



**Steeple Claydon Parish Council**  
**Notice of the September 2021 Parish Council Meeting**

To: All Members of Steeple Claydon Parish Council

**You are hereby summoned** to attend a meeting of the Parish Council at; The Village Hall, 48 Queen Catherine Road, MK18 2PY - to be held on **Tuesday 07 September 2021 at 7.30pm** for the purpose of transacting the business as set out below. Members of the press and public are welcome. Please note all social distancing rules apply.

**AGENDA**

**1. Apologies**

To receive Councillor's apologies and Council to approve reasons for absence

**2. Declarations of Interest**

To receive declarations of interest and dispensations in respect of matters contained in this agenda

**3. Minutes**

To approve and sign the minutes of the meeting held on 06 July 2021

Matters arising from the minutes

**4. Chairman's Comments**

To receive a report on matters not on the agenda but of interest to the Council and Parish

**5. Public Participation**

**6. Working Groups Update on activities and recommendations:** Volunteers are encouraged to join.

**a. Finance**

i. To approve the payments listed in the cheque run for the month

**b. Recreation Ground**

i. Report from Recreation Ground team

ii. Accessible pathway in Recreation ground to play corner – Cllr Mahon

iii. Pavilion CCTV brief – Cllr Cobourne

iv. MUGA (Multi Use Games Area) update - Cllr Mitchell

vi. SC Village End of Lockdown Fete review – Cllr Le Tissier

v. Covid memorial tree planting in Rec review – Cllr Cherry

vi. Memorial Bench – in Recreation Ground – Cllr Cherry

vii. Footpath through the Recreation Ground from Nightingale Fold – Cllr Le Tissier

viii. Village event 2022 – Cllr Le Tissier

**c. Village Hall, Library & Cottage**

i. Report from Village Hall team

ii. Kitchen Brief for wear and tear repair (precept funds) and Kitchen design brief to be approved (S106 funds) - Cllr Mitchell

iii. Exterior Kitchen works update

v. Flooded cellar – Cllr Le Tissier – update

vi. Roof report – Cllr Mahon

vii. Blinds in hall – Cllr Cherry

viii. Replacement shelving unit – Cllr Cherry

**d. Vicarage Orchard**

i. Any update- Cllr Cherry

ii. Hedgehogs of Steeple Claydon

## e. Communications

i. Communications Policy – Cllr Le Tissier

f. Street furniture – update Cllr Cala

8. Fireworks: Any update – Cllr Le Tissier

## 9. Planning:

**21/02958/APP** - 6 Greenwood Place Steeple Claydon Buckinghamshire MK18 2NX Proposed single storey side and rear extensions, two storey side and rear extension and a new entrance to the property CASE OFFICER: CONTACT NO: DATE COMMENTS REQUESTED BY:- 26 August 2021 Extension Granted until 08/09/21

**21/02847/APP** - 18 The Island Steeple Claydon Buckinghamshire MK18 2NU Single storey front, side and rear extensions CASE OFFICER: Megan Wright CONTACT NO: 01296 585045 DATE COMMENTS REQUESTED BY:- 12 August 2021 Extension Granted until 08/09/21

10. HS2 Any Updates – Cllr Mahon

11. E-W Rail Any Updates – Cllr Mahon

12. Road Safety Strategy – Cllr Haest

13. Annual Parish Meeting - review by Chair Cllr Mahon

14. Recycling Point – Cllr Le Tissier

15. Future agenda items and any other business

Councillors are invited to propose items for next meeting's agenda.

## 16. Confidential Items

That under the Public Bodies (Admission to Meetings) Act 1980, the public and representatives of the press and broadcast media is excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

**Date of next meeting:** Tuesday 05 October 2021 at the Village Hall

**Ms Hannah Holmes**

**Proper Officer and Clerk to the Council**

**01/09/2021**

The next Steeple Claydon Parish Council meeting will be held in person at the Village Hall on Tuesday 07 September 2021, admission from 7.15pm onwards for a 7.30pm start.

Members of the public are welcome to come along to see what the council is doing. There is a public participation session at the start of the meeting when the public are able to comment or ask the council questions about their activities and the agenda.

### COVID GUIDANCE

Normal social distancing rules apply to the public and Council. Hand sanitiser is provided.

### REMOTE VIEWING

If you do not wish to attend in person you can view the proceedings via our new Steeple Claydon Parish Council YouTube channel, the livestream link will be on the SCPC homepage, there will be no commenting available on this livestream in line with government guidance

### QUESTIONS FOR PARISH COUNCIL

All questions from parishioners will need to be submitted to the Clerk before the meeting - cut off is midday of the day of the meeting, details below.

If you need any help or information from your PC, please contact the Parish Clerk.

Hannah Holmes

clerk@steepleclaydonparishcouncil.gov.uk

[www.steepleclaydonparishcouncil.gov.uk](http://www.steepleclaydonparishcouncil.gov.uk)

Tel. 01296 534698. Office hours – Monday-Friday

