



Steeple Claydon Parish Council

Notice of the October 2023 monthly meeting of the Parish Council

To: All Members of Steeple Claydon Parish Council

You are hereby summoned to attend a meeting of the Parish Council at; The Village Hall, 48 Queen Catherine Road, MK18 2PY - to be held on **Tuesday 03 October 2023 at 7.30pm** for the purpose of transacting the business as set out below. Members of the press and public are welcome.

AGENDA

1. Apologies

To receive Councillor's apologies and Council to approve reasons for absence

2. Declarations of Interest

To receive declarations of interest and dispensations in respect of matters contained in this agenda

3. Minutes

To approve and sign the minutes of the meeting held on 05 September 2023

Matters arising from the minutes

4. Chairman's Comments

To receive a report on matters not on the agenda but of interest to the Council and Parish

5. Public Participation

6. Councillor Co-option policy and applications

Co-option Policy and any applications for consideration

7. Clerk report

8. Action Point List – to go through and update completed actions for the last month.

9. Neighbourhood Watch – Steeple Claydon NHW review – Andy Guest

10. Neighbourhood Plan Review – Cllr Haest

11. Road Safety Strategy

a. Update from working group – Cllr Haest/ Cllr Mahon

b. MVAS locations update – Clerk/Cllr Haest

c. Spinney Update - if any – Cllr Mahon

12. TPO on Spinney trees – Cllr Davies/Clerk

13. Rosefield Solar Farm plan

14. Working Groups Update on activities and recommendations:

A. Finance

a. To approve the payments listed in the finance run for the month

b. MK Court Case update LED house – Cllr Le Tissier

c. 2022/23 Audit from PKFLittlejohn

d. Matters which Councillor's wish to be included within next year's budget 24/25

e. Barclays updated mandate submitted 14/09/23

B. Recreation Ground

a. Report from Recreation Ground team

b. MUGA Lights PIP – Cllr Le Tissier / Clerk

c. Outdoor exercise equipment update – three quotes– Clerk/Cllr Le Tissier

e. Tree survey update – Clerk – Day 1 of 7 on Wednesday 04 October – Clerk has notified residents and school

f. Tractor update – Cllr Mahon

g. Repairs on children's corner – Clerk - repair quotes to be approved.

h. Claydon Cycling Club letter - storage request

- i. Bye Laws investigated
- j. Topographical Survey of rec ground quote – Cllr Le Tissier

C. Village Hall, Library & Cottage

- a. Report from Village Hall team
- b. Any Library business:
- c. Hall tables and chairs – some examples - Cllr Le Tissier / Cllr Mahon
- d. Heritage Visit update – Clerk/ Cllr Mitchell
- e. Chaloner name sign investigate repair - Clerk

D. Vicarage Orchard

- a. Any updates - Cllr Davies
- b. Bench plaques – any update – Cllr Davies
- c. Nature CCTV – any update – Cllr Davies
- d. To approve templates - metal signs to show different vegetation/trees/ hedgehog area in VO – Clerk/ Cllr Davies
- e. Bucks Community Board – pathway – Clerk/Cllr Mahon/Cllr Haest

E. Communications

- a. Any updates

F. Street Furniture

- a. Noticeboards x4 update – Cllr Mitchell
- b. Benches update – Cllr Mitchell
- c. Bench on Chaloner’s Hill – Cllr Proffitt
- d. LED street lighting update – Cllr Mitchell / Clerk
- e. White name-gates into SC – consider additional safety wording on nameplates? Clerk
- f. School signage LAT update - Clerk

G. Events

- a. Upcoming events
- i. **Fireworks date – Saturday 04 November 2023** – Cllr Le Tissier - any updates

H. HS2 / E-W Rail

- a. Any Updates - Cllr Mahon

I. Planning :

23/02642/CPE - Recreation Ground North End Road Steeple Claydon Buckinghamshire Certificate of Lawfulness for existing use for lighting in MUGA sports area (approval 93/2153/APP) DATE COMMENTS REQUESTED BY:- 20 October 2023

14. Youth Council – Any update - Cllr Mitchell / Cllr Davies / Cllr Haest

- a. TOR

15. Future agenda Items - Councillors are invited to propose items for consideration for the next agenda.

16. Date of next meeting: Tuesday 07 November 2023 at the Village Hall

17. Confidential Items

That under the Public Bodies (Admission to Meetings) Act 1980, the public and representatives of the press and broadcast media is excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

Ms Hannah Holmes

Clerk to the Council

27/09/2023

In accordance to the Data Protection Act 2018, all attendees of the meeting are hereby notified that the meeting will be recorded as an aide memoire for the Clerk when compiling the minutes. The recordings are held securely and are deleted after the resolution that the minutes are a true and correct record. Members of the public should be aware that being present at a meeting of the Council or one of its working groups will be deemed as the person having given consent to be recorded (photograph, film, audio recording) at the meeting, by any person present. A person or persons recording the Parish meeting are reminded that the 'Public Participation Session' period may not be part of the formal meeting and that they should take legal advice for themselves as to their rights to make any recording during that period.