



Steeple Claydon Parish Council

Notice of the January 2024 monthly meeting of the Parish Council

To: All Members of Steeple Claydon Parish Council

You are hereby summoned to attend a meeting of the Parish Council at; The Village Hall, 48 Queen Catherine Road, MK18 2PY - to be held on **Tuesday 09 January 2024 at 7.30pm** for the purpose of transacting the business as set out below. Members of the press and public are welcome.

AGENDA

1. Apologies

To receive Councillor's apologies and Council to approve reasons for absence

2. Declarations of Interest

To receive declarations of interest and dispensations in respect of matters contained in this agenda

3. Minutes

To approve and sign the minutes of the meeting held on 07 November 2023

Matters arising from the minutes

4. Chairman's Comments

To receive a report on matters not on the agenda but of interest to the Council and Parish

a. Any update from Bucks Council

b. Any update for the Parish from SCPC

5. Public Participation

6. Councillor Co-option applications to be considered

7. Clerk report

8. Action Point List – to go through and update completed PC actions for the last month.

9. Steeple View Playpark - Council to consider adoption request by Tilia – Cllr Le Tissier

10. Neighbourhood Watch – Steeple Claydon NHW review – Andy Guest

a. Flood protection kits – Cllr Le Tissier

11. Neighbourhood Plan Review – any update - Cllr Haest

12. Road Safety Strategy

a. Update from working group – Cllr Haest/ Cllr Mahon

b. MVAS update – Clerk/Cllr Haest

c. Spinney Update - if any – Cllr Mahon

13. Biodiversity Policy for discussion

14. Working Groups Update on activities and recommendations:

A. Finance

a. To approve the payments listed in the finance run for the month

b. To discuss and agree the proposed budget / precept request for 24/25 - Cllr Mitchell / RFO's - deadline is 30/01/2024

c. HS2 mitigation fund interest for 2023

d. Unity banking – agreement and signatories – Cllr Mitchell / Cllr Le Tissier

e. Cllr's to consider funding request from Community Bus

f. Tractor insurance for approval

B. Recreation Ground

a. Report from Recreation Ground team

b. Electrical works quote/ update for Pavilion EICR – Clerk/ Cllr Le Tissier

c. Tree work - next dates: 04/01/2024 and 22/01/2024

d. Children's corner update;

- . Wicksteed repairs completed 12/12/23
- . Chainsaw Woodcarving completed 15/12/23 – Clerk
- e. Outdoor exercise equipment update
- . installation date 29/01/24 & 05/02/24
- f. Landscaping quotes for children’s corner – Cllr Le Tissier / Clerk
- g. Dog waste – Cllr Le Tissier

C. Village Hall, Library & Cottage

- a. Report from Village Hall team
- b. Any Library business:
- c. Hall tables and chairs – some examples/prices - Cllr Le Tissier / Cllr Mahon
- d. Cottage update front door – UPVC or wood Heritage update - Cllr Mahon
- e. Cottage drainage investigated - Cllr Le Tissier
- f. Toddler group shed roof repair quotes – Cllr Le Tissier / Clerk

D. Vicarage Orchard

- a. Any updates
- c. Nature CCTV – any update – Clerk
- d. Signage – any update - Clerk
- e. Bucks Community Board pathway – any update – Clerk

E. Communications

- a. Any updates

F. Street Furniture

- a. Noticeboards x2 update
- . Install rec ground entrance Cllr Mitchell/ Cllr Le Tissier
- . Coop noticeboard – PA update – Cllr Haest
- b. Benches update – Cllr Mitchell
- c. LED street lighting update – Cllr Mitchell / Clerk

G. Events

- a. Upcoming events
- i. Fireworks event 2024 – Cllr Le Tissier - any updates
- ii. Events for 2024 – Inter Village Event
- iii. To discuss the D-day anniversary - Beacon Lighting event – 9.15pm on Thursday 06 June 2024

H. HS2 / E-W Rail

- a. Any Updates - Cllr Mahon

I. Planning:

23/03905/APP - 5 Old School Lane Steeple Claydon Buckinghamshire MK18 2SB Householder application for detached carport DATE COMMENTS REQUESTED BY:- 12 January 2024

15. Youth Council – Any update - Cllr Mitchell

16. Future agenda Items - Councillors are invited to propose items for consideration for the next agenda.

17. Date of next meeting: Tuesday 06 February 2024 at the Village Hall

18. Confidential Items

That under the Public Bodies (Admission to Meetings) Act 1980, the public and representatives of the press and broadcast media is excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

**Ms Hannah Holmes
Clerk to the Council
02/01/2024**

In accordance to the Data Protection Act 2018, all attendees of the meeting are hereby notified that the meeting will be recorded as an aide memoire for the Clerk when compiling the minutes. The recordings are held securely and are deleted after the resolution that the minutes are a true and correct record.

Members of the public should be aware that being present at a meeting of the Council or one of its working groups will be deemed as the person having given consent to be recorded (photograph, film, audio recording) at the meeting, by any person present. A person or persons recording the Parish meeting are reminded that the 'Public Participation Session' period may not be part of the formal meeting and that they should take legal advice for themselves as to their rights to make any recording during that period.