



<p><b>Present:</b> Cllr Stephen Le Tissier (in the Chair), Cllr Stephen Proffitt, Cllr Frank Mahon, Cllr Andrew Shergold, Cllr Chris Watts</p> <p>In attendance: Clerk, Cllr's and 03 members of the public.</p> <p>Dictaphone on for Clerks record. The meeting was opened by Cllr Le Tissier at <b>19.30</b></p> <p>The Steeple Claydon Parish Council meeting was held in person at the Village Hall, MK18 2PY on Tuesday 01 July 2025 admission from 7.15pm onwards for a 7.30pm start.</p> <p>Members of the public are welcome to come along to see what the council is doing. There is a public participation session at the start of the meeting when the public are able to comment on the agenda items or ask the council questions about their activities. The agenda is published on the website and on the VH noticeboard on the Thursday before the meeting.</p> <p><b>QUESTIONS FOR PARISH COUNCIL</b></p> <p>All questions from parishioners will need to be submitted to the Clerk before the meeting - cut off midday on the day of the meeting, details below. If you need any help or information from your PC, please contact the Proper Officer and Clerk to the Council; Ms Hannah Holmes</p> <p><a href="mailto:clerk@steepleclaydonparishcouncil.gov.uk">clerk@steepleclaydonparishcouncil.gov.uk</a></p> <p><a href="http://www.steepleclaydonparishcouncil.gov.uk">www.steepleclaydonparishcouncil.gov.uk</a></p> <p>Tel. 01296 534698. Please note Clerk is part-time: 9.30am - 2.30pm, Monday to Friday</p>	
<p><b>1. Welcome by Chairman</b> Cllr Le Tissier read aloud the following BMKALC GOOD PRACTICE NOTE: Council Meetings are formal meetings held in public but are not public meetings. Members of the public are welcome to join us but may only participate during Public Participation time. There is an overall time limit of 15 minutes for this segment. Multiple speakers for the same item may wish to select a single speaker or to edit their own contribution to ensure the maximum number of speakers can be accommodated. No single speaker may speak longer than 2 minutes. Points raised, but not on this evening's agenda, will not be addressed at this meeting but will be answered during the next working day or added to a future agenda as appropriate. Please be aware that this meeting may be recorded by any attendee exercising their legal right to do so. Please ensure that phones are set to silent during the meeting. Fire exit points discussed, meet in the car park at the front.</p>	
<p><b>2. Apologies</b> To receive Councillor's apologies; Cllr Alison Mapplethorpe submitted their apologies. Noted.</p>	
<p><b>3. Declarations of Interest;</b> In accordance with Sections 30 (3) and 235 (2) of the Localism Act 2011; To receive declarations of interest and dispensations in respect of matters contained in this agenda: Cllr Mahon will be leaving the mtg for item 14 g. – <b>25/01257/APP</b> Saxeton 52 West Street - as he sits on BC Planning committee – noted by Cllrs</p>	
<p><b>4. Minutes</b> - To approve and sign the minutes of the meeting held on 02 June 2025</p> <p>Approved as a true representation of the June PC meeting; Proposed by Cllr Mahon and seconded by Cllr Shergold, all other Cllr's agreed, so it was <b>resolved</b> - signed off by Cllr Le Tissier</p> <p>a. Matters arising from the minutes</p> <p>None</p>	
<p><b>5. Councillor Co-Option</b> – to consider any co-option applications received.</p> <p>No longer required – put on September agenda</p>	
<p><b>6. Chairman's Comments</b> - To receive a report on matters not on the agenda but of interest to the Council and Parish:</p> <p>Cllr Le Tissier noted he has seen good things happening, works are happening on new Tilia estate, hopefully the white village entrance gates, 30mph signage, x11 streetlights not connected will be progressed. Recent meeting has been cancelled due to BC rep not having relevant required information.</p>	

<p><b>7. Update from Unitary Ward Cllr – Cllr F Mahon</b></p> <p>Cllr Mahon discussed the boundary change, implemented since 01 May, we now have a new LAT, as of 31/06/25 – Simon Scullion, BC email is <a href="mailto:simon.scullion@buckinghamshire.gov.uk">simon.scullion@buckinghamshire.gov.uk</a></p> <p>Cllr Mahon is now chairman on North Bucks Community Board, arranging an introductory teams mtg with other PC chairs to agree a lead per PC to attend the community board meetings – meeting with parishioners/volunteer groups on 15 July at 7pm. Cllr Mahon asked for an SCPC representative.</p> <p>Cllr Shergold volunteered to be the SCPC representative for BCB ‘ambassador’ – to send on email invite.</p>	<p>Clerk – done 03/07</p>
<p><b>8. Public Participation</b> – Standing Orders are set aside to allow for public participation - The meeting was <b>closed</b> by the Chair and public participation was opened at 19.44</p> <p>Query sent in about the Road Safety Group – when is the next meeting and who is leading it?– Cllr Le Tissier hopes that hopefully meeting soon, but need to re-group and Cllr Mahon agreed.</p> <p><b>P1</b>- regarding Saxeton PA – why does it need to be changed from residential to a children's home? Cllr Mahon left the room. Cllr Le Tissier responded, noting that Cllr Mahon cannot comment on this item, and that a BC representative came to PC meeting – gave a presentation, it's on the SCPC website, <a href="https://steepleclaydonparishcouncil.gov.uk/files/?folder_id=56324652">https://steepleclaydonparishcouncil.gov.uk/files/?folder_id=56324652</a></p> <p>Four children, two adults on site - Children local to Buckinghamshire will be placed.</p> <p><b>P1</b> – noted the unusual Tulip tree in the grounds – possible TPO? Clerk to contact Jo at BC and ask for the tree to stay – any plans to cut down the tree?</p> <p>Advised by PC for parishioner to also note these comments/concerns on the AVDC/BC planning portal – open until 14/07/25</p> <p><b>P2</b> – Bags of taste – gentle reminder – open meeting next Monday evening how it works, all welcome. Posters on noticeboard.</p> <p><b>P2</b> given permission by Council to comment on: Recreation ground clock Neighbourhood Plan update. All Cllr’s agreed.</p> <p>Public participation was closed by the Chair at 19.58 and the Parish Council meeting was <b>re-opened</b>.</p>	<p>Clerk – done 04/07</p>
<p><b>9. Clerk report:</b> monthly report. <b>Appendix 1</b> Hard copies given to Cllrs.</p> <p>New rec ground signage – noted the metal fastenings are still needed on x5 of the signs – holes to be drilled out.</p>	
<p><b>10. Caretakers update:</b> monthly report. <b>Appendix 2</b> Hard copies given to cllrs</p> <p>Discussed pavilion key card required.</p>	
<p><b>11. Action Point List</b> – to go through and update completed actions for the last month.</p> <p>Cllrs were reminded by Clerk to check the To Do app regularly and to update when they have completed an action point. To Do List can be found in Outlook under a blue tick.</p> <p>Some jobs on the list need to be re-allocated – Cllr Le Tissier and Clerk to update list.</p>	
<p><b>12. Neighbourhood watch – any update?</b> Leave on agenda – no update</p> <p>A NHW Co-ordinator in needed for the village. Advertise as such in magazine</p> <p>Create a poster / separate advert in magazine – Cllr Le Tissier</p>	
<p><b>13. Road Safety Strategy</b> a. Any update from working group? <b>None.</b> Keep on agenda for next mtg.</p>	
<p><b>14. Working Groups Update on activities and recommendations:</b></p> <p><b>A. Planning and Development – includes; Planning, Developments and Roads / Street Furniture / EWR &amp; HS2 / Neighbourhood Plan / Best Kept Village;</b></p> <p>Neighbourhood Plan Review – a. Any update from working group</p> <p>P2 reported that the volunteer group meeting last week, cllrs are committed to the development of the revision of the neighbourhood plan. Discussed the four working groups, engagement, sustainability, housing infrastructure and facilities – next mtg on 28/07/25 at 7.30pm at Mollys cafe - to go over action plans/timescales etc. Clerk to invite Cllr Mapplethorpe</p> <p>P2 will put out an article to encourage more people to join the NHPlan group mtg. Article in Claydons mag.</p> <p>P2 and Cllr Watts to meet to discuss NHP.</p>	<p>Clerk – done 04/07</p>

<p><b>b.</b> Funding request for NHPlan refresh/ AI trial via ONHomer – Cllr Le Tissier Amounts discussed as likely cost of +£20K, PC previously agreed to add to 26/27 precept Wishlist – the AI trial costs would be discounted. Now there is no grant funding available form Locality. No costs incurred as yet. But will incur costs this financial year – PC could use HS2 mit fund interest to cover this, P2 happy to move forwards as long as supported by Council. Agreed to an NHPlan potential costs update for the September PC meeting.</p>	
<p><b>c.</b> Update on HS2 Mitigation fund queries - Cllr Mahon has sent on email update to Council and will update once a response is received.</p>	Clerk
<p><b>d.</b> Waste Bin replacement on QCRd by bench – to agree BC replacement/installation costs: £153.00 - Clerk proposed Cllr Shergold seconded Cllr Le Tissier</p>	ordered 03/07
<p><b>e. 25/01409/APP-</b> Tudor Cottage 18 North End Road Steeple Claydon Buckinghamshire MK18 2PG Householder application for demolition of lean-to attached to existing outbuilding. Erection of single storey rear extension to existing outbuilding for home office ancillary to the main residence, fenestration changes DATE COMMENTS REQUESTED BY:-27 June 2025 extension granted until 03/07 Cllr Le Tissier introduced the PA, Cllr Shergold proposed no objection, seconded by Cllr Mahon, noted it will be under BC heritage dept. All Cllrs agreed so it was <b>resolved</b></p>	Clerk – submitted 02/07
<p><b>f. 25/01410/ALB-</b> Tudor Cottage 18 North End Road Steeple Claydon Buckinghamshire MK18 2PG Listed building application for demolition of lean-to attached to existing outbuilding. Erection of single storey rear extension to existing outbuilding for home office ancillary to the main residence, fenestration changes : DATE COMMENTS REQUESTED BY:-27 June 2025 extension granted until 03/07 No objection agreed as per above.</p>	Clerk – submitted 02/07
<p><b>g. 25/01257/APP</b> - Saxeton 52 West Street Steeple Claydon Buckinghamshire MK18 2NS Change of use from dwellinghouse (Use Class C3a) to a children's home (Use Class C2). Installation of solar thermal panels, cycle storage and hardstanding. CASE OFFICER: Anna Shah DATE COMMENTS REQUESTED BY:- 14 July 2025 Cllr Mahon left the room. Cllr Le Tissier introduced the PA, discussed change of use, solar panels, hardstanding and bicycle racks Cllr Le Tissier proposed No objections, but to note the tulip tree, and Clerk to email Jo from BC and ask about tulip tree – Seconded by Cllr Shergold all other cllrs agreed so it was <b>resolved</b>. Cllr Shergold agreed to write the PC comment - to note comment on tulip tree. Clerk to investigate TPO on tulip tree.</p>	Cllr Shergold  Clerk done 04/07
<p><b>h.</b> To note HS2 RSF agreement to fund x2 replacement benches in village and x2 child safety signs ordered by new playpark at Steeple View estate - Clerk</p>	Done 07/07
<p><b>i.</b> Agreed location of preceptd new grit bins x2 is required for ordering – Clerk Cllr Le Tissier will get what three words location of Addison bridge / Queen Catherine rd., then noted might delay to discuss this with Road Safety Group.</p>	Cllr Le Tissier
<p><b>B. Properties and Facilities – to include; Village Hall, Cottage &amp; Library / Recreation Ground / Vicarage Orchard / Pavilion Project</b></p>	
<p><b>a.</b> Tractor &amp; Fireworks shed roller door quotes: Clerk / Cllr Le Tissier to review and update Council on recommendation.</p>	Cllr Le Tissier
<p><b>b.</b> Pavilion refresh quotes: Clerk / Cllr Le Tissier – await Cllr Mahon to chase more quotes</p>	Cllr
<p><b>c.</b> Cottage replacement gates/fence quotes: Clerk / Cllr Le Tissier A £4,350.00</p>	Mahon Clerk
<p>B £3,400.00 - Proposed by Cllr Le Tissier, seconded by Cllr Mahon all cllrs present agreed so it was <b>resolved</b> – Clerk booked 03/07</p>	booked – 03/07
<p>C £1,020.00</p>	Clerk
<p><b>d.</b> Kitchen &amp; Library interior works quotes: Clerk / Cllr Le Tissier A £1,730.00</p>	booked 03/07
<p>B £1,582.00 – Clerk booked 03/07 - to check duration of works and how they plan to protect the assets in library/kitchen</p>	
<p>C - was chased for quotes – not received by mtg</p>	
<p><b>e.</b> Etesia repair quote has been accepted – Clerk by RTM – ride on mower</p>	
<p><b>f.</b> Tree works quotes (rec &amp; VO)- Clerk</p>	

<p>A £1,680.00 &amp; £590.00 – A was Proposed by Cllr Le Tissier, seconded by Cllr Mahon, all other Cllrs present agreed so it was <b>resolved</b>. - Clerk booked 03/07</p> <p>B £420.00 &amp; £420</p> <p>C - was chased for quotes – not received by mtg</p> <p>P2 noted the Rec Ground Clock repairs – Pete R has it, currently being repaired, also to upgrade the clock lighting. Panel to be made to allow for easy access.</p>	<p>Clerk booked 03/07</p>
<p><b>C. Finance</b></p> <p>a. To approve the payments listed in the finance run for July 2025 – RFO Proposed by Cllr Le Tissier, seconded by Cllr Mahon, all other Cllrs present agreed so it was <b>resolved</b>.</p> <p><b>Appendix 3</b></p> <p>b. As there is no meeting in August, RFO proposes that Council can agree to authorise regular budgeted invoices and expenses due to be paid in August - being first approved via a quorum of Cllr's via email, to then be ratified in the September meeting. Cllr Proffitt noted he might be away on holiday. Cllr Le Tissier proposed this agreement, seconded by Cllr Proffitt, all other Cllrs agreed, so it was <b>resolved</b>.</p> <p>c. VAT claim for 24/25 has been submitted by post - RFO</p> <p>d. Update the NS&amp;I signatories to Cllr S Proffitt and Cllr Le Tissier – RFO Funds have been withdrawn and sent to SCPC Barclays account – RFO to notify Cllr Le Tissier when funds moved.</p>	
<p><b>D. Youth Council</b> – a. any update from working group Cllr Shergold updated the meeting with plans to visit primary school visit for a cllr to address the assembly about the role of the Parish Council. Meeting held at Mollys with Kaz, Clerk and Cllr Shergold, and it was noted that ten volunteers will be required for the group to move forwards. DBS checks and insurance main costs covered by the £250.00 funding from PC.</p>	
<p><b>E. Communications</b> - any update from working group - Cllr Le Tissier to write Claydons monthly magazine article and send around to Cllr's for comment.</p>	<p>Cllr Le Tissier</p>
<p><b>F. Events</b></p> <p>a. <b>Fireworks update</b> – event date; Saturday 01/11/2025 - Cllr Le Tissier; Cllr Le Tissier updated the meeting that all is going well with preparations, the volunteer group met last week, next meeting is; Thursday 31 July at 7pm in the Library. Fundraising – will be split 50/50 between SC Volunteer Drivers and the local Scouts/Cubs/Rainbows/Guides troops for shared equipment. Spooks and Sparkles theme due to date. Reduced noise fireworks will be trialled at the start of display. NERd new horticultural groups car park offer discussed – poss VIP parking</p>	
<p><b>16. Rosefield Solar Farm</b> – any update - Cllr Mahon Cllr Mahon updated the meeting that it RSF been reduced in size from potentially 2,200 acres to 600 acres – as discussed at recent Verneys mtg.</p>	
<p><b>17. CLG Greatmoor</b> – any update - Cllr Mahon Cllr Mahon will update PC after the next board meeting. Cllr Mahon also discussed the Bucks Community and Villages board – Cllr Mahon requested a cllr to join the BCVB - Cllr Shergold offered to join this group. Clerk to send on invitation. Done 04/07</p>	
<p><b>18. Future agenda items</b> - Councillors are invited to propose items for consideration for the next agenda. Any other business and future agenda items are invited by all Councillors to be sent to the Clerk (minimum of a week) ahead of preparing the next agenda.</p>	
<p><b>19. Date of next meeting: Tuesday 02 September 2025 at the Village Hall</b></p>	

<b>20. Confidential Items</b> - That under the Public Bodies (Admission to Meetings) Act 1980, the public and representatives of the press and broadcast media is excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.	
Any other business and future agenda items are invited by all Councillors to be sent to the Clerk (minimum of a week) ahead of preparing the next agenda.	
<b>Meeting was closed by the Chair, Cllr Le Tissier at 21.11</b>	
The next Parish Council meeting will be held on <b>Tuesday 02 September 2025</b> at 7.30pm. The meeting will open from 7:15 and will start at 7:30 prompt. If you need any help or further information regarding accessing the meeting please contact the clerk, Hannah Holmes, Mon-Fri 9.30am - 2.30pm Clerk phone – 01296 534698. Website <a href="https://www.steepleclaydonparishcouncil.gov.uk">https://www.steepleclaydonparishcouncil.gov.uk</a> Email – Clerk@steepleclaydonparishcouncil.gov.uk	

Signed.....

Date.....

## Appendix 1

### Summary of Clerk activity from 04/06/25

#### • June 2025

#### Administration

- Preparation of monthly transactions for July 25 Annual Meeting of the Council
- Action Point list from June minutes onto To Do app
- PPLPRS music license queries

#### On-going

- June Draft Minutes prepared and on public display
- July agenda prepared and on public display
- Wages and finance run prepped
- On-going email correspondence
- Website updates ongoing
- Planning Application PC response submitted ref: none
- **Streetlights:** none
- **Fixmystreet:** Reported: Broken branches on tree on Meadoway 23/06 ref 7750084.
- Parishioner correspondence: chased LAT for update on kern weir re-instatement on spinney QCRd.

#### Meetings:

- 04/06 - Contractor for quotes
- 05/06 - NO filing
- 06/06 - AS re youth cafe
- 09/06 - SLT
- 10/06 - caretaker

- 12/06 - clerk clinic
- 21/03 - cllrs
- 25/06 - caretaker
- 26/06 - clerk clinic
- 27/06 - AS & K from Mollys
- 30/06 - caretaker

**Other:**

- Fencing repairs at hall/cottage – roof contractor damage x2 – awaiting quote for one more repair
  - Scribe training continues
  - Roller door quotes – with Cllr SLT to chase for choice
  - Booked rec ground drainage jetting maintenance - completed June 25
  - Bought Fairy doors, created with Brownies, for VO. Varnished and put up in VO. 25/06
  - Contacted BBORG for fireworks support 12/05 - chased 12/06 and 18/06 via Duncan
  - Barclays mandate with Cllr updates - SP to sign update
  - Enquired to BC on costs to replace the bench on NER/Buck rd corner & Chaloner's Hill 20/05 - funding via HS2 RSF – clerk submitted what three words location
  - Enquired re Caution Children Playing signage for Addison Road Play Park 20/05 - now for HS2 road safety funding
  - Prepped VAT claim for 24/25 financial year. £14,628.69 - posted to HMRC
  - Cllr PIF forms x6 on website and sent to BC
  - Getting x3 Tree works quotes for VO and rec fence line by SC School
  - Signed/returned dog waste agreement for 25/26 with BC (x14) 10/06
  - Emailed EKFB re trimming overgrown fenced in footpath by EWR compound 16/06
  - Requested updated S106 funding list 25/06
  - Put up new rec ground and children's corner signage
  - Getting quotes for Hall to be valued for insurance for 26/27
- Please note: The Clerk will be alternating at the **Library & Mollys Cafe – fortnightly for a 'Clerk Clinic', on Thursdays from 09.30 -10am - during term time.**  
Please email Clerk to book an appointment.

**Dates:** Thursday 12 June Library, Thursday 26 June Mollys Cafe, Thursday 04 September Library, Thursday 18 September Mollys Cafe

**Appendix 2**

**Parish Caretakers Monthly Update**

Parish Name: Steeple Claydon

Report Month: June 25

Prepared by: Samantha Hills

Summary of Activities

Provide a brief overview of the key activities and events that took place during the month. Include any significant milestones or achievements.

- Helped Cllr Steve le Tissier clear alleyway by bus depo.

- Sent gas meter readings to clerk for hall/pavilion
- Cleared all overgrown brambles/ stinging nettles youth club shed.
- Cut back spinney tree.
- Cleaned all signs at recreation ground.
- Cleaned all benches in children's corner.
- Cleaned Buddy Bench.
- Playground inspection course-completed-certificate received.
- COSHH course-completed-certificate received.
- New signs up at recreation ground – with Clerk.
- Keys missing from key box at recreation ground- called Lock and key- Need a card from company to be able to get a new one cut- waiting for card.
- All other weekly/Monthly jobs.

#### Maintenance and Repairs

- Issues Identified: As follows
- Stage panels/Electric box cover to be repaired- I got in contact with the following carpenters: ...
- Awaiting on another carpenter to come and quote.
- Caretakers' door handle in kitchen was pulled off -I have repaired.
- Boiler repairs for hall/ pavilion- ongoing.
- Cottage driveway fence repairs- ongoing.
- Toddler swing replacement- Needs 3 quotes for a contractor to replace – ongoing.
- Dunn windows- all windows and gutters cleared of debris – usual 6 monthly clean.

#### Upcoming Plans

Outline the detailed plans and events scheduled for the following month. Include any preparations or special arrangements required.

. Oak Park arriving 8am on Monday 8th July for usual Maintenance Fire alarms/Emergency lighting

#### Additional Comments...

Provide any additional information or comments that may be relevant. Mention any specific requests or messages from the parish community.

Signature: Samantha Hills

Date: 26th June 2025

#### Appendix 3

Payee	Details	Payment method	Cllr initial	Category	Net Value	VAT Paid	Gross
Clear Council	annual insurance - nb survey of hall req'd - PAID ON JUNE 25 FIN RUN	BACS		Insurance	£4,718.64		£4,718.64
Hannah Holmes	wages	BACS		Wages	£		£
Sam Hills	wages (note x3 absences)	BACS		Wages	£		£
Pat Serle	wages	BACS		Wages	£		£
Nick Osgerby	wages	BACS		Wages	£		£
Hannah Holmes	expenses - office space	BACS		Admin & equipment	£10.11		£10.11

Steeple Claydon Parish Council.  
Minutes of July 2025

Sam Hills	expenses - petrol	BACS		Wages	£20.01		£20.01
Matt Dunn windows	clean windows inside and out at hall/dust rafters/empty gutters	BACS		Hall	£245.00		£245.00
Cashcard	petty cash purchases and some DD	BACS		Misc	£500.00		£500.00
The Church notice board company	thumb locks x 3 for sandholme notice	BACS		Street Furniture	£22.00	£4.40	£26.40
PPL PRS	music license - hall and fireworks 25	BACS		Hall	£174.48	£34.90	£209.38
Dave Griffiths	rec ground maint - June	BACS		Rec Ground & Pavilion	£550.00		£550.00
Wicksteed	1x cradle seat replacement - used rest of goodwill voucher £118.40	BACS		Clock Tower & Children's Corner	£30.79	£6.16	£36.95
E.on	Maint for qtr end June 25 x 155 s/l	BACS		Street Lights	£310.00	£62.00	£372.00
HMRC	PAYE – to follow on from accountant	DD		Wages			
Village Networks	wifi for hall/library	DD		Library	£25.00	£5.00	£30.00
Village Networks	wifi for pav/CCTV	DD		Clock Tower & Children's Corner	£25.00	£5.00	£30.00
Scribe	finance database monthly fee	DD		Admin & equipment	£68.00	£13.60	£81.60
YGP	elec for clock/cctv	DD		Clock Tower & Children's Corner	£57.27	£2.86	£60.13
YGP	elec for hall/library	DD		Hall	£143.31	£7.17	£150.48
YGP	sports pav elec	DD		Rec Ground & Pavilion	£57.78	£2.89	£60.67
					£10,408.86	£143.98	£10,552.84



Steeple Claydon Parish Council.  
Minutes of July 2025

HSQE Ltd	training courses x 5 for caretaker	cashcard		Training Courses	£40.00	£8.00	£48.00
Vonage	voip line clerk/library	cashcard		Library	£20.50		£20.50
co-op	milk for mtg	cashcard		Admin & equipment	£0.85		£0.85
Amazon	pet & child safe ant powder	cashcard		Hall	£6.98		£6.98
Amazon	1 inch wood screws - fairy doors up in VO	cashcard		Vicarage Orchard	£4.49		£4.49
Amazon	stationary/staple remover/bull dog clips/paper x 4 reams	cashcard		Admin & equipment	£40.45		£40.45
Amazon	lithium battery for ryobi weed / patio cleaner tool	cashcard		Hall	£97.00		£97.00
Amazon	black bin bags	cashcard		Rec Ground & Pavilion	£18.99		£18.99
Amazon	ryobi patio cleaner	cashcard		Hall	£99.95		£99.95
Amazon	trimmer line	cashcard		Hall	£39.29		£39.29
Amazon	safety notice hall car park	cashcard		Hall	£6.00		£6.00
Microsoft 365	monthly subscription fee	cashcard		Admin & equipment	£46.00	£9.20	£55.20
Amazon	wire tie wraps x2 sizes-rebar	cashcard		Rec Ground & Pavilion	£75.95		£75.95
Amazon	black cable ties x 2000 and push pins	cashcard		Admin & equipment	£23.74		£23.74
					£520.19	£17.20	£537.39