



**Steeple Claydon Parish Council
Notice of the June 2021 Parish Council Meeting**

To: All Members of Steeple Claydon Parish Council

You are hereby summoned to attend a meeting of the Parish Council at; The Village Hall, 48 Queen Catherine Road, MK18 2PY - to be held on **Tuesday 01 June 2021 at 7.30pm** for the purpose of transacting the business as set out below. Members of the press and public are welcome. Please note all social distancing rules apply.

AGENDA

1. Apologies

To receive Councillor's apologies and approve reasons for absence

2. Declarations of Interest

To receive declarations of interest and dispensations in respect of matters contained in this agenda

3. Minutes

To approve and sign the minutes of the meeting held on 18 May 2021

Matters arising from the minutes

4. Chairman's Comments

To receive a report on matters not on the agenda but of interest to the Council and Parish

5. To review, update and sign off;

i. Standing Orders

ii. Financial Regulations

iii. Code of Conduct

6. Public Participation

7. Working Groups Update on activities and recommendations: Working teams updated. Volunteers encouraged.

a. Finance

i. To approve the payments listed in the cheque run for the month

Monthly reconciliation to be signed off

ii. RFO annual report

iii. Internal Audit 2020/2021 to be signed off

b. Recreation Ground

i. Report from Recreation Ground team

ii. Accessible pathway in Recreation ground to play corner – Cllr Mahon

iii. Pavilion CCTV 3xquotes received, contract to be awarded by Council

c. Village Hall, Library & Cottage

i. Report from Village Hall team

ii. Kitchen Brief for wear and tear repair (precept funds) and Kitchen design brief to be written and approved (\$106 funds) - Cllr Mitchell

iii. Exterior Kitchen works update

iv. Replacement blinds for hall - 3xquotes received, contract to be awarded by Council

d. Vicarage Orchard

i. Update- Cllr Cherry

e. Communications

i. Social Media any update – Cllr Cherry

f. Fireworks: Any update

8. Planning:

20/04203/ALB - Foxgloves 4 Chaloners Hill Steeple Claydon Buckinghamshire MK18 2PE Internal alterations including relocation of kitchen, removal of partition wall, addition of ensuite. External alteration to include addition of doors and raising of chimney stack. CASE OFFICER: Mrs Diana Locking CONTACT NO: 01296 585423 DATE COMMENTS REQUESTED BY:- 11 June 2021

9. £1m mitigation fund under the HS2 legislation. Any updates – Cllr Mahon

10. HS2 / E-W Rail Any Updates – Cllr Mahon

11. Spinney on Buckingham Road. Any updates

12. Annual Parish Meeting – date to be agreed

13. Future agenda Items

Councillors are invited to propose items for next month's agenda.

14. Confidential Items

That under the Public Bodies (Admission to Meetings) Act 1980, the public and representatives of the press and broadcast media is excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

Date of next meeting: Tuesday 06 July 2021 at the Village Hall

Ms Hannah Holmes

Proper Officer and Clerk to the Council

25/05/2021

The Steeple Claydon Parish Council meeting will be held in person at the Village Hall on Tuesday June 01, admission from 7.15pm onwards for a 7.30pm start.

Members of the public are welcome to come along to see what the council is doing. There is a public participation session at the start of the meeting when the public are able to comment or ask the council questions about their activities and the agenda.

COVID GUIDANCE

Normal social distancing rules apply to the public and Council, though Cllrs are permitted to remove their masks, Steeple Claydon Parish Council have decided it would be prudent for all Cllrs to submit a lateral flow test on the day of the meeting, Clerk and parishioners to wear a mask unless medically exempt, everyone will need to sign in or check in with the NHS app.

We are limited to a maximum of 30 people in the Village Hall and entry will be on a first come first seated basis.

REMOTE VIEWING

If you do not wish to attend in person you can view the proceedings via our new Steeple Claydon Parish Council YouTube channel, the livestream link to May's meeting is <https://youtu.be/OA7tEYea87U> there will be no commenting available on this livestream in line with government guidance

QUESTIONS FOR PARISH COUNCIL

All questions from parishioners will need to be submitted to the Clerk before the meeting - cut off midday of the day of the meeting, details below.

If you need any help or information from your PC, please contact the parish clerk.

Hannah Holmes

clerk@steepleclaydonparishcouncil.gov.uk

www.steepleclaydonparishcouncil.gov.uk

Tel. 01296 534698. Office hours – Monday-Friday

