



Steeple Claydon Parish Council

Notice of the JULY 2024 monthly meeting of the Parish Council

To: All Members of Steeple Claydon Parish Council

You are hereby summoned to attend a meeting of the Parish Council at; The Village Hall, 48 Queen Catherine Road, MK18 2PY - to be held on **Tuesday 02 July 2024 at 7.30pm** for the purpose of transacting the business as set out below. Members of the press and public are welcome.

AGENDA

1. Welcome by Chair

2. Apologies - To receive Councillor's apologies

3. Declarations of Interest - To receive declarations of interest and dispensations in respect of matters contained in this agenda

4. Minutes - To approve and sign the minutes of the meeting held on 04 June 2024

a. Matters arising from the minutes

5. Chairman's Comments - To receive a report on matters not on the agenda but of interest to the Council and Parish

a. Any update for the Parish from SCPC

6. Public Participation

7. Clerk report

8. Action Point List – to go through and update completed PC actions for the last month.

9. Cllr Co-option advert – advertise x2 vacancies

10. Neighbourhood Watch – any update

11. Neighbourhood Plan Review – any update - Cllr Haest/Clerk

12. Road Safety Strategy

a. Update from working group – Cllr Haest/ Cllr Mahon

b. MVAS training update – Cllr Haest

13. Working Groups Update on activities and recommendations:

A. Finance

a. To approve the payments listed in the finance run for the month

b. RFO annual report 23/24

c. Scribe accounts package for consideration – RFO and Cllr Mitchell

d. Update on Unity/Barclays/Lloyds bank – Clerk / Cllr Mahon

B. Recreation Ground

a. Report from Recreation Ground team

b. Children's corner update – ROSPA report – landscaping start date 01/07

c. Matting upgrade quotes in children's corner – any update - Clerk

d. 23/02642/CPE - Recreation Ground North End – PA for retrospective lights at MUGA - Cllr Haest

C. Pavilion Project

a. Update from working group

D. Village Hall, Library & Cottage

a. Report from Village Hall team

b. Any Library business:

c. Cottage drainage issues – all Cllr's

- d. Village Hall roof update – in Library & Kitchen – Clerk / Cllr Mahon / Cllr Myhill
- e. finger post update – Cllr Myhill / Cllr Haest
- f. Defib training day – date tbc – Community Heartbeat 2 hr session at hall
- g. PAT testing – to be discussed – Cllr Mahon

E. Vicarage Orchard & Biodiversity - Any updates

- a. Signage – date of installation - 21/06/24
- b. Benches – date of installation – 21/06/24
- c. Village Litter Pick – new dates

F. Youth Council – any update

G. Communications - a. Any updates

H. Street Furniture

- a. Noticeboards update;
- i. Coop noticeboard – PA update – Cllr Haest
- ii. Sandholme noticeboard– installation date: tbc – Cllr Haest

I. Events - a. Upcoming events:

- i. Fireworks event 2024 – Cllr E O’Dell - any updates

J. HS2 / E-W Rail a. Any Updates - Cllr Mahon

K. Planning:

None as at 27/06/24

14. Future agenda Items - Councillors are invited to propose items for consideration for the next agenda.

15. Date of next meeting: Tuesday 03 September 2024 at the Village Hall

16. Confidential Items - That under the Public Bodies (Admission to Meetings) Act 1980, the public and representatives of the press and broadcast media is excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

**Ms Hannah Holmes
Clerk to the Council**

27/06/2024

In accordance to the Data Protection Act 2018, all attendees of the meeting are hereby notified that the meeting will be recorded as an aide memoire for the Clerk when compiling the minutes. The recordings are held securely and are deleted after the resolution that the minutes are a true and correct record. Members of the public should be aware that being present at a meeting of the Council or one of its working groups will be deemed as the person having given consent to be recorded (photograph, film, audio recording) at the meeting, by any person present. A person or persons recording the Parish meeting are reminded that the 'Public Participation Session' period may not be part of the formal meeting and that they should take legal advice for themselves as to their rights to make any recording during that period.