



**Steeple Claydon Parish Council
Notice of the May 2021 Parish Council Meeting**

To: All Members of Steeple Claydon Parish Council

You are hereby summoned to attend a meeting of the Parish Council at; The Village Hall, 48 Queen Catherine Road, MK18 2PY - to be held on **Tuesday 18 May 2021 at 7.30pm** for the purpose of transacting the business as set out below. Members of the press and public are welcome. Please note all social distancing rules apply.

AGENDA

1. To elect a new Chair

2. To elect a new Vice Chair/s

3. To Co-Opt new Councillors

4. Apologies

To receive Councillor's apologies and approve reasons for absence

5. Declarations of Interest

To receive declarations of interest and dispensations in respect of matters contained in this agenda

6. Minutes

To approve and sign the minutes of the meeting held on 06 April 2021

Matters arising from the minutes

7. Chairman's Comments

To receive a report on matters not on the agenda but of interest to the Council and Parish

8. To review, update and sign off;

i. Standing Orders

ii. Financial Regulations

iii. Code of Conduct

9. Public Participation

10. Working Groups Update on activities and recommendations:

a. Finance

i. To approve the payments listed in the cheque run for the month

Monthly reconciliation will be signed off in person - using correct SD procedures.

b. Recreation Ground

i. Report from Recreation Ground team

ii. Accessible pathway in Recreation ground to play corner – Cllr Mahon

iii. Pavilion CCTV 3xquotes received, contract to be awarded by Council - Clerk

c. Village Hall, Library & Cottage

i. Report from Village Hall team

ii. Kitchen Brief for wear and tear repair (precept funds) and Kitchen design brief to be written and approved (\$106 funds)

iii. Flooded cellar – Cllr Mitchell

iv. Roof update – Cllr Mahon

v. Add CCTV at village hall to capture HS2 & EWR lorries using wrong routes

vi. Exterior Kitchen works update

d. Vicarage Orchard

i. Update- Cllr Cherry

e. Communications

i. Social Media update – Cllr Cherry

11. Covid Memorial Tree – Cllr Cherry

12. Planning:

21/01515/APP - 1 Rookery Way Steeple Claydon Buckinghamshire MK18 2QT Part single and part two storey rear extension and new porch : DATE COMMENTS REQUESTED BY:- 26 May 2021

21/01174/ALB - Tudor Cottage 18 North End Road Steeple Claydon Buckinghamshire MK18 2PG Rear single storey extension (with mezzanine) to an existing outbuilding : DATE COMMENTS REQUESTED BY:- 5 May 2021 extension granted until 19 May 21

21/01173/APP - Tudor Cottage 18 North End Road Steeple Claydon Buckinghamshire MK18 2PG Rear single storey extension (with mezzanine) to an existing outbuilding CASE OFFICER: CONTACT NO: DATE COMMENTS REQUESTED BY:- 5 May 2021 extension granted until 19 May 21

13. £1m mitigation fund under the HS2 legislation. Any updates – Cllr Mahon

14. HS2 / E-W Rail / E-W Expressway. Any Updates – Cllr Mahon

15. Spinney on Buckingham Road. Any update

16. Annual Parish Meeting

17. Future agenda Items

Councillors are invited to propose items for next month's agenda.

Date of next meeting: Tuesday 01 June 2021 at the Village Hall

Ms Hannah Holmes

Proper Officer and Clerk to the Council

12/05/2021

The Steeple Claydon Parish Council meeting will be held in person at the Village Hall on Tuesday May 18th, admission from 7.15pm onwards for a 7.30pm start.

Members of the public are welcome to come along to see what the council is doing. There is a public participation session at the start of the meeting when the public are able to comment or ask the council questions about their activities. The Agenda is published on the website on the Thursday before the meeting.

COVID GUIDANCE

We are meeting at the Village Hall for the first time since the Covid restrictions have been in place.

Normal social distancing rules apply to the public and Council, though Cllrs are permitted to remove their masks, Steeple Claydon Parish Council have decided it would be prudent for all Cllrs to submit a lateral flow test on the day of the meeting, Clerk and parishioners to wear a mask unless medically exempt, everyone will need to sign in or check in with the NHS app.

We are limited to a maximum of 30 people in the Village Hall and entry will be on a first come first seated basis.

REMOTE VIEWING

If you do not wish to attend in person you can view the proceedings via our new Steeple Claydon Parish Council YouTube channel, the livestream link to Mays meeting is <https://youtu.be/OA7tEYea87U> there will be no commenting available on this livestream in line with government guidance

QUESTIONS FOR PARISH COUNCIL

All questions from parishioners will need to be submitted to the Clerk before the meeting - cut off midday of the day of the meeting, details below.

If you need any help or information from your PC please contact the parish clerk.

Hannah Holmes

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FEB 21