



Steeple Claydon Parish Council

Notice of the February 2024 monthly meeting of the Parish Council

To: All Members of Steeple Claydon Parish Council

You are hereby summoned to attend a meeting of the Parish Council at; The Village Hall, 48 Queen Catherine Road, MK18 2PY - to be held on **Tuesday 06 February 2024 at 7.30pm** for the purpose of transacting the business as set out below. Members of the press and public are welcome.

AGENDA

- 1. Apologies** - To receive Councillor's apologies and Council to approve reasons for absence
- 2. Declarations of Interest** - To receive declarations of interest and dispensations in respect of matters contained in this agenda
- 3. Minutes** - To approve and sign the minutes of the meeting held on 09 January 2024
 - a. Matters arising from the minutes
- 4. Chairman's Comments** - To receive a report on matters not on the agenda but of interest to the Council and Parish
 - a. Any update from Bucks Council
 - b. Any update for the Parish from SCPC
- 5. Public Participation**
- 6. Date for Annual Parish meeting**
- 7. Clerk report**
- 8. Action Point List** – to go through and update completed PC actions for the last month.
- 9. Steeple View Playpark 'adoption' request** – any update - Cllr Le Tissier/Cllr Mahon
- 10. New Cllr's to confirm which working groups they wish to join** - Clerk
- 11. Youth Council** – Any update - Cllr Mitchell
- 12. Neighbourhood Watch** – Steeple Claydon NHW review – Andy Guest
 - a. Flood protection kits – Cllr Le Tissier
- 13. Neighbourhood Plan Review** – any update - Cllr Haest
- 14. Road Safety Strategy**
 - a. Update from working group – Cllr Haest/ Cllr Mahon
 - b. MVAS update – Clerk/Cllr Haest – installation date now 05 & 06 Feb 24
 - c. MVAS training – Clerk / Cllr Haest
 - d. Spinney Update - if any – Cllr Mahon/Clerk
 - e. TOR (Terms of Reference) to be agreed – Cllr Haest
- 15. Working Groups Update on activities and recommendations:**
 - A. Finance**
 - a. To approve the payments listed in the finance run for the month
 - b. Confirm precept 2024/25 submitted – RFO/Cllr Mitchell
 - c. Confirm £50K reserves moved to main account for 2024 spend – RFO / Cllr Mitchell
 - d. SC Toddler Group - 6-month funding review – Becky Trathen
 - e. Updated S137 figure for 2024/25
 - B. Recreation Ground**
 - a. Report from Recreation Ground team
 - b. Electrical/plumbing works update for Pavilion – Clerk/ Cllr Le Tissier
 - c. Tree work – any update - Clerk
 - d. Children's corner update; Landscaping quotes for children's corner – Cllr Le Tissier / Clerk
 - e. Outdoor exercise equipment update - installation date now moved to Monday 26 Feb 24

f. Dog waste – Cllr Le Tissier

C. Village Hall, Library & Cottage

a. Report from Village Hall team

b. Any Library business:

c. Cottage drainage investigated - Cllr Le Tissier

d. Toddler group shed roof repair update – Cllr Le Tissier / Clerk

e. Village Hall roof leak update/quote – in Library & Kitchen - Clerk

D. Vicarage Orchard

a. Any updates

b. Signage – any update – Clerk

c. Bucks Community Board pathway – any update - Clerk

E. Communications

a. Any updates

- Kings Portrait – applications open mid-Feb 24

F. Street Furniture

a. Noticeboards x2 update - Install rec ground entrance Cllr Mitchell/ Cllr Le Tissier

- Coop noticeboard – PA update – Cllr Haest

b. Benches update – Cllr Mitchell

c. LED street lighting update – Cllr Mitchell / Clerk

d. Finger post signage of PC assets – Clerk/ Cllr Myhill

G. Events

a. Upcoming events:

i. Fireworks event 2024 – Cllr Le Tissier - any updates

ii. Events for 2024 – Inter Village Event any update – Cllr Le Tissier / Clerk

iii. To discuss the D-day anniversary - Beacon Lighting event – 9.15pm on Thursday 06 June 2024

H. HS2 / E-W Rail

a. Any Updates - Cllr Mahon

I. Planning:

24/00063/ALB - Pond Farmhouse Calvert Road Steeple Claydon Buckinghamshire MK18 2HD Listed building application for re-tiling and associated repairs to existing roof structure, re-building of upper section of southern gable, rebuild bowing masonry over lounge/snug window, crack repairs and repointing in lime mortar, underpinning of buttress, up-grade and repair all gutters and downpipes and installation of french drains: DATE COMMENTS REQUESTED BY:- 6 February 2024 - Extension granted until 09/02/2024

24/00164/APP - 11 Queen Catherine Road Steeple Claydon Buckinghamshire MK18 2PZ Householder application for single storey rear extension and flat roof light/latern DATE COMMENTS REQUESTED BY:- 12 February 2024

24/00282/APP - Sturmer 3 Claydon Hill Farm Barns Claydon Hill Steeple Claydon Buckinghamshire MK18 2EN Change of use of land to equestrian, construction of stable block and yard, arena and provision of hardstanding and all-weather turnout facilities: DATE COMMENTS REQUESTED BY:- 22 February 2024

16. Future agenda items - Councillors are invited to propose items for consideration for the next agenda.

17. Date of next meeting: Tuesday 05 March 2024 at the Village Hall

18. Confidential Items

That under the Public Bodies (Admission to Meetings) Act 1980, the public and representatives of the press and broadcast media is excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

Ms Hannah Holmes

Clerk to the Council

31/01/2024

In accordance to the Data Protection Act 2018, all attendees of the meeting are hereby notified that the meeting will be recorded as an aide m memoire for the Clerk when compiling the minutes. The recordings are held securely and are deleted after the resolution that the minutes are a true and correct record. Members of the public should be aware that being present at a meeting of the Council or one of its working groups will be deemed as the person having given consent to be recorded (photograph, film, audio recording) at the meeting, by any person present. A person or persons recording the Parish meeting are reminded that the 'Public Participation Session' period may not be part of the formal meeting and that they should take legal advice for themselves as to their rights to make any recording during that period.

