



Steeple Claydon Parish Council

Notice of the September 2023 monthly meeting of the Parish Council

To: All Members of Steeple Claydon Parish Council

You are hereby summoned to attend a meeting of the Parish Council at; The Village Hall, 48 Queen Catherine Road, MK18 2PY - to be held on **Tuesday 05 September 2023 at 7.30pm** for the purpose of transacting the business as set out below. Members of the press and public are welcome.

AGENDA

1. Apologies

To receive Councillor's apologies and Council to approve reasons for absence

2. Declarations of Interest

To receive declarations of interest and dispensations in respect of matters contained in this agenda

3. Minutes

To approve and sign the minutes of the meeting held on 04 July 2023

Matters arising from the minutes

4. Chairman's Comments

To receive a report on matters not on the agenda but of interest to the Council and Parish

5. Public Participation

6. Councillor casual vacancy to replace Cllr Cherry, BC notified.

Co-option Policy and new application form for consideration

7. Clerk report

8. Action Point List – to go through and update completed actions for the last month.

9. Neighbourhood Watch – Steeple Claydon NHW review – Andy Guest

10. SCFC – invited to attend meeting by Cllr Davies

11. Village Plan Review – Cllr Haest

12. Road Safety Strategy

a. Update from working group – Cllr Haest/ Cllr Mahon

b. MVA locations update – Clerk/Cllr Haest

c. Terms of Reference

13. Cllrs to review working group allocations - minimum of quorum of Cllr's in each working group.

14. Working Groups Update on activities and recommendations:

A. Finance

a. To approve the payments listed in the finance run for the month

b. Cllr's x2 to sign Barclays mandate for signatory powers

c. To discuss opening an account with Unity Bank – RFO / Cllr Mitchell

d. To approve Clerk doing FILCA course via SLCC – RFO

e. MK Court Case update LED house – Cllr Le Tissier

B. Recreation Ground

a. Report from Recreation Ground team

b. MUGA Lights PIP – Cllr Le Tissier / Cllr Mahon

c. Outdoor exercise equipment update for village consultation – Clerk/Cllr Le Tissier

e. Tree survey update – Cllr Le Tissier

f. Retention fee for MUGA – Cllr Mitchell/Clerk

g. EICR for pavilion

h. Tractors quotes x3 – Cllr Mahon

i. Bye Laws to be investigated

C. Village Hall, Library & Cottage

- a. Report from Village Hall team
- b. Toddler Group request for Council support
- c. AED update
- d. Any Library business:
- e. Bell bar photographs – Clerk
- f. Hall tables and chairs – Cllr Le Tissier

D. Vicarage Orchard

- a. Any updates - Cllr Davies
- b. Bench plaques – any update – Cllr Davies
- c. Nature CCTV – any update – Cllr Davies
- d. Metalled signs to show different vegetation/trees/ hedgehog area in VO
- e. Tree survey results – 21/07 mtg update
- f. Bucks Community Board – pathway – Clerk/Cllr Mahon/Cllr Haest

E. Communications

- a. Any updates
- b. Village Emergency Document
– next mtg date to be agreed – DH / Clerk / Cllr Haest / Cllr Proffitt

F. Street Furniture

- a. Noticeboards x4 update – Cllr Mitchell
- b. Benches update – Cllr Mitchell
- c. Bench on Chaloner’s Hill – Cllr Proffitt
- d. LED street lighting update – Cllr Mitchell
- e. White name-gates into SC – consider additional safety wording on nameplates? Clerk
- f. School signage LAT update - Clerk

G. Events

- a. Upcoming events
- i. **Fireworks date – Saturday 04 November 2023** – Cllr Le Tissier - any updates

H. HS2 / E-W Rail

- a. Any Updates - Cllr Mahon

I. Planning :

23/02182/ALB - Pond Farmhouse Calvert Road Steeple Claydon Buckinghamshire MK18 2HD Listed building application for replacement of 11 windows,1 lintel, and 2 doors : DATE COMMENTS REQUESTED BY:- 18 August 2023 – extension requested 24/07/23 granted until 06/09/23

23/00264/APP - 16 Brackley Lane Calvert Charndon Buckinghamshire MK18 2HF Change of use of garage to dog groomers business including associated alterations to windows and doors CASE OFFICER: Anna Shah DATE COMMENTS REQUESTED BY:- 12 September 2023

b. Tilia – non-reinstatement of hedgerow for 3+ years - new playground opening update and drainage hole update – Cllr Le Tissier/ Cllr Mahon

15. Youth Council – Any update - Cllr Davies / Cllr Mitchell

16. Future agenda Items

Councillors are invited to propose items for consideration for the next agenda.

17. Date of next meeting: Tuesday 03 October 2023 at the Village Hall

18. Confidential Items

That under the Public Bodies (Admission to Meetings) Act 1980, the public and representatives of the press and broadcast media is excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

Ms Hannah Holmes
Clerk to the Council
30/08/2023

In accordance to the Data Protection Act 2018, all attendees of the meeting are hereby notified that the meeting will be recorded as an aide memoire for the Clerk when compiling the minutes. The recordings are held securely and are deleted after the resolution that the minutes are a true and correct record. Members of the public should be aware that being present at a meeting of the Council or one of its working groups will be deemed as the person having given consent to be recorded (photograph, film, audio recording) at the meeting, by any person present. A person or persons recording the Parish meeting are reminded that the 'Public Participation Session' period may not be part of the formal meeting and that they should take legal advice for themselves as to their rights to make any recording during that period.