

Present 2015/0026	Cllr D Tanner (chair), Cllr B Drinkwater, Cllr Natasha Thiebaut, Cllr Simon Townsend, Cllr Joseph Hodges, Cllr Frank Spencer, Cllr Doreen Weingart, Parishoners: Lesley White, Evan Wootton-Haley, Alice Wootton- Haley, Sarah Carroll, Shaun Carroll, Margaret Butler, Michael Mazillius Monica Spencer, Tony Carroll, Emma Weingart, John Gibbs, Richard Gibbs, Mike Brown Andrew Fenner, Alison Fenner, Robin Taylor, Frank Mahon, Trevina Smith , Doug Bennion, Linda O'Dell. Tonia Vincent. Details taken from circulated register – apologies for any omissions.
Apologies 0027	Cllr Paul Firth
Declaration of interest personal - prejudicial 0028	Cllr Spencer – Duke of Edinburgh but not regarded as an interest, Cllr Tanner re planning application 15/02632/APP and subsequently left the room when this was discussed, and Cllr Hodges Planning Application 15/02671 – Parishoners advised this was to be discussed at a meeting on the 3 <sup>rd</sup> September only and Mr Hodges would be unable to attend.
Public Participation 0029	Mr Tony Carroll asked what would be happening to Hall security and Caretaker duties knowing that Mr and Mrs Carroll would be leaving on 6 <sup>th</sup> September. Cllr Drinkwater advised was an HR issue and would be discussed at confidential section at end of meeting. Outcome would be minuted and also would be discussed at next meeting. Andrew Fenner asked about Planning application re Land Adjacent Railway Cottages. Opposed to such a development with road becoming cul de sac and believed danger would increase as major accident blackspot. Discussion re communal water treatment system and concerns. Majority of residents in this area did not want development. Councillors recommended that individuals should respond to AVDC with their concerns. See PC discussion later in open meeting. Mrs Trevina Smith asked if the Parish Council could see a way

	<p>to contribute £200 (shortfall) for the OAP Xmas Party. Suggested contact with Sue Jennings (CDCA – charity)- <i>Clerk would provide contact details if required</i>. Frank Mahon spoke about the proposed cricket club. Equipment missing – poor order. Wicket mower gone missing and some kit. Want to start on wicket but no money. Suggested contact with former officials of cricket club (name and also CDCA Charity.) Mention made of possible grant funding. Cllr Spencer offered to speak with Mr Mahon as he runs a cricket club and has possible advice.</p>
<p>Minutes of meeting held 7<sup>th</sup> July 2015-0030</p>	<p>Surname change in Parishoners present last meeting. The minutes of the meeting dated 7<sup>th</sup> July 2015 were confirmed as correct and signed by the Chair. Proposed Cllr Spencer, seconded Cllr Townsend.</p>
<p>Correspondence N White 0031</p>	<p>Letter received from Mr and Mrs White with regard land opposite them ( to the corner) standing to grass. Mrs White complained used as dumping ground and excess car parking. Has suggested memorial site with Council claiming ownerless land. Clerk to revisit past legal correspondence</p>
<p>Parish Clerk 0032</p>	<p><u>Finance</u> Clerk spoke on behalf of the working group. Drainage pipe at car park – waiting for quote to be received. Discussed sanitary bins and renewal of contract or alternative supplier. Rolling 5 year basis due fro renewal at 2017. <i>To investigate options</i>. Tree quotation may be subject to TPO and further quote. Letter from NHS re designation of Steeple Claydon and further review necessary. Mr Vine letter re fireworks.</p>
<p>Working Groups update 0033</p>	<p><u>Finance</u> Clerk spoke on behalf of the working group. Pleased to confirm that the audit was completed without comment or criticism. Details on website. Inspection is open to all. Bank accounts remain healthy, balances provided to end July 2015. Monies will be transferred to NSC's but delay on signatory change with Barclays. Street lights cost has gone up and <i>Clerk wants to review with this</i></p>

*group*

People and Assets

Cllr Drinkwater spoke on behalf of this working group. Agreed last month re pavilion update and this work inc emergency exit, door handles and new keys is completed.

Clerk confirmed e mail vote confirmed spend above the £1000 budget previously agreed. BD questioned on style of door escape mechanisms. Seven contractors approached re skate park repairs but quote awaited from previous contractor. Tractor being repaired.

Ongoing dialogue re drainage issue and waiting for quote for glazing repairs for the pavilion. Awaiting report wet pour repairs children's play area, replacement cctv awaiting demonstration and quote. Barge boards quote to be received.

Water leak re village hall and non invasive investigation had taken place. 2 quotes had been received and digging up and re routing would be suggested. Mr Tony Carroll suggested alternate route. Cllr Tanner said mole digging was suggested. Anglia water are watching our progress to repair. 3 quotes would be required. Leak under ladies toilet. Doug Bennion suggested alternative internal routing. Clerk would meet and get his spec. Library computer anti bacterial accessories had been changed. New anti virus software installed. Librarian PC runs on old system – suggested replacement so all 3 of same quality – cost £500 would come out of library budget. *Clerk would circulate figures so decision could be made.* Duke of Edinburgh scheme, requirements are intensive. Process would be followed if PC agreed to run scheme. A lot of hours work required.

Proposed Cllr Drinkwater, seconded Cllr Thiebaut – all in favour that PC proceed.

No badgers under sheds. Archive documents – BucksCC re climate control storage. *Re PHS contract Clerk instructed not to pay while in dispute, get legal opinion and report back.*

Stock take consumables undertaken. Trialing on line village hall booking system which can also be

done by phone. Will incorporate into SCPC website. In due course payment on line. System still e mails hirer. Clerk considered good idea and something wanted to be involved with but much discussion needed to facilitate. Proposed Natasha Thiebaut, seconded Frank Spencer inc payment of £14.95 per month cost. Can easily be terminated. Access to premises a further issue to be discussed. Fire risk assessment – staff training required and 3 quotes will be obtained. Some doors need upgrading and signage attention. Fire Alarm would be looked at and Fire Safety Services would provide technician for quote. Other quotes would be sought.

Attended Civic Pride Group. Submitted risk assessment form for consideration for compliance. Ongoing.

Risk assessed painting door, TfB chased for white gate painting and repair w/o 12<sup>th</sup> October. Quotes for planters were different *and will resupply spec for Clerk to write out again*. Clerk had restated rules for getting quotations in future in line with PC guidelines.

#### Neighbourhood and Development including Planning

Tonia Vincent spoke on behalf of the NP group, Paul Firth being on holiday. NP team established with broad range of skills and working well. Have reached out to as much as village as possible. Regular monthly meetings open to the public and 1000 independent hits to website. Started consultation with 2 successful public events. Have looked at professional guidance where there are massive benefits. Not biased in approach and very transparent and objective. PF isd proposing taking professional services of Jean Fox from Community Impact Bucks and Neil Homer of rCOH. Jean Fox will do the village survey and distribution with pre paid envelopes for responses straight back to her. Multiple copies not allowed. Neil will help up front with what needs to go into and writing the report and process which will result in referendum. Working towards referendum

February 2016. Is appendix required if station agreed? Has got to be done right to protect village and to be creative in going forward.

Cost: Neil £11,600 + vat ( think recoverable) and Questionnaire Development from Jean £4250 + vat ( Jean says that vat is definitely recoverable). Plus incidentals banners and leaflets. Entitled to funding of £8k from central government. Referred to previous Parish Council meeting at which £10k would be put aside to support the Parish. Paul Firth asking that this is honoured and with £8k coming back allowing contingency. Chair asked for comparison quotes in view of spend. Chair concerned about survey – 1 only to be completed by head of household. Tonia clarified that per householder would amplify the cost beyond belief. What could be done is to put the onus on the person receiving to actively seek out another questionnaire. This needs clarifying. 22% is usual return rate. Tonia mentioned the online application for funding and time pressures. It would appear all had trouble in accessing this site. Adam from NP had asked to meet Clerk after this meeting to do questionnaire but Clerk had declined as he would need to take in instruction from his Councillors. Cllr Tanner said there were a lot of guidance notes, and a booklet not a quick response. Asked regarding Jean Fox's previous inputs to see. Clerk explained s137 calculations. *It was resolved The PC supported the spending of up to £10,000 max subject to an alternative quotation being provided and assessed. Proposed Cllr Thiebaut seconded Cllr Weingart. Councillors voted 6 in favour, 1 against. Timescale of availability would be taken into consideration.* Tonia was hoping for questionnaire going out in October newsletter, analyse in November and have results in December. Clerk would try and get copy but Diana said she would sort out. NP planning group stationery £162 to be discussed . Was alternative quotation taken?

#### Communications and events

Cllr Thiebaut addressed the meeting. Re fireworks,

meeting with John Lamb and Geoff Phillips had taken place but wanted to meet with Clerk to answer some outstanding questions. Medics and music booked. Another meeting to be held. Volunteers needed for stewarding – 12 minimum. Bar and BBQ arranged. Agreed to put something each month in newsletter – this month fireworks and proposals for Duke of Edinburgh. Own newsletter quarterly in black and white or colour – colour seemed more popular. Frank Spencer gave rough idea of cost. Meeting to discuss distribution and content. New website launch would need to be publicised. Possible merge with new newsletter which is expected. Mention 500 people on new community facebook page (Jo Vipan set up). Feedback would be important. Cllr Spencer has a number of potential quoters – Clerk to contact in due course to satisfy council requirements.

Applications.

Planning Application Ref. No: 15/02632/APP  
Land Adj To 1 Railway Cottages Steeple Claydon  
Road Middle Claydon Buckinghamshire MK18  
2ER. Erection of one new detached dwelling  
Cllr Tanner left the room as she had declared an  
interest.

Parish Council objected. Considered the planning application and recommend its refusal on the grounds of an inappropriate development, access concerns and limited consideration nor proposals regarding waste water for the existing homes and the proposed new house. The location of the existing cottages is well outside the village's normal development boundary and therefore we don't believe that this can be classed as infill development.

The SCPC believes that this development is wholly inappropriate and recommends that AVDC refuse the application. Proposed Cllr Townsend, seconded Cllr Joseph Hodges. Unanimous.

Planning Application 15/02671  
Land North Of Sandholme And East Of  
Buckingham Road Steeple Claydon

	<p>Buckinghamshire Cllr Tanner returned to the room. Application for Outline planning permission with access to be considered and all other matters reserved for the erection of up to 95 dwellings with associated means of access, new footpath links, children's play area, areas of open space and landscaping.</p> <p>This 2<sup>nd</sup> application would be also considered at an extra ordinary meeting of the Parish Council on 3<sup>rd</sup> September at The Parish Rooms Steeple Claydon following an open meeting starting at 7:30pm where representatives from Manor Oak Homes would be in attendance.</p> <p>This has been extensively advertised in press, website, and facebook.</p> <p><u>Hs2 and East West rail working group</u> Various meetings attended. Activities listed. Change in meeting with Buckscc QC date. BALC advise that cost of train travel for attending the petition hearing in London should be taken from the Chairs' expenses budget. The EWR consultation evening details will be on the website, facebook and newsletter.</p> <p><u>Devolved Services</u> Parishes invited to meeting 18<sup>th</sup> September re ongoing devolution and Natasha and Simon have suggested they may be able to attend. Mr C Faiers not happy re poor grass cutting and he will be objecting.. Would be checking responsibility.</p>
<p>Standing orders and code of conduct 0034</p>	<p>Clerk addressed the Parish Council regarding adoption of code of conduct version 2012 AVDC. At present we use 2007 version where there remains similarity Historically read out on a regular basis. Clerk read to all "The Ten General Principles of Public Life". Summarised need to declare personal and prejudicial interests and changes to be notified to Clerk. Chair and Clerk would review and work on revised code of conduct for SCPC.</p> <p>Standing orders – rules and regulations – Clerk and Chair to work on.</p>

Accounts cheques issued 035	The Parish Council issued cheques (September) totalling £ 8,488.68. Cheque run August Total £ 4040.97 also formally confirmed. Proposed Cllr Simon Townsend, seconded Cllr Natasha Thiebaut. All Parish Councillors agreed these payments.
Matters of confidential nature – 036	Members of public were asked to leave prior to this item.