



Steeple Claydon Parish Council

Notice of the APRIL 2024 monthly meeting of the Parish Council

To: All Members of Steeple Claydon Parish Council

You are hereby summoned to attend a meeting of the Parish Council at; The Village Hall, 48 Queen Catherine Road, MK18 2PY - to be held on **Tuesday 02 April 2024 at 7.30pm** for the purpose of transacting the business as set out below. Members of the press and public are welcome.

AGENDA

- 1. Apologies** - To receive Councillor's apologies
- 2. Declarations of Interest** - To receive declarations of interest and dispensations in respect of matters contained in this agenda
- 3. Minutes** - To approve and sign the minutes of the meeting held on 05 March 2024
 - a. Matters arising from the minutes
- 4. Chairman's Comments** - To receive a report on matters not on the agenda but of interest to the Council and Parish
 - a. Any update from Bucks Council
 - b. Any update for the Parish from SCPC
- 5. Public Participation**
- 6. Clerk report**
- 7. Action Point List** – to go through and update completed PC actions for the last month.
- 8. Neighbourhood Watch** – Steeple Claydon NHW review – Andy Guest
- 9. Neighbourhood Plan Review** – any update - Cllr Haest/Clerk
- 10. Road Safety Strategy**
 - a. Update from working group – Cllr Haest/ Cllr Mahon
 - b. MVAS training – Clerk / Cllr Haest
 - c. Spinney Update - if any – Cllr Mahon/Clerk
- 11. Best Kept Village competition 2024**
- 12. Working Groups Update on activities and recommendations:**
 - A. Finance**
 - a. To approve the payments listed in the finance run for the month
 - b. Update Barclays mandate – Clerk / Cllr Myhill
 - c. Update on Unity bank – Clerk / Cllr Mahon
 - B. Recreation Ground**
 - a. Report from Recreation Ground team
 - b. Children's corner update; Landscaping quotes for children's corner – Clerk
 - c. Outdoor exercise equipment update - post installation inspection
 - C. Pavilion Project**
 - a. Update from working group
 - D. Village Hall, Library & Cottage**
 - a. Report from Village Hall team
 - b. Any Library business:
 - c. Cottage drainage issues - Cllr Mahon?
 - d. Village Hall roof leak update/quotes – in Library & Kitchen – Clerk / Cllr Mahon / Cllr Myhill

- e. finger post update – Cllr Myhill / Clerk
- f. Cottage door – any update – Cllr Mahon

E. Vicarage Orchard - Any updates

- a. Signage – any update – Clerk
- b. Bucks Community Board pathway – any update – Cllr Mahon
- c. Compost x10 donation - Clerk

F. Youth Council – any update Cllr Pillai

G. Communications - a. Any updates

H. Street Furniture

- a. Noticeboards update; Coop noticeboard – PA update – Cllr Haest
- b. Benches update – Cllr Mitchell / Clerk
- c. LED street lighting update – Clerk

I. Events - a. Upcoming events:

- i. Fireworks event 2024 – Cllr TBC - any updates
- ii. Events for 2024 – Inter Village Event any update – Cllr O’Dell

J. HS2 / E-W Rail a. Any Updates - Cllr Mahon

K. Planning: none as at 22/03/2024

13. Annual Parish meeting – discuss refreshments/event advert

14. Future agenda Items - Councillors are invited to propose items for consideration for the next agenda.

15. Date of next meeting: Tuesday 07 May 2024 at the Village Hall - Annual Parish meeting date 21 May 24 at 7pm

16. Confidential Items - That under the Public Bodies (Admission to Meetings) Act 1980, the public and representatives of the press and broadcast media is excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

**Ms Hannah Holmes
Clerk to the Council**

22/03/2024

In accordance to the Data Protection Act 2018, all attendees of the meeting are hereby notified that the meeting will be recorded as an aide memoire for the Clerk when compiling the minutes. The recordings are held securely and are deleted after the resolution that the minutes are a true and correct record. Members of the public should be aware that being present at a meeting of the Council or one of its working groups will be deemed as the person having given consent to be recorded (photograph, film, audio recording) at the meeting, by any person present. A person or persons recording the Parish meeting are reminded that the 'Public Participation Session' period may not be part of the formal meeting and that they should take legal advice for themselves as to their rights to make any recording during that period.