



**Steeple Claydon Parish Council**  
**Notice of the January 2023 monthly meeting of the Parish Council**

**To:** All Members of Steeple Claydon Parish Council

**You are hereby summoned** to attend a meeting of the Parish Council at; The Village Hall, 48 Queen Catherine Road, MK18 2PY - to be held on **Tuesday 03 January 2023 at 7.30pm** for the purpose of transacting the business as set out below. Members of the press and public are welcome.

**AGENDA**

**1. Apologies**

To receive Councillor's apologies and Council to approve reasons for absence

**2. Declarations of Interest**

To receive declarations of interest and dispensations in respect of matters contained in this agenda

**3. Minutes**

To approve and sign the minutes of the meeting held on 06 December 2022

Matters arising from the minutes

**4. Chairman's Comments**

To receive a report on matters not on the agenda but of interest to the Council and Parish

**5. Public Participation**

**6. Clerk report**

**7. Action Point List** – to go through and update completed actions for the last month.

**8. Working Groups Update on activities and recommendations:**

**A. Finance**

- a. To approve the payments listed in the January finance run for the month
- b. Budget and Precept setting 2023/24 for approval – Cllr Mitchell / RFO
- c. Procurement Policy for approval – Cllr Mitchell / RFO

**B. Recreation Ground**

- a. Report from Recreation Ground team
- b. HS2/BC Trees for Rec Ground update - Cllr Haest / Cllr Cherry
- c. No smoking signs update – Clerk / Cllr Le Tissier
- d. MUGA Lights – Cllr Le Tissier

**C. Village Hall, Library & Cottage**

- a. Report from Village Hall team
- b. Any Library business
- c. Boiler/water heaters update – ladies loo's – Cllr Proffitt
- f. Badminton tape replace date 08/01/2023 – Cllr Proffitt
- g. Hall sign post repair update – Cllr Proffitt
- h. Cottage gate – no parking sign/light - Clerk
- i. Manual intervention booking bug – Cllr Le Tissier
- j. Platinum Jubilee Fund – Undercroft

**D. Vicarage Orchard**

- a. Any updates - Cllr Davies

**E. Communications**

- a. Training and Development Policy for approval – Clerk
- b. Settlement and Review letter from BC - Clerk

## **F. Street Furniture**

- a. Noticeboards – Cllr Mitchell
- b. Benches – Cllr Mitchell
- c. Recycling BC review hall and pavilion – Clerk

## **G. Events**

- a. Next year's events
  - i. Kings Coronation in May 23

## **H. HS2 / E-W Rail**

- a. Any Updates – Cllr Mahon

## **I. Planning**

**22/04085/ALB** - Rhenolds Close 28 North End Road Steeple Claydon Buckinghamshire MK18 2PG  
Listed building application for replacement thatched roof and tiles. Renovation of the bread oven roof/chimney stacks and repointing.

DATE COMMENTS REQUESTED BY:- **6 January 2023**

**22/04227/APP** - 2 Manor View Steeple Claydon Buckinghamshire MK18 2RW

Householder application for car port with storage space over

DATE COMMENTS REQUESTED BY:- **16 January 2023**

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- b. Tilia – non-reinstatement of hedgerow for 2+ years – Cllr Le Tissier

**9. Neighbourhood Watch** – Steeple Claydon NHW review – Andy Guest

**10. Commission Boundary Consultation** – Any update - Cllr Mahon

**11. Road Safety Strategy** – Any update – Cllr Haest/ Cllr Mahon

**12. Youth Council** – Any update - Cllr Haest / Cllr Mitchell

## **13. Future agenda Items**

Councillors are invited to propose items for consideration for the January agenda.

## **14. Any Other Business**

**Date of next meeting:** Tuesday 07 February 2023 at the Village Hall

## **15. Confidential Items**

That under the Public Bodies (Admission to Meetings) Act 1980, the public and representatives of the press and broadcast media is excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

**Ms Hannah Holmes**  
**Clerk to the Council**  
**28/12/2022**