

**STEEPLE CLAYDON PARISH COUNCIL**  
Minutes of Parish Council meeting 2<sup>nd</sup> January 2018

Present 2018/298	Councillor Paul Firth, Councillor Tony Barrett, Councillor Joseph Hodges, Councillor Frank Mahon, Councillor Dan Price, Councillor Trevi Smith ..Doug Bennion and Elizabeth Bennion	Action Points
Apologies and declarations of interest 2018/299	Apologies, Cllr Weingart. No declarations of interest.	
Minutes of last meeting 5 <sup>th</sup> December 2018/300	There were some typing errors and the minutes would be checked and amended by the Chair. The minutes of the Parish Council meeting dated 5 <sup>th</sup> December were then confirmed as a true record and signed by the Chair Proposed Cllr Firth seconded Cllr Barrett	
Chairman's Comments 2018/301	The Chair welcomed Doug and Liz Bennion to the meeting and on behalf of all the Parish Council thanked them both for their years of service. They are moving out of the area. A presentation was made to them both. Chair advised there would be a major discussion later in meeting in confidential section regarding Caretaker Appointment.	
Public Participation 2018/302	Parishoner discussed cold calling initiative. Parishoner provided detailed slide presentation regarding Bucks Best Kept Village Competition. Would need help in preparing for this competition. It was agreed that the PC would not be the management team for the BBKV competition however more detailed plans and budgeting would need to be looked at. It was resolved that a team would be formed (including Councillors) to move this effort forward. Cllrs Firth and Barrett would be pleased to be involved.	BBKV move forward with plans
Planning Applications 2018/303	<p><b>Single-storey side, rear and front extensions</b> Planning Application 18 The Island Steeple Claydon Buckinghamshire MK18 2NU Ref. No: 17/04686/APP The Parish Council had no objection to the application</p> <p><b>Erection of porch, two storey side extension and single storey storey annex</b> Planning Application 5 North End Road Steeple Claydon Buckinghamshire MK18 2PF Ref. No: 17/04772/APP The Parish Council had no objection to the application</p> <p><b>Outline application with access and layout to be considered and all other matters reserved for the erection of nine two-storey self build dwellings with access, parking and amenity space</b> Planning Application Land adjacent to 34 North End Road Steeple Claydon MK18 2PG The Parish Council discussed in detail and listed their key observations and objections. 6 in favour, 1 against. Clerk subsequently sent following response: At its January 2018 meeting the Steeple Claydon Parish Council resolved to object to the revised proposals relating to the development of the land adjacent to 34 North End Road on the following grounds: The site owners made no representation during the extensive public consultation associated with the village Neighbourhood Plan which is now formally 'made' and therefore there is no policy relating to this site's development Policy 1 of the Neighbourhood Plan provides for developments of up to 5 dwellings on sites of less than 0.2 Ha within the village settlement boundary. The revised proposal is for 9 dwellings and therefore does not comply with the Neighbourhood Plan. We note that the reduction in housing numbers has been achieved through the simple removal of 3 units turning the resulting space into recreational space. There will be recreational space in the adjacent development and the site is a short walk from the recreation ground. The parish council is concerned about the maintenance responsibilities relating to this land. There are serious concerns about the safety of the road access onto North End Road and its proximity to the sharp blind bend. It is recognised that this may be resolved to the satisfaction of Bucks CC Highways and we would accept their professional requirements There are serious concerns about the flooding problems in this area of North End Road and we note Bucks CC's response relating to</p>	

	<p>this issue. We are not sufficiently qualified to provide a technical response but we believe this to be a serious issue relating to this development There was a high level of local objection to the original proposed scheme and we see no significant changes to the proposed development that would remove their objections The council has received no positive comments regarding this development or had representations from the site owners.</p> <p><b>Planning Appeal against refusal of householder application (ref 17/00092/FTHA) 4a Chestnut Leys – first floor side extension.</b></p> <p>Parish Council notified but no action to be taken.</p>																					
Parish Clerk – Correspondence 2018/304	Street names on new Bovis Development confirmed as Welfords Close, Becketts Lane, Hobbs Close and Mitchinson Street. – 60 houses being built in total and post codes have been allocated. Clerk had entered into correspondence with the Council with regard the state of the road adjacent to the new Bovis development in response to concerns raised by Parishoners.																					
Bovis Homes – street light adoption and street names 2018/305	Chair was still researching this subject as more information required. Street names as above. Question re hours of working on Bovis site and Clerk referred to information already on file.	Chair – further research re street light adoption																				
Caretaker Appointment 2018/306	Caretaker interviews had taken place on the 19 <sup>th</sup> and 20 <sup>th</sup> December. Further discussion to take place in private session later this evening.																					
Parish Clerk – plans for retirement of present Clerk in 2018/307	Closing date today with regard to applications to fill the Clerk’s position. There are 3 interested people. To be discussed in Private session (HR).																					
Working Group update on activities 2018/308	<p><b>Finance</b>  <b>Cheque Run January 2018</b></p> <table border="1"> <tr> <td>105169</td> <td>HMRC</td> <td>Tax and NI</td> <td>£331.64</td> </tr> <tr> <td>105170</td> <td>E’on</td> <td>Elec and gas bill cottage</td> <td>£78.82</td> </tr> <tr> <td>105171</td> <td>World of Wood Buckingham Limited</td> <td>New lobby bookcase</td> <td>£495.00</td> </tr> <tr> <td>105172</td> <td>Winslow Community Bus</td> <td>donation</td> <td>£50</td> </tr> <tr> <td>105173</td> <td>Michelle Dench</td> <td>Cleaning, village hall 04/12 – 25/12 w/o</td> <td>£165</td> </tr> </table> <p>Salaries paid electronically. Proposed Cllr Hodges seconded Cllr Mahon Clerk advised there would be a meeting of the Councillors tomorrow evening the 3<sup>rd</sup> January to discuss the precept in advance of an EGM which would be open to the public at which time the precept would be set. EGM date set at 15<sup>th</sup> January.</p> <p><b>Library</b>  The Librarian not at meeting but Chair impressed by progress that was being made. Library was now open on a Thursday morning rather than pm. Discussion re database system (book control system) – Chair would circulate further details of system as recommended by BucksCC. PC appear in agreement to support this purchase. New signage for door had been ordered re change in opening hours at a cost of approx. £50. All agreed this was acceptable cost. BT quarterly bill now included directory and on line chargeable items and Clerk to seek refund and cancellation of this service. VOIP alternative to be looked at by PF. All agreed.</p> <p><b>Recreation Ground.</b>  Cllr Spencer reported motor cycle activity on Rec near shed and this was contra the bye laws. Councillors to be vigilant and use of CCTV will assist. Council will take any necessary measures to stop this activity and police will become involved. Moles have been identified before but are spreading. Clerk to arrange contractor. Litter picking may become an issue but quieter this time of year. Once Caretaker appointed this would be resolved. Inspection sheets for playpark – Clerk to speak to previous Caretaker who had master copy on his</p>	105169	HMRC	Tax and NI	£331.64	105170	E’on	Elec and gas bill cottage	£78.82	105171	World of Wood Buckingham Limited	New lobby bookcase	£495.00	105172	Winslow Community Bus	donation	£50	105173	Michelle Dench	Cleaning, village hall 04/12 – 25/12 w/o	£165	<p>Purchase database</p> <p>Resolve BT billing in library</p> <p>Moles contractor</p>
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	<p>computer. SCAPE registration paperwork to be reviewed by the Clerk.</p> <p><b>Village Hall and cottage</b>  £300 quote re lead work on hall roof to be awarded. (Unanimous). Fascia work to be priced by another contractor and this will be sent ( hard copy) to Clerk. Scope of fascia work still not determined so further discussion necessary. Discussion re Hive system (already approved) and going to contractor immediately. Safety Certificates will be resolved within 2 weeks. It was agreed that position re hall booking outstanding invoices would be resolved by Clerk / Cllr Smith.</p> <p>Need to discuss gas tariff and put on fixed rate? To discuss with Cllr Mahon. Agreed. Once New Caretaker appointed, Council tax and utility bills (exc water) to be transferred away from SCPC liability.</p> <p><b>Communication and Events</b>  Discussion re entries for Claydons Newsletter. Cold calling and Best Kept Village Competition discussed. New library opening hours published. Cllr Spencer would review paperwork for national Beacon ceremony planned November 2018. May 19<sup>th</sup> Royal Wedding – anything planned* – possible function in village hall?</p> <p><b>HS2</b>  They are looking for a monthly drop in meeting at village hall. ( 2<sup>nd</sup> Friday of every month) – start February 2018. – 12-4pm in the library. Clerk advised that Standard commercial booking rate would apply. There was a debate as to whether this was a sensible time for such a meeting. Would be put in Newsletter. Cllr Barrett keen for our own Hs2 Group to be available to meet the Hs2 representatives during the drop in session. There was a debate as to whether Hs2 had much to tell us at the moment. EWR are also having feedback meetings and dates confirmed. Chair would attend on the 15<sup>th</sup>.</p> <p><b>Neighbourhood Plan</b>  On 15<sup>th</sup> December 2017 NP became a made plan. Clerk had received formal Decision statement from Stephanie Buller, Neighbourhood planning Officer AVDC.</p>	
Matters of a confidential nature 2018/309	Any Parishoners were asked to leave before this item on the agenda. Public meeting closed at 9:25pm	

Signed.....

Date.....6/3/18.....