



Steeple Claydon Parish Council

Notice of the December 2023 monthly meeting of the Parish Council

To: All Members of Steeple Claydon Parish Council

You are hereby summoned to attend a meeting of the Parish Council at; The Village Hall, 48 Queen Catherine Road, MK18 2PY - to be held on **Tuesday 05 December 2023 at 7.30pm** for the purpose of transacting the business as set out below. Members of the press and public are welcome.

AGENDA

1. Apologies

To receive Councillor's apologies and Council to approve reasons for absence

2. Declarations of Interest

To receive declarations of interest and dispensations in respect of matters contained in this agenda

3. Minutes

To approve and sign the minutes of the meeting held on 07 November 2023

Matters arising from the minutes

4. Chairman's Comments

To receive a report on matters not on the agenda but of interest to the Council and Parish

a. Any update from Bucks Council

b. Any update for the Parish from SCPC

5. Public Participation

6. Councillor Co-option applications

8. Clerk report

9. Action Point List – to go through and update completed PC actions for the last month.

10. Neighbourhood Watch – Steeple Claydon NHW review – Andy Guest

11. Neighbourhood Plan Review – Cllr Haest

12. Road Safety Strategy

a. Update from working group – Cllr Haest/ Cllr Mahon

b. MVAS locations update – Clerk/Cllr Haest

c. Spinney Update - if any – Cllr Mahon

13. Rosefield Solar Farm plan – any update

14. Steeple Claydon Solar Project Group – Cllr Mitchell

14. Biodiversity Policy for discussion

15. Working Groups Update on activities and recommendations:

A. Finance

a. To approve the payments listed in the finance run for the month

b. To discuss and agree the proposed budget / precept request for 24/25 - Cllr Mitchell / RFO's

B. Recreation Ground

a. Report from Recreation Ground team

b. Plumbing quote - Clerk

c. Electrical works update for Pavilion EICR – Cllr Le Tissier

d. Outdoor exercise equipment update - installation date 07/01/24 (chased 24/11/23)

e. Tree work - next dates: 04/01/2024 and 22/01/2024

f. Children's corner update – Cllr Mahon/Clerk - 28/11 Mini digger works/ repairs 07/01/2024

g. Chainsaw Woodcarving quotes – Clerk

C. Village Hall, Library & Cottage

- a. Report from Village Hall team
- b. Any Library business:
- c. Hall tables and chairs – some examples/prices - Cllr Le Tissier / Cllr Mahon
- d. Cottage update front door – UPVC or wood Heritage update Cllr Mahon
- e. Cottage Drainage investigated - Cllr Le Tissier
- f. Brown Bin renewal x1 for cottage/hall to be agreed
- g. Toddler group shed roof repair request

D. Vicarage Orchard

- a. Any updates - Cllr Davies
- b. Bench plaques – any update – Cllr Davies
- c. Nature CCTV – any update – Cllr Davies
- d. Signage – 3x quotes for nature signs for approval Clerk/ Cllr Davies
- e. Bucks Community Board – any pathway update – Clerk

E. Communications

- a. Any updates

Leaflet mailing done regarding Cllr co-option advert to Claybourne / Nightingale Fold / Steeple View

F. Street Furniture

- a. Noticeboards x4 update – Cllr Mitchell
- b. Benches update – Cllr Mitchell
- c. LED street lighting update – Cllr Mitchell / Clerk

G. Events

- a. Upcoming events
 - i. Fireworks event 2024 – Cllr Le Tissier - any updates
 - ii. Events for 2024
 - iii. To discuss the D-day anniversary - Beacon Lighting event – 9.15pm on Thursday 06 June 2024

H. HS2 / E-W Rail

- a. Any Updates - Cllr Mahon

I. Planning:

None received at 24/11/23

14. Youth Council – Any update - Cllr Mitchell

15. Future agenda Items - Councillors are invited to propose items for consideration for the next agenda.

16. Date of next meeting: Tuesday 09 January 2024 at the Village Hall

17. Confidential Items

That under the Public Bodies (Admission to Meetings) Act 1980, the public and representatives of the press and broadcast media is excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

Ms Hannah Holmes

Clerk to the Council

30/11/2023

In accordance to the Data Protection Act 2018, all attendees of the meeting are hereby notified that the meeting will be recorded as an aide memoire for the Clerk when compiling the minutes. The recordings are held securely and are deleted after the resolution that the minutes are a true and correct record. Members of the public should be aware that being present at a meeting of the Council or one of its working groups will be deemed as the person having given consent to be recorded (photograph, film, audio recording) at the meeting, by any person present. A person or persons recording the Parish meeting are reminded that the 'Public Participation Session' period may not be part of the formal meeting and that they should take legal advice for themselves as to their rights to make any recording during that period.