

STEEPLE CLAYDON PARISH COUNCIL
DRAFT Minutes of Parish Council meeting 10th April 2018

Present 2018/333	Cllrs Firth (Chair), Hodges, Barrett, Weingart, Mahon, Smith, Price, Spencer. Cllr John Chilver Caretaker and nine members of the public.	Action Points
Apologies and declarations of interest 2018/334	Apologies Cllr MacPherson. Cllr Spencer and Mahon received reimbursement of expenditure undertaken on behalf of the Parish Council against receipts- see finance section.	
Minutes of last meeting 6 th February 2018/324	The minutes of the Parish Council meeting dated 6 th March were confirmed as a true record and signed by the Chair. Proposed Cllr Smith seconded Cllr Spencer. Unanimous.	
Chairman's Comments 2018/325	Rachel, New Clerk was attending Padbury Parish Council meeting as there was a clash of dates – unlikely to happen in future. Chair asked for an AED Champion to be identified and Cllr Smith volunteered. This relates to the proposed repositioning of the AED Unit at the Co-op to the Bakery. The Chair brought forward agenda item to brief meeting with regard major development of 760 acres by Claydon Estates in partnership with Urban and Civic. Cllr Firth had attended a meeting with representatives of Claydon Estates and Urban and Civic and quoted from his notes. The area between Oxford and Cambridge is identified by central government as needing to accommodate 1m new homes in the future. There were no specific details or lines on drawings and indeed there was a long term timescale for any such development. The Parish Council was grateful to be included in discussions at this early stage. It was agreed that The May monthly meeting was the annual meeting and Officers would be appointed. The Parish Assembly would be Wednesday 9 th May – both meetings at 7:30pm.	
Public Participation 2018/326	One Parishoner very concerned about the future of the Children's Centre which is to close. Chair agreed this was a major subject for the village and would be set as an agenda item in May . One Parishoner wished to discuss the state of development and style of houses for the proposed development off Buckingham Road to the East. Chair explained that until developer appointed we have no influence at this stage and there were currently no plans for engagement. There was a question regard the provision of pavements now that Bovis development was well established. Chair would speak with Developer for update. Discussion re parked cars on Vicarage Lane – no vision and speeding issues. Chair said there would be a discussion with Highways. General discussion re fencing in fields of Addison Road (new gas main being laid), archaeological surveys on Buckingham Road and indicative layout of houses on Addison Road development.	PF – Pavement provision to clarify
Parish Clerk – Correspondence 2018/327	Parish Clerk Rachel Taylor was not at the meeting but she had forwarded a summary which was read to the meeting. Hall booking system had been reviewed and new process using paypal was being set up to automatically invoice hirers and collect payment in advance of their date of hire. Further enquiry being made as to the demand for electric charging point for cars in village. School had been contacted after meeting of Councillors with Fusion (Vicarage Orchard). Electronic banking being set up – progress made. Rachel was developing a spreadsheet system to run parallel with current accounting system. Eon tariff letter review passed to Rachel for action. Clerk circulated list of precept amounts of other Parish Councils. It was interesting by precept size Steeple Claydon was already 13 th largest of 112 in Aylesbury Vale (exc MK). S137 payments (amount which Parish Council could spend outside specific authority) is this year 2017-18 is £7.57 per parishioner on electoral role. Parishoner had asked for action to be taken to remove graffiti on skate board park. Music licence is becoming due and letter awaited. PPL PRS Ltd.	

Bucks Best Kept Village Competition 2018/329	There had been some activity but turn out had been poor. Competition entry form would be sent out in the next few days and it was important to maintain momentum and not peak too early. May would be the month for action.																																																																					
Village Project Plan 2018/330	Nothing to add but Chair would raise topic at the Parish Assembly. Clerk asked for a representative from each of the working groups to address the parish Assembly meeting. Cllr Barrett still keen for a further Councillor meeting for planning ahead purposes.																																																																					
Working Group updates	<p>Finance Balances as at 31st March 2018 - c/a £29,312.97 , Tracker £21,041.88 , NSC's £5355.00 , Lloyds Treasurers account £ 50,000 , old tennis club account £5,506.66. Half yearly precept monies due April. Cheque run april 2018</p> <table border="1"> <tr> <td>105201</td> <td>SLCC</td> <td>Rachel Taylor ILCA qualification</td> <td>£ 118.80</td> </tr> <tr> <td>202</td> <td>AVDC</td> <td>Historic Building officer inspection</td> <td>£216.00</td> </tr> <tr> <td>203</td> <td>Esferico</td> <td>Library software re book control</td> <td>£600.00</td> </tr> <tr> <td>204</td> <td>Ultimate Supplies</td> <td>Janitorial supplies</td> <td>£ 10.76</td> </tr> <tr> <td>205</td> <td>J T Price</td> <td>Hedge cutting in car park</td> <td>£ 80.00</td> </tr> <tr> <td>206</td> <td>Bourne Computer Services</td> <td>Computer repair</td> <td>£75.00</td> </tr> <tr> <td>207</td> <td>void</td> <td></td> <td></td> </tr> <tr> <td>208</td> <td>N J Osgerby</td> <td>Stationery - various</td> <td>£29.76</td> </tr> <tr> <td>209</td> <td>Eon Energy solutions Ltd</td> <td>Light repair St Michaels Way and North End Road</td> <td>£28.16</td> </tr> <tr> <td>210</td> <td>Acme Pest Control</td> <td>Moles in Rec Ground</td> <td>£216.00</td> </tr> <tr> <td>211</td> <td>BALC</td> <td>Annual subscription</td> <td>£ 354.44</td> </tr> <tr> <td>212</td> <td>John Spencer</td> <td>Reimbursement against invoice for 2 new red dog bins.</td> <td>£311.98</td> </tr> <tr> <td>213</td> <td>NBPPC</td> <td>Annual subscription</td> <td>£ 20.00</td> </tr> <tr> <td>214</td> <td>David Griffiths</td> <td>Rec Ground maintenance inc spraying</td> <td>£516.80</td> </tr> <tr> <td>215</td> <td>void</td> <td></td> <td></td> </tr> <tr> <td>216</td> <td>HMRC</td> <td>Tax and NI</td> <td>£ 696.44</td> </tr> <tr> <td>217</td> <td>Contractor</td> <td>Cleaning v/hall during Caretaker holiday</td> <td>£42.00</td> </tr> </table> <p>Library Library developing well and thanks to Pat Serle for all her efforts and initiatives. Barcode data base system was being commissioned.</p> <p>Recreation Ground Chair to approach North End Road developer to see if there was any progress in request for tarmac to be put in Rec Ground Car Park. Progress being made with new dog bins being purchased for recreation ground. At Parishoner request painting over of graffiti on skate board park to be actioned. Discussion re closure of small entrance to Recreation round off Meadowway - railings to be replaced. Ground grids near entrances to recreation ground to be assessed and replaced as necessary. Cllr Hodges obtaining some quotes. Agreed Groundsman could use roller if he is happy to do so. Clerk to chase co-op with regard the bin that was being donated. Linoleum to be added to ground floor of cottage at Caretaker request and expense. Agreed.</p>		105201	SLCC	Rachel Taylor ILCA qualification	£ 118.80	202	AVDC	Historic Building officer inspection	£216.00	203	Esferico	Library software re book control	£600.00	204	Ultimate Supplies	Janitorial supplies	£ 10.76	205	J T Price	Hedge cutting in car park	£ 80.00	206	Bourne Computer Services	Computer repair	£75.00	207	void			208	N J Osgerby	Stationery - various	£29.76	209	Eon Energy solutions Ltd	Light repair St Michaels Way and North End Road	£28.16	210	Acme Pest Control	Moles in Rec Ground	£216.00	211	BALC	Annual subscription	£ 354.44	212	John Spencer	Reimbursement against invoice for 2 new red dog bins.	£311.98	213	NBPPC	Annual subscription	£ 20.00	214	David Griffiths	Rec Ground maintenance inc spraying	£516.80	215	void			216	HMRC	Tax and NI	£ 696.44	217	Contractor	Cleaning v/hall during Caretaker holiday	£42.00
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Village Hall and Cottage

Clerk had authorised emergency light repair in hall Meeting with listed buildings representative being arranged. Fee payable and cheque prepared. Cllr Smith dealing with. Sanitary bin collection to be reviewed and contractor contacted ahead of contract renew. Problem with cottage lights identified and contractor would be approached. Guttering to be mended.

Communication and Events

At the request of the Parish Council, the fireworks firing team had arranged for 3 quotes to be made available for the proposed purchase of new firing equipment. These were opened by the Clerk and circulated. The quotation from Cobra was deemed to be the most appropriate and Clerk asked to move this matter forward. Proposed Cllr Smith, seconded Cllr Weingart. Clerk to speak to Alchemy and ask about the logistics of payment to progress this matter. This year the firework theme would be super heroes followed by recognition of the real heroes. It was agreed that up to £750 should be earmarked for this additional event-(100 years since end of WW1) and this was a 'one off'. It was likely in due course that there would be a small ceremony on the new Bovis site when street names unveiled as they reflected and acknowledged prominent parishioners no longer with us. Parish Newsletter entries discussed. PF to provide Parish Assembly wording for newsletter.

Planning Applications

Two storey side and single storey rear extension

Planning Application

2 Whites Close West Street Steeple Claydon Buckinghamshire MK18 2HN

Ref. No: 18/00468/APP _ Pc had no objection Proposed Cllr Hodeges, seconded Cllr Mahon.

Erection of agricultural building

Planning Application

Land Off Steeple Claydon Buckinghamshire

Ref. No: 18/00867/APP

Cllr Mahon proposed no objection and this was seconded by Cllr Barrett. 2

Abstentions, 6 supported the proposal

Conversion of public house into residential dwelling

Planning Application

The Phoenix Ph 11 Queen Catherine Road Steeple Claydon

Buckinghamshire MK18 2PZ

Ref. No: 17/04116/APP

Conversion of public house into residential dwelling

Planning Application

The Phoenix Ph 11 Queen Catherine Road Steeple Claydon

Buckinghamshire MK18 2PZ

Ref. No: 17/04117/ALB

Parish Council had already supported this proposal and this was minor amendment only. Response to read 'agreed' Unanimous.

Discussion re proposed application for 5 units on land north of Queen Catherine Road, Steeple Claydon to Aylesbury Vale District Council. A formal application will be presented to the Parish Council, we believe, in the near future.

Signed.....

Date.....1/5/2018.....

List of direct debits through account april 2017 - March 2018

Apr-17	BT	Telephone library	£	148.96
	AVDC	Brown garden bin	£	40.00
	E'on	Street lighting	£	876.42
	Nest	Pension Payment	£	22.37
	E'on	Elec Pvillion	£	73.10
	Nest	Pension Payment	£	22.57
May-17	E'on	Elec village hall	£	114.15
	E'on	Street lighting	£	925.20
	anglian water	Hall	£	38.51
	E'on	Elec Pvillion	£	20.07
	british Gas	village hall gas	£	1,207.34
	british Gas	Pavillion Gas	£	101.83
Jun-17	E'on	Elec village hall	£	115.34
	Nest	Pension Payment	£	19.17
	E'on	Street lighting	£	956.04
	E'on	Elec Pvillion	£	18.68
	anglian water	Pavillion	£	25.74
	E'on	Elec village hall	£	105.03
Jul-17	BT	Telephone library	£	157.74
	E'on	Street lighting	£	925.20
	Nest	Pension Payment	£	28.37
	E'on	Elec Pvillion	£	19.40
Aug-17	village networks	library internet	£	120.00
	E'on	Elec village hall	£	112.76
	Nest	Pension Payment	£	19.17
	E'on	Street lighting	£	956.04
	E'on	Elec Pvillion	£	23.42
	british Gas	village hall gas	£	365.38
	british Gas	Pavillion Gas	£	86.58
	E'on	Elec village hall	£	70.46
	PHS	Sanitary	£	574.80
Sep-17	village networks	library internet	£	60.00
	Nest	Pension Payment	£	19.17
	E'on	Street lighting	£	956.04
	anglian water	Hall	£	182.44
	anglian water	Pavillion	£	11.77
	PHS	duty of care	£	88.08
	E'on	Elec village hall	£	91.74
	E'on	Pavillion	£	22.45
Oct-17	BT	Telephone library	£	198.37
	village networks	library internet	£	60.00
	nest	Pension Payment	£	28.37
	E'on	Street lighting	£	925.20
	E'on	Elec village hall	£	128.66

Nov-17	village networks	library internet	£	60.00
	E'on	Street lighting	£	956.04
	nest	Pension Payment	£	19.17
	E'on	Elec Pvillion	£	164.33
	E'on	Elec village hall	£	157.03
	british Gas	Pavillion Gas	£	103.05
	british Gas	village hall gas	£	407.82
Dec-17	village networks	library internet	£	60.00
	ICO	membership	£	35.00
	E'on	Street lighting	£	925.20
	nest	Pension Payment	£	17.98
	anglian water	Hall	£	146.83
	anglian water	Pavillion	£	23.08
	nest	Pension Payment	£	7.22
Jan-18	bt	Telephone library	£	302.94
	village networks	library internet	£	60.00
	E'on	Elec village hall	£	206.54
	AVDC	Council tax cottage	£	126.43
	E'on	Street lighting	£	956.04
	E'on	Elec village hall	£	142.98
	E'on	Elec Pvillion	£	921.17
Feb-18	village networks	library internet	£	60.00
	british Gas	Pavillion Gas	£	82.36
	Nest	Pension Payment	£	7.22
	E'on	Street lighting	£	956.04
	E'on	Elec Pvillion	£	40.13
Mar-18	village networks	library internet	£	60.00
	E'on	Elec Village hall	£	133.35
	british Gas	village hall gas	£	1,263.28
	Nest	Pension Payment	£	11.23
	E'on	Street lighting	£	279.59
	E'on	Street lighting	£	863.51
	anglian water	Hall	£	97.89
	anglian water	Pavillion	£	17.66
	E'on	Elec Pvillion	£	130.57

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