



Steeple Claydon Parish Council

Notice of the July 2023 monthly meeting of the Parish Council

To: All Members of Steeple Claydon Parish Council

You are hereby summoned to attend a meeting of the Parish Council at; The Village Hall, 48 Queen Catherine Road, MK18 2PY - to be held on **Tuesday 04 July 2023 at 7.30pm** for the purpose of transacting the business as set out below. Members of the press and public are welcome.

AGENDA

1. Apologies

To receive Councillor's apologies and Council to approve reasons for absence

2. Declarations of Interest

To receive declarations of interest and dispensations in respect of matters contained in this agenda

3. Minutes

To approve and sign the minutes of the meeting held on 06 June 2023

Matters arising from the minutes

4. Chairman's Comments

To receive a report on matters not on the agenda but of interest to the Council and Parish

5. Public Participation

6. Clerk report

7. Action Point List – to go through and update completed actions for the last month.

8. Working Groups Update on activities and recommendations:

A. Finance

a. To approve the payments listed in the finance run for the month

b. To authorise regular budgeted invoices and expenses due to be paid in August - being approved via a quorum of Cllr's via email, to then be ratified in the September meeting.

B. Recreation Ground

a. Report from Recreation Ground team

b. MUGA Lights PIP – Cllr Le Tissier / Cllr Mahon

c. Outdoor exercise equipment submissions for village consultation – Clerk/Cllr Le Tissier

d. SC FC update – Cllr Le Tissier

e. Tree survey results

f. Vandalism of pavilion toilets / children's corner /portaloo – TVP update

g. Retention fee for MUGA – Cllr Mitchell/Clerk

h. EICR quote for pavilion

C. Village Hall, Library & Cottage

a. Report from Village Hall team

b. Any Library business:

c. Bell bar photographs (from April) – Cllr Cherry / Clerk

d. Fire Safety assessment update – Clerk

e. Martyn's Law – Cllr Le Tissier

D. Vicarage Orchard

a. Any updates - Cllr Davies

b. Bench plaques – any update – Cllr Davies

c. Nature CCTV – any update – Cllr Davies

d. Metalled signs to show different vegetation/trees/ hedgehog area in VO

e. Tree survey results

E. Communications

a. Any updates – Cllr Cherry

b. Village Emergency Document – next mtg date to be agreed – DH / Clerk / Cllr Haest / Cllr Proffitt

F. Street Furniture

a. Noticeboards update – Cllr Mitchell

b. Benches update – Cllr Mitchell

c. Bench on Chaloner’s Hill – Cllr Proffitt

d. Poppies – for Lamppost/s - Clerk

e. LED street lighting update – Cllr Mitchell

f. White name-gates into SC – consider additional safety wording on nameplates? Clerk

g. School signage LAT update - Clerk

G. Events

a. Upcoming events

i. Fireworks date – Saturday 04 November 2023 – Cllr Le Tissier - any updates

Card-reader?

H. HS2 / E-W Rail

a. Any Updates - Cllr Mahon

I. Planning :

23/01856/APP - 13 North End Road, Steeple Claydon, Buckinghamshire MK18 2PG

Householder application for demolition of outbuildings, erection of two storey rear extension, extension of porch, garage conversion into habitable space, Insertion of dormer window and amendments to fenestration:

DATE COMMENTS REQUESTED BY:- 18 July 2023

b. Tilia – non-reinstatement of hedgerow for 3+ years any new playground opening update and drainage hole update – Cllr Le Tissier/ Cllr Mahon

9. Neighbourhood Watch – Steeple Claydon NHW review – Andy Guest

10. Road Safety Strategy –

a. Update on refreshing working group /MVAS – Cllr Haest/ Cllr Mahon

b. MVAS locations update – Clerk/Cllr Haest

c. Terms of Reference

11. Youth Council – Any update - Cllr Davies / Cllr Mitchell

12. Future agenda Items

Councillors are invited to propose items for consideration for the May agenda.

13. Date of next meeting: Tuesday 05 September 2023 at the Village Hall

14. Confidential Items

That under the Public Bodies (Admission to Meetings) Act 1980, the public and representatives of the press and broadcast media is excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

Ms Hannah Holmes

Clerk to the Council

28/06/2023

In accordance to the Data Protection Act 2018, all attendees of the meeting are hereby notified that the meeting will be recorded as an aide memoire for the Clerk when compiling the minutes. The recordings are held securely and are deleted after the resolution that the minutes are a true and correct record. Members of the public should be aware that being present at a meeting of the Council or one of its working groups will be deemed as the person having given consent to be recorded (photograph, film, audio recording) at the meeting, by any person present. A person or persons recording the Parish meeting are reminded that the 'Public Participation Session' period may not be part of the formal meeting and that they should take legal advice for themselves as to their rights to make any recording during that period.