



<p>Present: Cllr Stephen Le Tissier (in the Chair), Cllr Stephen Proffitt, Cllr Frank Mahon, Cllr Chris Watts, Cllr Alison Mapplethorpe</p> <p>In attendance: Clerk, Cllr's and 05 members of the public.</p> <p>Dictaphone on for Clerks record. The meeting was opened by Cllr Le Tissier at 19.30</p> <p>The Steeple Claydon Parish Council meeting was held in person at the Village Hall, MK18 2PY on Tuesday 02 September 2025 admission from 7.15pm onwards for a 7.30pm start.</p> <p>Members of the public are welcome to come along to see what the council is doing. There is a public participation session at the start of the meeting when the public are able to comment on the agenda items or ask the council questions about their activities. The agenda is published on the website and on the VH noticeboard on the Thursday before the meeting.</p> <p>QUESTIONS FOR PARISH COUNCIL</p> <p>All questions from parishioners will need to be submitted to the Clerk before the meeting - cut off midday on the day of the meeting, details below. If you need any help or information from your PC, please contact the Proper Officer and Clerk to the Council; Ms Hannah Holmes</p> <p>clerk@steepleclaydonparishcouncil.gov.uk</p> <p>www.steepleclaydonparishcouncil.gov.uk</p> <p>Tel. 01296 534698. Please note Clerk is part-time: 9.30am - 2.30pm, Monday to Friday</p>	
<p>1. Welcome by Chairman Cllr Le Tissier read aloud the following BMKALC GOOD PRACTICE NOTE: Council Meetings are formal meetings held in public but are not public meetings. Members of the public are welcome to join us but may only participate during Public Participation time. There is an overall time limit of 15 minutes for this segment. Multiple speakers for the same item may wish to select a single speaker or to edit their own contribution to ensure the maximum number of speakers can be accommodated. No single speaker may speak longer than 2 minutes. Points raised, but not on this evening's agenda, will not be addressed at this meeting but will be answered during the next working day or added to a future agenda as appropriate. Please be aware that this meeting may be recorded by any attendee exercising their legal right to do so. Please ensure that phones are set to silent during the meeting.</p>	
<p>2. Apologies To receive Councillor's apologies; Cllr Andrew Shergold, submitted their apologies. Noted.</p>	
<p>3. Declarations of Interest; In accordance with Sections 30 (3) and 235 (2) of the Localism Act 2011; To receive declarations of interest and dispensations in respect of matters contained in this agenda: None</p>	
<p>4. Minutes - To approve and sign the minutes of the meeting held on 01 July 2025</p> <p>Approved as a true representation of the July 2025 PC meeting; Proposed by Cllr Mahon and seconded by Cllr Mapplethorpe all other Cllr's agreed, so it was resolved - signed off by Cllr Le Tissier</p> <p>a. Matters arising from the minutes</p> <p>None</p>	
<p>5. Councillor Co-Option – to consider any co-option applications received.</p> <p>Cllrs agreed to put on October agenda - to advertise for three more Cllrs in Claydons magazine</p>	Cllr Le Tissier
<p>6. Chairman's Comments - To receive a report on matters not on the agenda but of interest to the Council and Parish:</p> <p>Cllr Le Tissier noted the SC Horticulture & Allotment Show last weekend went very well and was well attended. Cllr Le Tissier noted he sponsors the Chutney Cup.</p> <p>Cllr Le Tissier noted the MUGA vandalism damage, and the VO has had x4 fairy doors broken off. Noted still no NHWatch. Police presence in the village was discussed.</p>	

<p>Clock at rec is being repaired – awaiting on ordered parts. Cottage has had new gates fitted. Quotes for roller doors/ pavilion refurb/ NHPlan so pleased PFirth is at this meeting. Decorating the library on agenda. Noted that Cllrs have been given hard copy financial information to start to plan for next year's precept and future planning. RFO will arrange the meetings to discuss this. Procedures to follow. Best Kept Village judging came out and in the Defra Cup we scored 192/200 - winner was Seer Green with 198/200. It was noted the Churchyard was excellent, the memorial garden, the pump, the flowers outside the POW were all noted positively. Cllrs agreed for Clerk to put results on SCPC website. Discussed the Road safety fund part two detailed design consultation costing – then delivery of scheme, timeline is still tbc.</p>	Clerk
<p>7. Update from Unitary Ward Cllr – Cllr F Mahon</p> <p>Cllr Mahon noted he needed to leave early, so discussed item 14.c update on HS2 mitigation fund. SCPC still have £210K still to spend. Spent £40K on the streetlight upgrades which is saving the parish money each year. Discussed the 2026 deadline as of now there is <u>still no final design on the IMD</u>. as discovered that there is no end date on the funding – so will retract his previous request for an extension to March 2030. Requested change from environmental ‘mitigation’ to environmental ‘enhancement’</p> <p>Cllr Mahon read aloud an update from Matthew Barber. Police auctions being held for fundraising. £200K for volunteer community groups to apply for to reduce crime across the Thames Valley. Closing date 22 Sept. Cllr Mahon to send to clerk to put relevant information on SCPC website.</p> <p>Cllr Mahon noted he is now director of Fairhive housing Ltd – largest Bucks provider of social housing.</p> <p>Community fund being released shortly.</p> <p>Community Board meeting at Grendon Underwood on 25 Sept at 7pm – Cllr Mahon noted he cannot attend – Clerk to email Cllr Shergold to attend.</p> <p>Rosehill Solar farm - no update</p> <p>CLG Greatmoor - no update</p> <p>Latest on the local plan – BC only have 1.25 years of land supply not the required 5 years' worth – 95,000 houses required in Bucks. Including a small town, but no decisions on where they will go. Consultations have yet to start. Cllr Mahon noted that BC currently sits x600 pitches short for travellers' sites required in Bucks. Dec 2026 local plan to be presented to Government.</p> <p>Cllr Le Tissier invited Cllr Mahon to the NHPlan mtg on 08/09</p>	Clerk – done Clerk - done
<p>8. Public Participation – Standing Orders are set aside to allow for public participation - The meeting was closed by the Chair and public participation was opened at 19.57 P1 - PFirth – happy to wait for agenda item on NHood Plan Noted the Clock in rec ground is being repaired – awaiting parts, clerk has chased the company. Bags of Taste x8 people had signed up – other nominations are always welcome. Contact the Clerk who can pass on any information. P2 – Interested in Neighbourhood plan – pass your email address to clerk to join group. Next meeting is 08 September 25 – Meet at Mollys Cafe at 7pm. P3 – on Platinum Close there is a TPO tree – is worried about a TPO tree being cut down as new planning application is going in for additional houses in that area. How can he best protect the tree? Cllr Le Tissier noted the previous application had had an extra 3 houses, rejected 12 but approved 9</p>	

houses. Noted PC are a consultee on the process, but the PC would be unlikely to support more development in the area, previous issues with flooding, footpath issues discussed. Clerk noted the tree officer at BC is the correct contact for queries on TPOs. P4 - noted the government fibre broadband infilling is on-going. Pleased about BKV results but felt the fibre companies are making a real mess of the pavements. New BC LAT - Simon – ask to visit the village for walkaround with Cllr Le Tissier, Cllr Mahon and Clerk. Public participation was closed by the Chair at 20.11 and the Parish Council meeting was re-opened . Cllr Mahon left the meeting.	Clerk - done
9. Clerk report: monthly report. Appendix 1 Hard copies given to Cllrs. Started work as Clerk on 26 Sept 2018 – so 7 years this month!	
10. Caretakers update: monthly report. Hard copies given to cllrs	
11. Action Point List – to go through and update completed actions for the last month. Cllrs were reminded by Clerk to check the To Do app regularly and to update when they have completed an action point. To Do List can be found in Outlook under a blue tick. Some jobs on the list need to be re-allocated – Cllr Le Tissier and Clerk to update list from July mtg onwards. Set date of meeting to go through list	Cllr Le Tissier & Clerk
12. Neighbourhood watch – any update? Leave on agenda – no update A NHW Co-ordinator in needed for the village. Advertise as such in magazine Create a poster / separate advert in magazine – Cllr Le Tissier to speak to Cllr Mahon about PCC funding	Cllr Le Tissier
13. Road Safety Strategy a. Any update from working group? None. Keep on agenda for next mtg in October	
14. Working Groups Update on activities and recommendations: A. Planning and Development – includes; Planning, Developments and Roads / Street Furniture / EWR & HS2 / Neighbourhood Plan / Best Kept Village; a. Neighbourhood Plan Review – Any update from working group Paul Firth gave an update – last mtg had been delayed, next mtg 08 Sept at Mollys cafe at 7.30pm Formal proposal received from planning consultant company that we used last time. PC funds will be required as no grant funding. Approximately now half previous expected costs from £28K to £13K. Email has been circulated to Cllrs. Cllr Le Tissier was happy to propose that we accept the quote as it stands and add the £13K to 26/27 precept and accept the quote as it stands seconded by Cllr Watts, motion carried by all other cllrs present, so it was resolved . Payment staged at 50% / 25% / 25% PF will email ONH. Clerk to confirm the decision to PF. b. NHPlan refresh/ AI trial via ONHomer update – Cllr Le Tissier – as above c. Update on HS2 Mitigation fund queries - Cllr Mahon – given under item 7. d. Best Kept Village results – Clerk to publish results on SCPC website – The PC formally thanked the litter pickers and everyone involved in the BKV 25. e. PL/25/2714/FA Application type: Full Planning Permission Location: 3 Queen Catherine Road, Steeple Claydon, Buckinghamshire, MK18 2PZ Proposal: Householder application for alterations to front entrance to provide level access, landscaping to front garden to provide parking area, side and rear extensions with level access paving, new carport for sheltered access, partial demolition of outbuilding and internal alterations. The statutory 21-day period for this application ends 4 September 2025 Cllr Le Tissier introduced the PA. Next door to a heritage building. No objections Proposed by Cllr Le Tissier, seconded by Cllr Watts, all other Cllrs present agreed, so	Clerk

it was agreed.

PL/25/3039/HS2

Application type: Infrastructure project - HS2 application

Location: Land From Sheephouse Wood (South Of Calvert) To The East Of Portway Farm, Buckinghamshire.

Proposal: In accordance with the requirements of Paragraphs 2 and 3 of Schedule 17 to the High-Speed Rail (London - West Midlands) Act 2017, the nominated undertaker hereby requests approval of PLANS AND SPECIFICATIONS relating to the following development authorised by the Act: - Perry Hill Overbridge (part of) and associated earthworks , - School Hill Green Overbridge (part of) and associated earthworks , - Calvert Green Overbridge (part of) and associated earthworks , - Calvert Cutting (Part of) , - Earthworks associated with the realignment of Perry Hill Road , - Earthworks associated with the Network Rail Compound at chainage 80+050 (formerly the Portway Farm Auto Transformer Station (ATS) Compound) , - Earthworks associated with the Network Rail Compound at chainage 78+950 , - Earthworks associated with the GSMR Compound (Point 37) , - Earthworks associated with the Calvert Cycleway , - Earthworks associated with the approved access tracks and to create two new access tracks., - 2 No. Drainage Ponds (3 No. were consented), - Drainage Ditches (including those lined with concrete), - 1 No. Watercourse Diversion, - 4 No. Ditch Crossings (Slab Ditch Crossings), - Calvert West Retaining Wall (Part of), - 7 No. Line Side Steps (Access Stairs), - 2 No. Culverts and 12 No. Ancillary Culverts (above ground elements only) and headwalls, - Noise Barrier, - Earthworks associated with the Vehicle Restraint Bund (part of), - Location of the Vehicle Restraint Barriers, - Location of the Permanent (security and boundary) Fencing

The statutory 21-day period for this application ends **11 September 2025**

High Speed Rail (London - West Midlands) Act 2017 – Approval of details

Cllr Le Tissier introduced and noted this was an HS2 application so pre-approved. Discussed some elements of the PA. Cllr Le Tissier proposed No comment, cllrs present agreed.

To Note: PL/25/3046/HS2

Application type: Infrastructure project - HS2 application , Bringing into use - Schedule 17

Location: Land From Sheephouse Wood (South Of Calvert) To The East Of Portway Farm, Buckinghamshire
Proposal In accordance with requirements of Paragraph 9(1) of Schedule 17 to the High Speed Rail (London - West Midlands) Act 2017, the nominated undertaker hereby requests approval for Work No. 2/75A, 2/80, 2/80A (in part), 2/91 (in part) and 2/91A described in Schedule 1 of the HS2 (London - West Midlands) Act 2017 to BE BROUGHT INTO USE

Please be advised that this is for information purposes only and the Council is not requesting comments in relation to this submission. However, if you have any concerns or questions regarding the submitted details, please contact HS2 Limited directly - Online: www.hs2.org.uk Email: HS2enquiries@hs2.org.uk

Cllr Le Tissier noted this was as above, an HS2 PA so pre-approved. Cllr Le Tissier proposed No comment, Cllrs present agreed.

B. Properties and Facilities – to include; Village Hall, Cottage & Library / Recreation Ground / Vicarage Orchard / Pavilion Project

a. Tractor & Fireworks shed roller door quotes: Clerk / Cllr Le Tissier

Q1 £3,5736.00 roller £4,695.00 wooden

Q2 £4,650.00 roller and wooden and additional options

Q3 £ westwood check quoted for both ends

Cllr Le Tissier and Clerk to go through details and make suggestions. Budget is available.

b. Pavilion refresh quotes: Clerk / Cllr Le Tissier - sent out for 3 quotes, 2 received back.

Q1 £12,025.00

Q2 £24,700.00

Cllr Le Tissier to meet with them both regarding splitting out the structural works and decorating works between them. SCPC new signage on pavilion mentioned. Cllrs agreed that would be nice.

Clerk /
Cllr Le
Tissier

<p>Clerk to email contractors to arrange to meet and discuss work.</p> <p>c. Pavilion refresh costs \$106 VAT query to BALC – Clerk Awaiting a response from BALC.</p> <p>d. Kitchen & Library interior works update – decorating is required – Clerk to get quotes – One price new plaster and another price for whole ceiling – Clerk to write brief for Cllr approval.</p> <p>e. Hall boiler update – Clerk Parts have been ordered and once received repair will be underway with Fishlock plumbing</p> <p>f. Cottage parking area – Cllr Le Tissier – hard standing either side of the new gate – for next years finance consideration – Cllr Le Tissier to investigate prices</p> <p>g. Vandalism at MUGA update – Clerk Plus note the VO fairy doors x 4 – Clerk has contacted contractors who installed MUGA for repairs, to try Richard Farr via Cllr Le Tissier</p> <p>h. Fire extinguishers quote x8 / Emergency light repair x1 quote – Clerk to investigate further</p> <p>i. Children's corner equipment repairs quotes – Clerk £150 for seat to be fitted by Wicksteed – Cllrs agreed so Clerk to arrange Rota bounce handle repair cost Playdale £557.07 – Cllrs agreed so Clerk to arrange Cllr Le Tissier proposed we accept both repairs, seconded Cllr Mapplethorpe, all other cllrs present agreed, so it was resolved.</p> <p>k. Etesia repair quote – Clerk – Cllr Le Tissier will speak to RTM One quote in May was accepted but second quote received as more issues/options.</p>	<p>Clerk</p> <p>Cllr Le Tissier</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk Clerk</p> <p>Cllr Le Tissier</p>
<p>C. Finance</p> <p>a. To approve the payments listed in the finance run for August and September 2025 - RFO Noted in July meeting: As there is no meeting in August, RFO proposes that Council can agree to authorise regular budgeted invoices and expenses due to be paid in August - being first approved via a quorum of Cllr's via email, to then be ratified in the September meeting. Finance runs for August and Sept be accepted proposed by Cllr Watts seconded by Cllr Proffitt, all other Cllrs agreed, so it was resolved. Cllr Proffitt to put through BACS payments before Friday 05 Sept Clerk noted increased music license costs from PPLPRS who charge for year ahead, Council might want to consider raising the hall hire costs.</p> <p>b. Precept planning meeting date – RFO – Meeting date to be chosen – Clerk to send out via email to Cllr Proffitt and Nick Osgerby. Then, Whole council invited to a team's mtg – clerk to do once first mtg held. finance figures for 2024/25 and year to date given out to Cllrs to look at in advance.</p> <p>c. item for 26/27 precept wish list – Zip line –re-tension C. £599 - Clerk Last done in 2024, needed for 2026. Cllr Le Tissier suggested we contact the Charndon clerk for their new playpark details –</p> <p>d. PKFLittlejohn 2024/25 external audit report update – RFO – not yet received. PKFL response must be received by 30 Sept 25</p> <p>e. To consider request for £350 from Claydons Parochial Church for donation towards upkeep of St Michaels churchyard – RFO Power of spend discussed. It was noted SCPC had given donation to CPC in January 25, Clerk to ask them to re-submit their request again for Jan 26.</p>	<p>Clerk – done</p> <p>Clerk - done</p>

D. Youth Council – a. any update from working group Clerk updated the meeting that had x4 volunteers from recent publicity, hope for more, mtg with Cllr Shergold and Mollys is to follow	Clerk
E. Communications - any update from working group - Cllr Watts is the new Lead on Communications – agreed to investigate new domain registrar Admin/security/licenses for emails / planned maintenance/ admin rights etc Cllr Le Tissier to write Claydons monthly magazine article and send around to Cllr's for comment.	Cllr Watts Cllr Le Tissier
F. Events a. Fireworks update – event date; Saturday 01/11/2025 - Cllr Le Tissier; Next Fireworks preparations meeting 11/09/25 at 7pm in the library. Cllr Le Tissier updated the meeting that all is going well with preparations. Fundraising will be split 50/50 between SC Volunteer Drivers and the local Scouts/Cubs/Rainbows/Guides troops for shared equipment. Spooks and Sparkles theme due to date. Reduced noise fireworks will be trialled at the start of display.	
15. Emergency plan – Cllr Le Tissier Has been sent around to Cllrs	
16. Rosefield Solar Farm – any update - Cllr Mahon Cllr Mahon update done earlier in item 7	
17. CLG Greatmoor – any update - Cllr Mahon Cllr Mahon update done earlier in item 7 – to remove from October agenda	Clerk
18. Future agenda items - Councillors are invited to propose items for consideration for the next agenda. Any other business and future agenda items are invited by all Councillors to be sent to the Clerk (minimum of a week) ahead of preparing the next agenda.	
19. Date of next meeting: Tuesday 07 October Village Hall	
20. Confidential Items - That under the Public Bodies (Admission to Meetings) Act 1980, the public and representatives of the press and broadcast media is excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.	
Any other business and future agenda items are invited by all Councillors to be sent to the Clerk (minimum of a week) ahead of preparing the next agenda.	
Meeting was closed by the Chair, Cllr Le Tissier at 21.11	
The next Parish Council meeting will be held on Tuesday 07 October 2025 at 7.30pm. The meeting will open from 7:15 and will start at 7:30 prompt. If you need any help or further information regarding accessing the meeting please contact the clerk, Hannah Holmes, Mon-Fri 9.30am - 2.30pm Clerk phone – 01296 534698. Website https://www.steepleclaydonparishcouncil.gov.uk Email – Clerk@steepleclaydonparishcouncil.gov.uk	

Signed.....

Date.....

Summary of Clerk activity from 01/07/2025 - 01/09/2025

• July & August 2025

Administration

- Preparation of monthly transactions for September 25 Meeting of the Council

On-going

- July Draft Minutes prepared and on public display
- September agenda prepared and on public display
- August and September Wages and finance runs prepped
- On-going email correspondence
- Website updates ongoing
- Planning Application PC response submitted ref: **25/01409/APP** , **25/01410/ALB**, **25/01257/APP**
- **Streetlights**: Victory Road
- **Fixmystreet**: Reported: 23/06 Hanging branches x2 on meadoway tree – missed when they cut back from footpath – re-reported – 08/07

Meetings:

- 30/06 - caretaker wkly meet
- 07/07 - caretaker wkly meet
- 15/07 - SP
- 16/07 - caretaker wkly meet
- 16/07 - NO update
- 18/07 - AS/Mollys
- 21/07 - caretaker wkly meet
- 22/07 - North Bucks Clerks Forum at The Gateway
- 04/08 - Library prep
- 19/08 - caretaker/SP
- 27/08 - CW – re IT
- 02/09 - cottage 6 mth check

Other:

- Started work as Clerk on 26 Sept 2018 – so 7 years this month!
- New NALC pay scales agreed for 2025, backdated to 1st April 25 for all employees on NJC pay scales
- Booked onto Assertion 10 training course 07/10/25
- MUGA vandalism 16/08: 18/08 reported to insurers/ contacted Active Landscapes for repair contractors for quotes – chased 01/09/ informed CCTV company / informed TVPolice – on-going
- Fencing repairs at hall/cottage – roof contractor damage x2 – awaiting quote for one more repair
- Scribe training continues
- Booked tree works at Schoolyard and VO –03/07 - **completed**
- Booked Cottage gate replacement 03/07 - **completed**
- Booked Library/Kitchen repairs – 03/07 - prepped/tidied library Mon 04/08 - completed – but requires painting/decorating - on agenda
- Etesia repair quote received – via Dave Griffiths and RTM – on agenda
- VAT claim **received in full** £14,628.69 on 10/07/25
- Contacted BBORG for fireworks support 12/05 - confirmed 26/07 - chased 01/09 for booking form
- Barclays mandate submitted – Cllr has received relevant info
- Ordered replacement bin on Buckingham Road – 03/07
- Emailed EKFB re trimming overgrown fenced in footpath by EWR compound 16/06 - chased 01/09
- Getting quotes for Hall to be valued for insurance for 26/27

- Booked Pavilion boiler repairs w/c 15/07 - **completed**

Please note: The Clerk will be alternating at the **Library & Mollys Cafe – fortnightly for a 'Clerk Clinic'**, on **Thursdays from 10am - during term time**. Please email Clerk to book an appointment.

Dates: Thursday 04 September Library, Thursday 18 September Mollys Cafe, Thursday 02 October Library, Thursday 16 October Mollys Cafe.

August Finance Run 2025

Payee	Details	Payment Method	Clr Initial	Category	Net	VAT	Gross
Hannah Holmes	wages	BACS		Wages	£		£
Sam Hills	wages	BACS		Wages	£		£
Pat Serle	wages	BACS		Wages	£		£
Nick Osgerby	wages	BACS		Wages	£		£
Hannah Holmes	expenses - office space & petrol to/from clerks forum 26 miles @ 45p/p/m	BACS		Admin & equipment	£30.36		£30.36
Pat Serle	expenses - books x2 months	BACS		Library	£60.78		£60.78
Jacqui Litchfield	Cleaner cover x2 hrs 10/07/25	BACS		Hall	£30.00		£30.00
A Weatherhead Ltd	rec grounds drainage - engineers and combi unit ev 2 yrs	BACS		Rec Ground & Pavilion	£750.00	£150.00	£900.00
Claydons Parochial Church Council	Magazine advert for fireworks	BACS		Fireworks S137	£53.25		£53.25
Tony Fishlock	pavilion boiler repairs	BACS		Rec Ground & Pavilion	£375.00		£375.00
Good Directions	repair circuit board on rec clock	BACS		Clock Tower & Children's Corner	£60.00	£12.00	£72.00
HMRC	PAYE month 5	DD		Wages	£1,012.80		£1,012.80

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HMRC	PAYE month 4 - ratified	DD		Wages	£921.34		£921.34
Village Networks	wifi for hall/library	DD		Library	£25.00	£5.00	£30.00
Village Networks	wifi for pav/CCTV tower	DD		Rec Ground & Pavilion	£25.00	£5.00	£30.00
Buckingha mshire Council	Bins rental/empty June	DD		Bins	£111.00		£111.00
Scribe/Sta rboard Systems	finance database monthly fee	DD		Admin & equipment	£68.00	£13.60	£81.60
Barclays	account fee 13 may - 12 june	DD		Admin & equipment	£9.70		£9.70
Checked Safe	lone worker app	DD		Admin & equipment	£5.00	£1.00	£6.00
YGP	elec for CCTV/Clock	DD		Clock Tower & Children's Corner	£43.01	£2.15	£45.16
Buckingha mshire Council	replacemen t bin at Meadoway (by rec entrance)	DD		Bins	£121.67	£24.33	£146.00
YGP	elec for pav	DD		Rec Ground & Pavilion	£55.23	£2.76	£57.99
YGP	elec for hall/library	DD		Hall	£128.24	£6.41	£134.65
		DD			£7,499.81	£222.25	£7,722.06
Vonage	VOIP line for clerk/library	cashcard		Admin & equipment	£21.08		£21.08
Coop	1 pint milk for mtg	cashcard		Admin & equipment	£0.95		£0.95
Amazon	12x blue roll/washing up liquid/gloves xS & M	cashcard		Hall	£30.37		£30.37
Amazon	dog waste bags x500	cashcard		Rec Ground & Pavilion	£9.99		£9.99
Amazon	toilet rolls/ dustpan&brus h/paper towels/bleach /paper cups	cashcard		Hall	£74.97		£74.97
Amazon	graffiti and	cashcard		Rec Ground &	£12.99		

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	paint remover set			Pavilion			£12.99
Amazon	5x metal labels	cashcard		Admin & equipment	£9.76		£9.76
Amazon	mop heads x6 diff colours	cashcard		Hall	£14.89		£14.89
Amazon	Black & Decker hedge trimmer - lightweight	cashcard		Hall	£83.64		£83.64
Amazon	ladies cargo combat work trousers - caretaker	cashcard		Admin & equipment	£27.95		£27.95
							£286.59

September Finance Run 2025

Payee	Details	Payment Method	ClIr initial	Category	NET	VAT	Gross
Cashcard	DDs/petty cash spend as below	BACS		Misc	£500.00		£500.00
Hannah Holmes	wages - inc scale increase backpay to April 25 (50%)	BACS		Wages	£		£
Sam Hills	wages	BACS		Wages	£		£
Pat Serle	wages	BACS		Wages	£		£
Nick Osgerby	wages	BACS		Wages	£		£
Pat Serle	x6 books adult fiction	BACS		Library	£28.50		£28.50
Hannah Holmes	office space	BACS		Admin & equipment	£10.11		£10.11
Sam Hills	reach roller/sealant/sleeve	BACS		Cottage	£21.25		£21.25
Michael Muckleston	Fencing/gate at cottage - NB Paid BACS 22/08/2025	BACS		Cottage	£3,400.00		£3,400.00
Dave	Rec maint	BACS		Rec Ground &	£615.0		

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Griffiths	July 25			Pavilion	0		£615.00
PPL PRS	Muisc license for VHall	BACS		Hall	£954.8 7	£190.9 8	£1,145.8 5
Oakpark Alarms	Maint charge fire extinguishers 07/07/25	BACS		Hall	£105.0 0	£21.00	£126.00
Buntings now AD Pottie & Co Accountants	PAYE services for quarter ending 30 June 25	BACS		Admin & equipment	£250.0 0	£50.00	£300.00
CGN Landscaping	Tree surgery at VO - trim and lift off carpark and footpaths	BACS		Vicarage Orchard	£590.0 0		£590.00
CGN Landscaping	Tree surgery - rec ground by primary school/carpar k overhang from fenceline	BACS		Rec Ground & Pavilion	£1,680 .00		£1,680.0 0
Swarco	12 pieces of mounting bracket for MVAS - will reclaim from HS2 road safety fund as pre-agreed	BACS		Street Furniture	£150.0 0	£30.00	£180.00
Fishlock	Pavilion - supply/install new float/inlet valve in rhs WC.	BACS		Rec Ground & Pavilion	£230.0 0		£230.00
UK Security Group	CCTV visit due to MUGA damage	BACS		Clock Tower & Children's Corner	£85.00	£17.00	£102.00
Golding & Son Electricals	Supply/fit handles to gas cabinet & supply/fit latches to fuse board door	BACS		Hall	£202.2 5		£202.25
Golding & Son Electricals	reset external floodlight and	BACS		Hall	£175.0 0		£175.00

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	check power to shed						
Signscope Design	C/Corner safety signs x2 Rec Ground signs x 4 - A3	BACS		Rec Ground & Pavilion	£135.00	£27.00	£162.00
David Martin	VO works June/July/Aug 25	BACS		Vicarage Orchard	£240.00		£240.00
HMRC	PAYE month 6	DD quarterly		Wages	£1,120.83		£1,120.83
NPower	Streetlights 01 - 31 March 25	DD		Street Lights	£510.36	£25.52	£535.88
NPower	Streetlights - 01 - 31 April 25	DD		Street Lights	£406.92	£20.35	£427.27
NPower	Streetlights 01 - 31 May 25	DD		Street Lights	£341.13	£17.06	£358.19
NPower	Streetlights 01 - 30 June 25	DD		Street Lights	£288.63	£14.43	£303.06
NPower	Streetlights 01 - 31 July 25	DD		Street Lights	£318.69	£15.93	£334.62
Scribe - Starboard Systems	finance database mthly subs Aug 25	DD		Admin & equipment	£68.00	£13.60	£81.60
Barclays	account fee 13 June - 13 July 25	DD		Admin & equipment	£8.50		£8.50
Barclays	account fee 14 Jul - 12 Aug 25 x3 chqs	DD		Admin & equipment	£12.10		£12.10
Village Networks	wifi for hall Aug 25	DD		Hall	£25.00	£5.00	£30.00
Village Networks	wifi for pav/cctv	DD		Clock Tower & Children's Corner	£25.00	£5.00	£30.00
Paragus Checked Safe	Lone worker app	DD		Admin & equipment	£4.00	£0.80	£4.80
Buckinghamshire Council	Election recharges 01/05/2025	DD		Misc	£867.00		£867.00
Yorkshire Power & Gas YPG	Elec to pavilion Aug 25	DD		Rec Ground & Pavilion	£56.81	£2.84	£59.65
YPG	Elec to hall/library	DD		Hall	£144.91	£7.25	£152.16

Steeple Claydon Parish Council.
Minutes of September 2025

YPG	Elec to clocktower/CC TV	DD		Clock Tower & Children's Corner	£36.89	£1.84	£38.73
Buckinghamshire Council	empty and rental large bins July 25	DD		Bins	£93.40		£93.40
Wave	water hall/library 12 May - 11 Aug 25	DD		Hall	£211.83		£211.83
Wave	water pav 15 may - 14 aug 25 - £7 per month			Rec Ground & Pavilion	£7.00		£7.00
					£17,695.61	£465.60	£18,161.21
Good Directions	circuit board/toggle parts for clock	cashcard		Clock Tower & Children's Corner	£72.00		£72.00
Amazon	Grifema Key Safe for wall	cashcard		Rec Ground & Pavilion	£9.69		£9.69
Amazon	Child safety lock hall kitchen	cashcard		Hall	£4.39		£4.39
Amazon	laminating pouches/labels	cashcard		Library	£28.43		£28.43
Amazon	white gloss paint	cashcard		Cottage	£34.40		£34.40
Amazon	Brushes x 5	cashcard		Cottage	£6.99		£6.99
	Microssoft 365 subs	cashcard		Admin & equipment	£60.72		£60.72
Vonage	VOIP Line - Library & Clerk	DD		Admin & equipment	£22.07		£22.07
					£238.69		£238.69