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| **Present:**  Cllr Frank Mahon (in the Chair), Cllr Stephen Le Tissier, Cllr Ivo Haest, Cllr John Mitchell,  In attendance: Clerk, Cllr’s and 10 members of the public.  Livestreaming YouTube channel was off. Dictaphone on for Clerks record.  The meeting was opened by Cllr Mahon at **19.31**  The Steeple Claydon Parish Council meeting was held in person at the Bulman Parish Room, St Michael’s Church on Tuesday 09 January 2024 admission from 7.15pm onwards for a 7.30pm start. Members of the public are welcome to come along to see what the council is doing. There is a public participation session at the start of the meeting when the public are able to comment on the agenda items or ask the council questions about their activities. The agenda is published on the website and on the VH noticeboard on the Thursday before the meeting. QUESTIONS FOR PARISH COUNCIL All questions from parishioners will need to be submitted to the Clerk before the meeting - cut off midday of the day of the meeting, details below. If you need any help or information from your PC, please contact the Proper Officer and Clerk to the Council; Ms Hannah Holmes [clerk@steepleclaydonparishcouncil.gov.uk](mailto:clerk@steepleclaydonparishcouncil.gov.uk)  [www.steepleclaydonparishcouncil.gov.uk](http://www.steepleclaydonparishcouncil.gov.uk/) Tel. 01296 534698. Part-time - School hours – Monday-Friday |  |
| **1.Welcome by Chairman**  Cllr Mahon read aloud the followingBMKALC GOOD PRACTICE NOTE:  Council Meetings are formal meetings held in public but are not public meetings. Members of the public are welcome to join us but may only participate during Public Participation time. There is an overall time limit of 15 minutes for this segment. Multiple speakers for the same item may wish to select a single speaker or to edit their own contribution to ensure the maximum number of speakers can be accommodated. No single speaker may speak longer than 2 minutes. Points raised, but not on this evening’s agenda, will not be addressed at this meeting but will be answered during the next working day or added to a future agenda as appropriate. Please be aware that this meeting may be recorded by any attendee exercising their legal right to do so. Please ensure that phones are set to silent during the meeting |  |
| **1. Apologies**  To receive Councillor’s apologies and Council to approve reasons for absence.  None received |  |
| **2. Declarations of Interest**  To receive declarations of interest and dispensations in respect of matters contained in this agenda  Cllr Haest and Cllr Le Tissier – both have reimbursements on finance run. |  |
| **3. Minutes**  To approve and sign the minutes of the meeting held on 05 December 2023  Matters arising from the minutes; None  Cllr Le Tissier proposed the December 23 draft minutes as a true and accurate description of the meeting, seconded by Cllr Mitchell whole council **agreed.** |  |
| **4. Chairman’s Comments**  To receive a report on matters not on the agenda but of interest to the Council and Parish.  a. Any update from Bucks Council:  Cllr Mahon updated the meeting with a BC update; serious decisions have been made to balance the books for 2024 / 25 – statutory provisions and services discussed. A cut in minor repairs roads – £105M - BC put in £5M of BC reserves for resurfacing and pothole defects.  Percentage Council tax increase in BC Council will be 4.99% - Cllr Le Tissier asked that Cllr Mahon raise at BC that this is the second year in a row that this has been the figure that is 0.01% less than require a referendum.  b. Any update for the Parish from SCPC: | Cllr Mahon |
| 5. **Public Participation – Standing Orders are set aside to allow for public participation**  The meeting was closed by the Chair and public participation was **opened** at **19.32;**  Mark Wakeling from Tilia Homes – Cllr Le Tissier invited him to attend in response to receiving an email in relation to the new play area, PC requested to consider adoption of site and also bouts of antisocial behaviour – agenda item number 9 – MW will be invited to speak in this item.  P2 – representing the SC Baby and Toddler group – will come to Feb PC mtg for SCTG funding 6 month review.  P3 – lives in NER – wanted to discuss the litter in SC – PC will support and happy to co-ordinate  High viz / gloves/ pickers/ rings/ black bags  Cllr Mahon noted, SCPC have arranged litter picks previously – and happy to arrange again – spoke to community board – he will ask to borrow BCB equipment on a Saturday – will give details to the clerk so we can take this forward.  Parishioner noted all bins in village should be checked and made sure fit to use and it is a daily issue – some parishioners regularly litter pick the village.  Suggest - 10am 12 midday meet at VH and spilt into groups and use the large bin/s at hall and rec ground. Try to Establish a group to move forwards and do these regularly – another parishioner might be keen to support these – working towards Best Kept Village.  Advertise on noticeboards and Facebook.  Create local awareness of the issue and advertise the dates in advance.  Librarian – query regarding the damp in library – Clerk responded – it is booked in to be investigated by IBS next week. They did the previous roof repairs and are qualified to work on Grade II listed buildings.  Public participation was **closed** by the Chair at **19.48** and the Parish Council meeting was re-opened. |  |
| **6. Councillor co-option applications –**  Emily-Rose O'Dell Proposed by Cllr Haest seconded by Cllr Mitchell - agreed by all Cllr’s present  Diya Pillai – proposed by Cllr Mahon seconded by Cllr Mitchell - agreed by all Cllr’s present  Christopher Church – proposed by Cllr Le Tissier seconded by Cllr Haest - agreed by all Cllr’s present  Louis Myhill – proposed by Cllr Haest seconded by Cllr Le Tissier - agreed by all Cllr’s present  New Cllr’s were witnessed to sign Acceptance of Office by the Clerk at the meeting.  Clerk to: set up new Cllr emails, collect Cllr’s PIF within one week of Jan PC mtg and send onto BC before Feb mtg. Clerk to discuss working groups with new Cllr’s before Feb meeting. | Clerk |
| **7. Clerk report** – hard copy passed out to Cllr’s  Clerk highlights;  Chainsaw carving is complete and looks fantastic.  Gym installation imminent  VO pathway funding and installation due in January 24  Wicksteed repairs now complete  **Appendix 1**. |  |
| **8. Action Point List** – to go through and update completed actions for the last month.  Cllr Le Tissier went through the PC to do app list.  Paramedics – Cllr Le Tissier has a contact to try - to send details to Clerk  Brown bin, agreed. Clerk to arrange/order on-line – issues with BC website  Precept has been circulated again.  Cottage door – Cllr Mahon to investigate. Verbal quote waiting for writing quote  Clerk now to take on investigate bench plaques in VO  Clerk still to measure pinch points with AG.  Stonemason investigation – Clerk - ongoing  PCSO mtg – Clerk and AG to arrange.  Dull cats eyes – Buckingham Road – Cllr Mahon to investigate  Martin Tett mtg – Cllr Mahon to arrange  PA monitoring system – on-going – Cllr Haest  Village Emergency Plan mtg – Cllr Haest/ Cllr Mahon / Clerk – new BC person required was noted by Cllr Mahon  Other points still on-going. | Clerk  Clerk  Cllr Mahon  Clerk  Clerk  Clerk  Clerk/ NHW  Cllr Mahon  Cllr Haest |
| **9. Steeple View Playpark -** Council to consider adoption request by Tilia – Cllr Le Tissier  Tilia were asked to attend PC mtg. Represented by Mark Wakeling (MW) – he was invited to attend the SCPC Jan mtg with regards to the steeple view developments new play area – and the request received.  Mark discussed the playpark – a public facility – he noted the residents are paying a service charge to maintain it. Tilia would ask the SCPC to consider adopting the play area.  There is a misuse of the equipment happening – apparently not by the residents who are funding it.  Management company is called First Port \*([www.firstport.co.uk](http://www.firstport.co.uk) T: 0345 002 4444 E: [customerservice@rmguk.com](mailto:customerservice@rmguk.com) ) Cllr Mahon noted FirstPort must have experience/policies for dealing with anti-social behaviour. MW noted the company are not there on a day-to-day basis. Felt signage would only draw attention to the problem, not solve it.  Cllr Mahon noted that when SCPC built the MUGA and Skatepark we also set up a large CCTV pole – has Tilia considered doing that? PC felt this had been a big deterrent in anti-social behaviour.  MW responded that, Tilia were delivering the scheme in line with current planning consent. CCTV had not been suggested previously. Cllr Mahon explained SCPC have a third-party company who monitor our CCTV.  PC would recommend Tilia putting in a CCTV tower – MW will feed this back to Tilia.  Cllr Mahon noted the PC would not be at the playpark daily, as Cllrs are volunteers themselves. We do not have this park precepted for, what renumeration to the Parish would there be?  Cllr Le Tissier noted that this is the first time this issue has been raised. As Tilia advise us that there is an issue, and then ask can we take it on? Can Tilia clarify ‘adopt’? What are the expectations?  As noted in discussions previously the Hedgerow/mature trees that were incorrectly removed – it still needs to be replaced, even though that was promised and agreed that this would happen previously by Kier at a PC meeting – Tilia have now taken on the role of Kier, will they honour this agreement?  Cllr Le Tissier discussed that the hub of centre of the village has moved – with co-op relocation, some behaviour maybe should have been predicted?  Cllr Mitchell discussed in areas owned by BC – there can be the devolution of grass-cutting etc  Some areas are owned privately by residents – some owned by management companies – some areas are adopted by highways. Streetlights in Steeple View taken on by Highways in Steeple View stated by MW.  Potential double costs to residents was raised – if parish precept was raised to cover the maintenance costs – would residents get a reduction from management company if they are reducing their involvement and expecting the PC to take it on?  It was agreed to set up a meeting with PC and MW and Highways and the management company.  Tilia will be off-site in the next three months.  Hedgerow was discussed further. Kier previously took responsibility and promised to re-plant it – hedge and mature trees – correspondence has been sent onto MW by Clerk already.  MW confirmed the White gate on Addison Road is to be installed in Feb and landscaping completed  Cllr Le Tissier thanked MW for attending the meeting.  Clerk to arrange mtg. | Clerk / Cllr Mahon / Cllr Le Tissier |
| **10. Neighbourhood Watch** – Steeple Claydon NHW review – Andy Guest  AG not present  Cllr Le Tisser gave an update – the number of incidents on the new Tilia site was noted – one has been arrested and one charged. Understood to be same people who did the recent damage and arson  a. Flood protection kits – Cllr Le Tissier  Price list provided to Council – Clerk queried possible funds spent on individuals/individual houses? Which power of spend? And advised no additional un-precepted spend until April/May 24 – agreed by Cllr Mitchell. Cllr Mahon felt two would be of benefit to the village. We could use our HS2 mitigation funds to buy these. Cllr Mitchell asked, could these types of pumps benefit the hall’s undercroft? Discussed further by Cllr Le Tissier.  In danger of flood Cllr’s to call Cllr Le Tissier in an emergency.  It was agreed to leave flood kits on agenda for future discussion. |  |
| **11. Neighbourhood Plan Review** – Cllr Haest  PF updated the meeting – been in touch with Neil Homer – an updated letter will be sent on to Council – we should be able to apply for a grant to cover most of costs associated with the 4 days of NH work – including one face to face session. Cllrs and interested public can attend the exploratory mtg – NH then produces a report based on his recommendations – costs are £578 per day x4 days = £2,312.00  Cllr Mahon asked Sarah Armstrong at BC no funds available for NHP’s. PF replied it is based on Locality of national funding body. PF recommended we secure grant first – as no retrospective funding.  Closing date for applications: 26/01/24  PF happy to do the application on behalf of PC |  |
| **12. Road Safety Strategy**  a. Update from working group – Cllr Haest/ Cllr Mahon  Cllr Haest updated the meeting- Road safety mtg held on 02 Dec – explored agendas – long standing plan of x28 interventions – set a top ten list of priorities – will then take this list to the wider community for feedback.  b. MVAS update – Clerk/Cllr Haest  Cllr Haest noted the funding is via the HS2 road safety fund – we will have x7 sockets in total in the Village.  Dedicated computer comes with the new units.  **We need x8 volunteers** to learn how to learn how to do it. Cllr Haest will ask at the next road safety meeting. Please contact the Clerk if you are interested.  Community Speed Watch Scheme – ex Police Officer, Graham Holt (GH) welcomed to the meeting  – will put a video on the SC forum. Discussed CSW is for Education and local community involvement  Speeding vehicles – the community getting involved rather than the police – people speeding will get a letter from the Police to say they have broken the speed limit. Believes it changes people's habits.  He has x6 volunteers so far – not been on the SC Facebook forum yet – will write an article for the Parish magazine when established – police giving basic equipment next week.  Jackets / Laser and signs – Has made a list and passed to Clerk showing the C.£700.00 costs involved.  Signs at the entrances of the village – must have permanent warning signs.  The roads that would needs signs would be: North End Rd / Buckingham Rd /St Catherine's Rd / Vicarage and West Street /Addison by new Coop  If MVAS signs are up on that road - you cannot do a reading on that road at the same time.  No abuse of the volunteers has been reported – volunteers are at a minimum in pairs.  GH will do a Risk Assessment of each site of speed watch monitoring.  Each volunteer will do relevant training first.  Regular organised checks – might make people slow down.  Take a tentative approach – see what the group are given and see response -  Wants £700+ funding – Cllr Mahon happy to apply to BCBoard for 50/50 funding.  c. Spinney Update - if any – Cllr Mahon  Cllr Mahon gave an update as he had a meeting with local residents and LAT’s this morning – some traffic management might be added. We await the LAT update | Cllr Haest  Cllr Mahon |
| **13. Biodiversity Policy** for discussion  To go on March agenda if a new Cllr is interested in taking it forwards with the Clerk. |  |
| **14. Working Groups Update on activities and recommendations:**  **A. Finance**  a. To approve the payments listed in the finance run for the month: List via hard copy and email to all Cllr’s in advance of the meeting. Clerk read through all proposed payments.  Proposed by Cllr Mitchell, seconded by Cllr Mahon, agreed by Cllr’s present.  b. To discuss and agree the proposed budget / precept request for 24/25 - Cllr Mitchell / RFO - deadline is 30/01/2024  Cllr Mitchell went through the proposed draft precept, a 23% increase is considered necessary, YTD spend and estimated spends of remaining months until end of march spend is total of c. £167K  Discussed need to transfer £50K monies from reserve into current account until next precept payment was **agreed**. Noted that we need to rebuild our reserves. There were several large essential expenses that have had to be done; the hall roof, the rec’s drainage issues, the tractor we had to purchase.  In the precept we have decided to spread reserves rebuild cost of tractor at £5K over 4 years.  Cllr Mahon proposed we agree the precept at £162,600.00, seconded by Cllr Le Tissier all Cllr’s **agreed**, the new Cllr’s abstained as recommended to them.  c. HS2 mitigation fund interest for 2023 – to be received in Jan - c.£12.7K  d. Unity banking – agreement and signatories – Cllr Mitchell / Cllr Le Tissier  Cllrs **agreed** and signed Unity agreement and signatories will be Cllr Mitchell, Cllr Le Tissier for approval and the Clerk for the set-up of payments. These minutes will need to be sent onto Unity bank as proof of Council approval.  e. Cllr’s to consider annual funding request from Winslow and District Community Bus  £100 donation to continue proposed by Cllr Mahon and seconded by Cllr Mitchell all Cllr’s present voted in favour, **agreed**.  Note: Cllr Pillai had to leave the meeting early due to University exams at:20.56  f. Tractor insurance for approval – quote sent onto Cllr’s  Clerk has set up a BAC’s payment for approval | Clerk/ Cllr Mitchell  RFO Done 21/01/24  Clerk |
| **B. Recreation Ground**  a. Report from Recreation Ground team  Cllr Le Tissier gave an update; It’s been very wet recently, a parishioner has complained about the cycling club churning up the ground outside the pavilion – no real sign of any bike marks as the football had happened the next day.  Cllr Le Tissier noted he had checked and the drainage is still operating well at rec.  b. Electrical works quote/ update for Pavilion EICR – Clerk/ Cllr Le Tissier  Pavilion has been effectively electrically condemned – do we pay for repairs or close it?  C.£6.6K minimum electrical costs – Cllr Mahon suggested we could we use the HS2 mitigation funding to pay for it? He is keen to keep the pavilion open as a service. Cllr Mitchell agreed.  Cllr Le Tissier will speak to PG (electrician) and see what works are essential in order to keep it open.  Will arrange a meeting between PC and FC’s.  c. Tree work - next dates: 04/01/2024 and 22/01/2024 (VO) As per tree surgeons negative tree survey – 42 trees needed works doing – 04/01 was the overhanging tree by school and felling a small tree in rec line with school. Next works due at VO.  d. Children’s corner update;  . Wicksteed repairs completed 12/12/23  . Chainsaw Woodcarving completed 15/12/23 – Clerk  e. Outdoor exercise equipment update  . installation date 29/01/24 & 05/02/24 Updated signage approved by Cllr’s  f. Landscaping quotes for children’s corner – Cllr Le Tissier / Clerk  Cllr Le Tissier updated the meeting on children's corners works - Stakes and their concrete footings removed. The heavy Machinery has upset the flooring – will fail a ROSPA report – quote not yet submitted to Council – we will need to grade the whole of children's corner – then needs seeding – which will be done in March. Unlikely to be open until spring. Rubberized matting needs edging repairs etc  Next Thursday, getting another quote – from landscapers.  Other play parks in the village are now open, Claybourne and Steeple View have parks.  g. Dog waste – Cllr Le Tissier  5 separate parishioners have recently complained about dog waste and ‘out of control’ dogs – Cllr Mahon to contact BC re dog warden coming out. Cllr Le Tissier also discussed the ‘Pooper snooper’ app. | Cllr Le Tissier  Cllr Le Tissier  Cllr Mahon |
| **C. Village Hall, Library & Cottage**  a. Report from Village Hall team  b. Any Library business:  Cllr Mahon noted IBS roof company will be back in to look at roof damp/chimney leading.  c. Hall tables and chairs – some examples/prices - Cllr Le Tissier / Cllr Mahon – Cllrs asked it to be removed from agenda  d. Cottage update front door – UPVC or wood Heritage update - Cllr Mahon has a price and will send on information to Clerk  e. Cottage drainage investigated - Cllr Le Tissier  Has been done. Cllr Le tissier will update when he can.  f. Toddler group shed roof repair quotes – Cllr Le Tissier / Clerk  Black mould ruining some TG equipment, Rep from SCBTG discussed lost about 50% of soft/fabric equipment. Awaiting second quote from GA. Vents improved things after fitting a few years ago.  Cllr Haest suggested he replace the felt/tarpaulin. Cllr Mahon felt tarpaulin would not be a proper repair.  Is the JBaughan tarpaulin current temporary repair not working? SCTG - It is not anymore.  Cllr Mahon felt the previous quote should also be re-visited as a respected local contractor.  Council agreed to get additional repairs quotes urgently. Cllr O’Dell has a contact to try. | Cllr Le Tissier / Cllr O’Dell/  Clerk |
| **D. Vicarage Orchard**  a. Any updates  c. Nature CCTV – any update - none  d. Signage – any update – Clerk – school eco club planning to do artwork for the signs on 17/01  e. Bucks Community Board pathway – any update – Clerk – funding approved – contractor to start works on 12/01/24 - 50% deposit before 50% on completion | Clerk - done |
| **E. Communications**  a. Any updates  Claydon magazine article extension until tomorrow so if Council con confirm tomorrow.  **F. Street Furniture**  a. Noticeboards update  . Install rec ground entrance Cllr Mitchell/ Cllr Le Tissier will be updated.  . Coop noticeboard – PA update – Cllr Haest  b. Benches update – Cllr Mitchell  Cllr Mitchell has chased contractor as hopes to be installed by next meeting.  c. LED street lighting update – Cllr Mitchell / Clerk  First quarter 2024 changeover to LED x156 |  |
| **G. Events**  a. Upcoming events  i. Fireworks event 2024 – Cllr Le Tissier - any updates  Clerk to book paramedics as no response from last years medics  ii. Events for 2024 – Inter Village Event  Padbury – no  Calvert Green - potentially interested – but TBC  No responses yet received from;  Charndon  Twyford  Poundon  Boltoph/East  Clerk to chase for responses  iii. To discuss the D-day anniversary - Beacon Lighting event – 9.15pm on Thursday 06 June 2024  Clerk to ask BALC to see if we have missed the boat | Clerk – 24/01/24 enquired  Clerk  Done 17/01  Clerk done 24/01 |
| **H. HS2 / E-W Rail**  Any updates - Cllr Mahon  CALM – meeting as usual on Thursday 11th  MVAS installation discussed and when is Addison road re-opening and white gate installed by St Michaels church. Cllr Mahon to ask EWR for installation date | Cllr Mahon |
| **I. Planning :**  23/03905/APP - 5 Old School Lane Steeple Claydon Buckinghamshire MK18 2SB Householder application for detached carport DATE COMMENTS REQUESTED BY:- 12 January 2024  Cllr Heast introduced the PA – highlighted that the BC tree officer has noted concern  **Object** because of information requested by tree officer. Biodiversity discussed.  We await the outcome of the tree survey and the impact assessment.  All Cllrs **agreed**, Clerk to submit | Clerk  Done 12/01/24 |
| **16.** **Youth Council** –  – Any update - Cllr Mitchell  Cllr Le Tissier requested we move it up the agenda for February meeting **agreed** by Cllr’s. | Clerk - done |
| **17. Future agenda Items** -  Councillors are invited to propose items for consideration for the next agenda.  Any other business and future agenda items are invited by all Councillors to be sent to the Clerk (minimum of a week) ahead of preparing the next Agenda. |  |
| **18. Date of next meeting**: **Tuesday 06 February 2024 at the Village Hall**  Meeting was closed by Cllr Mahon at **21.35** |  |
| **19. Confidential Items**  That under the Public Bodies (Admission to Meetings) Act 1980, the public and representatives of the press and broadcast media is excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted. |  |
| **The next Parish Council meeting will be held on Tuesday 06 February 2024 at 7.30pm.**  The meeting will open from 7:15 and will start at 7:30 prompt.  If you need any help or further information regarding accessing the meeting please contact the clerk, Hannah Holmes,  Clerk phone – 01296 534698.  Website https://www.steepleclaydonparishcouncil.gov.uk/  Email – Clerk@steepleclaydonparishcouncil.gov.uk |  |

Signed………………………………………………………………………………

Date…………………………………………………………………………………

**Appendix 1**

**Summary of Clerk activity for 09/01/2024**

* **December 23**

**Administration**

* Preparation of monthly transactions for January 24 meeting
* Action Point list from minutes onto To Do app

**On-going**

* December Draft Minutes prepared and on public display
* December agenda prepared and on public display
* Wages and finance run prepped
* On-going email correspondence
* Website updates
* Parishioner Correspondence
* Planning Application PC response submitted ref: NA
* **Streetlights**: Reported: **87 on 05/12/2023, chased 40 on 07/12/23, 80 on 05/01/24, 69 on 08/01/24, 118 on 08/01/24**

Also note insurance claim approved/received 30/11/23 for replacement pole that caught fire **- £1,387.00**

**Meetings:**

**11/12/23 - Cllr interviews pm**

**14/12/23 - Tree carving at rec**

**04/01/24 - Tree surgeons at rec**

**09/01/24 - LAT mtg at Spinney - Cllr Mahon**

**Other**

* Rotten wood stumps in c/c removed on 28/11/23
* Repair to C/C by Wicksteed completed on 12/12/23
* Chainsaw carving in c/c complete 15/12/23
* L&L for gym equipment due date 29/01 onwards
* Vicarage Orchard pathway – builders booked 03/01/24 - work to commence 12/01/24
* SC School Eco Club re VO signage being done in school in Jan 24
* LED streetlights – due to be installed – in first quarter of 24
* School road signage issue – LAT – on-going
* MVAS order update – ongoing – road parking permits
* Hall fob keys – purchased x10 and to programme – issue with offline box at hall – SH to investigate
* Tree surgeon visit – next date - now wed 24 Jan 24
* Pavilion boilers x 2 – service to be arranged if Council approve quote
* Applied to DHSC community AED fund for 50/50 funding for new AED in 2024 - 20/11/23
* Applied for final £244.75 BCB funding for FNMem bench installation
* Chased IBS re damp in library/kitchen from roof 14/12/23 & 08/01/2024
* Chased quote for shed roof repair
* Chased quote electrics for pav
* Chased L&L for pre-inspection date 09/01
* Chased BC re brown bin renewal – website keeps crashing at payment – email sent 09/01/24
* New SCPC Cashcard received and activated.
* Action points of LAT meeting sent 09/01/24

Please note: The Clerk will be at the Library for a 'Clerk Clinic' every fortnight, on Thursdays from 09.30 -10am - during term time, please email to book an appointment.

Dates: Thursday 11 Jan 2024, Thursday 25 Jan 2024, Thursday 08 Feb, Thursday 22 Feb, Thursday 07 March, Thursday 21 March,

**Appendix 2**

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| PAYEE | DETAILS | METHOD | CLLR INITIAL | CATEGORY | NET | VAT | GROSS |
| Cashplus card | for misc spend and D/D's | BACS | done | Misc | £500.00 |  | £500.00 |
| Hannah Holmes | wages | BACS | done | Gen Admin & Wages | £ |  | £ |
| Hannah Holmes | expenses - use of home office (£10.11) | BACS |  | Misc | £10.11 |  | £10.11 |
| Sam Hills | wages | BACS | done | Gen Admin & Wages | £ |  | £ |
| Nick Osgerby | wages | BACS | done | Gen Admin & Wages | £ |  | £ |
| Pat Serle | wages | BACS | done | Gen Admin & Wages | £ |  | £ |
| Pat Serle | expenses - 2 x fiction / 3 x childrens books | BACS |  | Library | £24.50 |  | £24.50 |
| Cllr Haest | reimbursement for PC Xmas Tree | BACS |  | Hall | £20.00 |  | £20.00 |
| Cashplus card | Helping Hands voucher scheme £1K rec'd | BACS |  | Helping Hands 23 | £500.00 |  | £500.00 |
| Titan Tree Services Ltd | Chainsaw carving in c/c 1 x toadstool 1 x church/swan | BACS |  | Clock Tower & Children's Corner | £350.00 | £70.00 | £420.00 |
| Assured Drainage | blocked disabled loo in hall (toy) | BACS |  | Hall | £125.00 | £25.00 | £150.00 |
| Claydon Enviromental Ltd | clearance works | BACS |  | Clock Tower & Children's Corner | £83.33 | £16.67 | £100.00 |
| MS Amlin Insurance | New Tractor Insurance | BACS |  | Rec Ground & Pavilion | £340.07 |  | £340.07 |
| Swarco | parking suspension request MVAS | BACS | TBC if req'd | Street Furniture | £928.00 |  | £928.00 |
| Parish of the Claydons | Inv. PR INV56 - room hire for PC mtg Jan 24 | BACS |  | Misc | £36.00 |  | £36.00 |
| Centurion Landscapes | Vicarage Orchard pathway (BCB half funded) deposit required for 12/01 work to commence 15 Jan 24 | BACS |  | Vicarage Orchard | £1,875.00 |  | £1,875.00 |
| Centurion Landscapes | Half cost after completion - due on completion est. 17/01/2024 | BACS |  | Vicarage Orchard | £1,875.00 |  | £1,875.00 |
| Reimburse Mike Smith - B&Q | Cobble stones 0.5m x13 FNMemBench (note £244.75 claim from BCB submitted 08/01) | BACS |  | Street Furniture | £459.42 | £91.88 | £551.30 |
| Wicksteed | Rotaweb replace / springey repair / Swing new seat x 1/ installation | BACS |  | Clock Tower & Children's Corner | £5,868.89 | £1,173.78 | £7,042.67 |
| SCPC via Unity Bank | Open agreed new Bank account - paying ourselves | cheque | paying ourselves | Admin equipment | £500.00 |  | £500.00 |
| British Gas | Hall / Library 02 Nov - 01 Dec 23 | DD |  | Hall | £594.38 | £118.87 | £713.25 |
| NPower | 01 Nov - 30 Nov 23 | DD |  | Street Lights | £2,818.97 | £563.79 | £3,382.76 |
| E.on Next | Pav - 01 Nov - 30 Nov 23 | DD |  | Rec Ground & Pavilion | £64.94 | £3.25 | £68.19 |
| E.on Next | Lib/Hall 01 Nov - 30 Nov 23 | DD |  | Library | £197.25 | £9.86 | £207.11 |
| E.on Next | FNMClock / CCTV pole 01 Dec - 30 Dec 23 | DD |  | Clock Tower & Children's Corner | £45.12 | £2.26 | £47.38 |
| Village Networks | wifi for hall/library Jan 24 | DD |  | Library | £25.00 | £5.00 | £30.00 |
| Village Networks | wifi for pav/cctv pole Jan 24 | DD |  | Rec Ground & Pavilion | £25.00 | £5.00 | £30.00 |
| Buckinghamshire Council | Bins rental/emprty Dec 23 | DD |  | Bins | £100.20 |  | £100.20 |
| Barclays | 13 Nov - 12 Dec 23 account fee | DD |  | Misc | £10.00 |  | £10.00 |
|  |  |  |  |  | £20,629.84 | £2,085.36 | £22,715.20 |
| Hewlett Packard | 2 x laserjet toners yellow/black | Cashcard |  | Admin equipment | £188.32 | £37.66 | £225.98 |
| Microsoft | 10 x license fee subs office 365 | Cashcard |  | Admin equipment | £45.00 | £9.00 | £54.00 |
| A Buckland & Sons Ltd | Skip hire 1 x 6yd | Cashcard |  | Clock Tower & Children's Corner | £150.00 | £30.00 | £180.00 |
| Checked Safe | lone worker app | Cashcard |  | Admin equipment | £4.00 | £0.80 | £4.80 |
| Amazon | CCTV signs x3 | Cashcard |  | Hall | £18.47 |  | £18.47 |
| Amazon | bulk bleach / notice board magnets x4 sets/ gardening gloves x2 pairs for caretaker / cable ties / washing up liquid x 5L | Cashcard |  | Hall | £54.71 |  | £54.71 |
| Vonage | VOIP line Clerk / Library | Cashcard |  | Library | £22.16 |  | £22.16 |
| Booking Bug x2 | Hall / Pav online diary monthly fee | Cashcard |  | Hall | £22.94 |  | £22.94 |
|  |  |  |  |  | £505.60 | £77.46 | £583.06 |
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