as vandalised 30/07)	cash card		Vicarage Orchard	£20.00		£20.00
Microsoft	11 x licenses -	cash card		Admin & equipment	£53.90	£10.78	£64.68

Steeple Claydon Parish Council.  
Minutes of September 2024

	monthly subs fee						
Amazon	12 x packs blueroll/ 12 x loo roll large	cash card		Hall	£48.39		£48.39
					£187.28	£11.58	£198.86

**September 2024**

Payee	Details	Payment method	CLlr initials	Category	NET	VAT	Gross
Cashcard	petty cash / DD etc	BACS		Misc	£500.00		£500.00
Cashcard	Helping hands vouchers	BACS		Helping Hands 23 24	£2,120.00		£2,120.00
Cashcard	Fireworks glowsticks etc - spent 276.25	BACS		Fireworks S137	£500.00		£500.00
		BACS					
Hannah Holmes	Wages	BACS		Wages	£		£
Sam Hills	wages	BACS		Wages	£		£
Pat Serle	wages	BACS		Wages	£		£
Nick Osgerby	wages	BACS		Wages	£		£
Hannah Holmes	expenses - office	BACS		Admin & equipment	£10.11		£10.11
Pat Serle	expenses - books x4	BACS		Library	£24.93		£24.93
PKFLittlejohn	external AUDIT AGAR 23/24	BACS		Admin & equipment	£630.00	£126.00	£756.00
Dave Griffiths	rec ground July 24 -	BACS		Rec Ground & Pavilion	£680.00		£680.00

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	56 hrs & petrol						
Dave Griffiths	rec ground aug 24 - 49 hrs & petrol	BACS		Rec Ground & Pavilion	£550.00		£550.00
Oakpark	maintenance of x14 fire extinguishers	BACS		Hall	£91.00	£18.20	£109.20
Laura Clarke	village hall cleaning cover 11/12/13/14 July - 3.5hrs cleaning	BACS		Hall	£43.75		£43.75
Dave Martin	June / July / Aug - VO maintenance	BACS		Vicarage Orchard	£240.00		£240.00
Barclays	account fee 15 Jul - 12 Aug	DD		Misc	£8.50		£8.50
HMRC	PAYE month 6	DD quarterly		Wages	£801.72		£801.72
Npower	streetlights elec 01 jun - 30 June 24	DD		Street Lights	£375.50	£18.78	£394.28
NPower	streetlights elec 01 jul - 31 July 24	DD		Street Lights	£385.09	£19.25	£404.34
Wave	waste and water sports pav 15 May - 14 Aug 24	DD		Rec Ground & Pavilion	£7.00		£7.00
Wave	waste and water hall/library 12 may - 11 aug 24	DD		Hall	£270.32		£270.32
British Gas	02 jul - 01 aug 24	DD		Library	£35.31	£1.76	£37.07

Steeple Claydon Parish Council.  
Minutes of September 2024

	- hall / /library						
Eon Next	01 Jun - 30 June 24 elec to pav	DD		Rec Ground & Pavilion	£19.82	£0.99	£20.81
Eon Next	01 jul - 31 july 24 elec to hall/librar y - last invoice on their contract final reading 09&10/06 /24	DD		Hall	£4.74	£0.24	£4.98
Yorkshi re Power & Gas	elec to hall/librar y 09/07- 09/08	DD		Hall	£37.16		£37.16
Yorkshi re Power & Gas	elec to pav 09/07 - 09/08 CREDIT NOTE - £55.35	DD		Rec Ground & Pavilion			
Village Networks	wifi to pav AUG	DD		Rec Ground & Pavilion	£25.00	£5.00	£30.00
Village Networks	wifi to hall / library AUG	DD		Library	£25.00	£5.00	£30.00
Checke d Safe	lone worker app	DD		Admin & equipment	£5.00	£1.00	£6.00
					£10,876. 85	£196.2 2	£11,073. 07
Micros oft 365	x11 license monthly fee 20/07- 19/08/24	cash card	21 August 2024	Admin & equipment	£53.90	£10.78	£64.68
Amazo n	grass seed 1.4kg	cash card		Clock Tower & Children's Corner	£13.99		£13.99
Amazo n	x4 new mop heads -	cash card	22 August 2024	Hall	£12.99		£12.99

Steeple Claydon Parish Council.  
Minutes of September 2024

	diff colours						
Vonage	voip lines library & clerk	cash card	05 August 2024	Admin & equipment	£21.95		£21.95
Amazon	100 m hosepipe	cash card	06 August 2024	Clock Tower & Children's Corner	£42.95		£42.95
Co-Op	HH vouchers	cash card	06 August 2024	Helping Hands 23 24	£100.00		£100.00
EE	caretaker phone top up	cash card	27 August 2024	Admin & equipment	£7.00		£7.00
Amazon	5 x 102 glowsticks	cash card	29 August 2024	Fireworks S137	£276.25		£276.25
Co-Op	HH vouchers	cash card	29 August 2024	Helping Hands 23 24	£150.00		£150.00
Amazon	100x lam pouches / 50 x cardboard wallets / 100 punched hole pockets / 50 x black biros	cash card	29 August 2024	Admin & equipment	£73.51		£73.51
					£752.54	£11.78	£763.32