



Steeple Claydon Parish Council

Notice of the April 2023 monthly meeting of the Parish Council

To: All Members of Steeple Claydon Parish Council

You are hereby summoned to attend a meeting of the Parish Council at; The Village Hall, 48 Queen Catherine Road, MK18 2PY - to be held on **Tuesday 04 April 2023 at 7.30pm** for the purpose of transacting the business as set out below. Members of the press and public are welcome.

AGENDA

1. Apologies

To receive Councillor's apologies and Council to approve reasons for absence

2. Declarations of Interest

To receive declarations of interest and dispensations in respect of matters contained in this agenda

3. Minutes

To approve and sign the minutes of the meeting held on 07 March 2023

Matters arising from the minutes

4. Chairman's Comments

To receive a report on matters not on the agenda but of interest to the Council and Parish

5. Public Participation

6. Clerk report

7. Action Point List – to go through and update completed actions for the last month.

8. Working Groups Update on activities and recommendations:

A. Finance

a. To approve the payments listed in the finance run for the month

b. Claydons Magazine funding update – Cllr Mahon

B. Recreation Ground

a. Report from Recreation Ground team

b. MUGA Lights PIP – Cllr Le Tissier / Cllr Mahon

c. Outdoor exercise equipment brief for approval and project lead Cllr to be agreed – whole Council

d. Small Court Claims update – Cllr Le Tissier

e. CCTV – monitored costs £600 per/year - whole Council

f. New hedge cutter request from DG

g. BC photos at rec for smoke-free play areas campaign - 19/04 at 3.30pm

C. Village Hall, Library & Cottage

a. Report from Village Hall team

b. Any Library business:

c. Bell bar photographs – Cllr Le Tissier, Cllr Cherry

D. Vicarage Orchard

a. Any updates - Cllr Davies

b. Bird/Bat boxes – any update – Cllr Davies

c. Bench plaques – any update – Cllr Davies

d. CCTV – any update – Cllr Davies

E. Communications

a. Any updates – Cllr Cherry

b. Village Emergency Document – draft written up, next mtg date to be agreed – DH / Clerk / Cllr Haest / Cllr Proffitt

F. Street Furniture

- a. Noticeboards – Cllr Mitchell
- b. Benches update – Cllr Mitchell
- c. Bench on Chaloner’s Hill – Cllr Proffitt

G. Events

- a. Next year’s events
 - i. Kings Coronation on 06 May 23 – Pic-Nic on Sunday 07 May – Cllr Cherry/Cllr Le Tissier – any updates
 - ii. Fireworks date – Saturday 04 November 2023 – Cllr Le Tissier any updates

H. HS2 / E-W Rail

- a. Any Updates – QCRd trees update if any - Cllr Mahon

I. Planning

23/00817/APP 3 Shinfield Close Steeple Claydon Buckinghamshire MK18 2HJ Householder application for single storey rear extension. DATE COMMENTS REQUESTED BY:- 13 April 2023

- b. Tilia – non-reinstatement of hedgerow for 3 years and New playground update and drainage holes update – Cllr Le Tissier/ Cllr Mahon

9. Neighbourhood Watch – Steeple Claydon NHW review – Andy Guest

10. Road Safety Strategy – Any update on refreshing working group /MVAS – Cllr Haest/ Cllr Mahon
Working Group update – Cllr Haest

11. Youth Council – Any update - Cllr Haest / Cllr Mitchell

12. Future agenda Items

Councillors are invited to propose items for consideration for the May agenda.

13. Any Other Business

Date of next meeting: Tuesday 02 May 2023 at the Village Hall

Annual Parish Meeting – Wednesday 24 May at 7.30pm

14. Confidential Items

That under the Public Bodies (Admission to Meetings) Act 1980, the public and representatives of the press and broadcast media is excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

**Ms Hannah Holmes
Clerk to the Council
30/03/23**

In accordance to the Data Protection Act 2018, all attendees of the meeting are hereby notified that the meeting will be recorded as an aide memoire for the Clerk when compiling the minutes. The recordings are held securely and are deleted after the resolution that the minutes are a true and correct record.

Members of the public should be aware that being present at a meeting of the Council or one of its working groups will be deemed as the person having given consent to be recorded (photograph, film, audio recording) at the meeting, by any person present. A person or persons recording the Parish meeting are reminded that the ‘Public Participation Session’ period may not be part of the formal meeting and that they should take legal advice for themselves as to their rights to make any recording during that period.