



**Steeple Claydon Parish Council
Notice of the July 2021 Parish Council Meeting**

To: All Members of Steeple Claydon Parish Council

You are hereby summoned to attend a meeting of the Parish Council at; The Village Hall, 48 Queen Catherine Road, MK18 2PY - to be held on **Tuesday 06 July 2021 at 7.30pm** for the purpose of transacting the business as set out below. Members of the press and public are welcome. Please note all social distancing rules apply.

AGENDA

1. Apologies

To receive Councillor's apologies and approve reasons for absence

2. Declarations of Interest

To receive declarations of interest and dispensations in respect of matters contained in this agenda

3. Minutes

To approve and sign the minutes of the meeting held on 01 June 2021

Matters arising from the minutes

4. Sign in new Co-Opted Councillor

5. Chairman's Comments

To receive a report on matters not on the agenda but of interest to the Council and Parish

6.. Public Participation

7. East West Rail Representative, Thaina Sa'id - Community Liason Officer for EWR

8. To review, update and sign off;

i. Standing Orders

ii. Financial Regulations

iii. Code of Conduct

9. Working Groups Update on activities and recommendations: Volunteers encouraged to join.

a. Finance

i. To approve the payments listed in the cheque run for the month

b. Recreation Ground

i. Report from Recreation Ground team

ii. Accessible pathway in Recreation ground to play corner – Cllr Mahon

iii. Pavilion CCTV brief – Cllr Cobourne

iv. MUGA (Multi Use Games Area) update - 12 July

Council resolution required for agreement for authorisation with Michael Carter

v. Junior Football Club – Equipment Request - Cllr Le Tissier

vi. SC Village End of Lockdown Fete & Covid memorial tree planting in Rec – Cllr Le Tissier & Cllr Mahon / Cllr Cherry (tree)

c. Village Hall, Library & Cottage

i. Report from Village Hall team

ii. Kitchen Brief for wear and tear repair (precept funds) and Kitchen design brief to be approved (S106 funds) - Cllr Mitchell

iii. Exterior Kitchen works update

iv. Unknown Soldier – Parishioner suggestion to move its location to the Spinney

v. Flooded cellar – Cllr Le Tissier – update

vi. Roof report – Cllr Mahon

d. Vicarage Orchard

i. Any update- Cllr Cherry

ii. Hedgehogs of Steeple Claydon

e. Communications

i. Any update – Cllr Cherry

f. Fireworks: Any update

10. Planning:

21/02298/APP - Mollys Community Cafe 44 West Street Steeple Claydon Buckinghamshire MK18 2NS Variation of condition 2 (Determination under Class C of Part 3 of Schedule 2 to the Town and Country Planning (General Permitted Development) (England) Order 2015 as to whether prior approval is required in respect of noise impacts, odour impacts, impacts of storage and handling of waste, impacts of hours of opening, transport and highways impacts, impact of the change of use, and the siting, design or external appearance of the facilities to be provided, for the change of use of the premises from retail (A1) to café/restaurant (A3) use) relating to application 19/01157/COUC - to amend opening hours, 8am - 5pm Sunday and Monday, 8am - 9pm Tuesday to Saturday: DATE COMMENTS REQUESTED BY:- 14 July 2021

21/02361/APP - 5 Addison Road Steeple Claydon Buckinghamshire MK18 2NP Part single/ part two-storey rear extension, porch and changes to windows and doors including installation of rooflights. CASE OFFICER: Eleanor Mackbriggs CONTACT NO: 01296 585186 DATE COMMENTS REQUESTED BY:- 20 July 2021

21/02470/APP Spenny Moor North End Road Steeple Claydon Buckinghamshire MK18 2PG Single storey side extension DATE COMMENTS REQUESTED BY:- 23 July 2021

11. HS2 / E-W Rail Any Updates – Cllr Mahon

12. Annual Parish Meeting – date to be agreed (after *21 July)

13. Future agenda Items and any other business

Councillors are invited to propose items for next meeting's agenda.

14. Confidential Items

That under the Public Bodies (Admission to Meetings) Act 1980, the public and representatives of the press and broadcast media is excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

Date of next meeting: Tuesday 07 September 2021 at the Village Hall

Ms Hannah Holmes

Proper Officer and Clerk to the Council

29/06/2021

The next Steeple Claydon Parish Council meeting will be held in person at the Village Hall on Tuesday 06 July 2021, admission from 7.15pm onwards for a 7.30pm start.

Members of the public are welcome to come along to see what the council is doing. There is a public participation session at the start of the meeting when the public are able to comment or ask the council questions about their activities and the agenda.

COVID GUIDANCE

Normal social distancing rules apply to the public and Council, though Cllrs are permitted to remove their masks, Steeple Claydon Parish Council have decided it would be prudent for all Cllrs to submit a lateral flow test on the day of the meeting, Clerk and parishioners to wear a mask unless medically exempt, everyone will need to sign in or check in with the NHS app.

We are limited to a maximum of 30 people in the Village Hall and entry will be on a first come first seated basis.

REMOTE VIEWING

If you do not wish to attend in person you can view the proceedings via our new Steeple Claydon Parish Council YouTube channel, the livestream link will be on the SCPC homepage, there will be no commenting available on this livestream in line

with government guidance

QUESTIONS FOR PARISH COUNCIL

All questions from parishioners will need to be submitted to the Clerk before the meeting - cut off is midday of the day of the meeting, details below.

If you need any help or information from your PC, please contact the parish clerk.

Hannah Holmes

clerk@steepleclaydonparishcouncil.gov.uk

www.steepleclaydonparishcouncil.gov.uk

Tel. 01296 534698. Office hours – Monday-Friday