



**Steeple Claydon Parish Council  
Notice of the October Parish Council Meeting**

**To:** All Members of Steeple Claydon Parish Council

**You are hereby summoned** to attend a meeting of the Parish Council VIA ZOOM VIDEO CONFERENCING to be held on **Tuesday 03 November 2020 at 7.30pm** for the purpose of transacting the business as set out below. Members of the press and public are welcome. Please email the Clerk for joining instructions.

**AGENDA**

**1. Apologies**

To receive Councillors' apologies and approve reasons for absence

**2. Declarations of Interest**

To receive declarations of interest and dispensations in respect of matters contained in this agenda

**3. Minutes**

To approve and sign the minutes of the meeting held on 01 September 2020

**4. Chairman's Comments**

To receive a report on matters not on the agenda but of interest to the Council and Parish

**5. Potential new Councillor co-option recruitment**

**6. Public Participation**

**7. Working Group Update on activities and recommendations:**

**a. Finance**

- i. To approve the payments listed in the cheque run for the month
- ii. Monthly reconciliation will be signed off in person - using correct SD procedures.
- iii. S137 meeting update and school application

**b. Recreation Ground**

- i. Report from Recreation Ground team
- ii. Florence Nightingale memorial bench – Cllr Weingart

**c. Village Hall, Library & Cottage**

- i. Report from Village Hall team
- ii. Kitchen Brief for wear and tear repair (precept funds) and Kitchen design brief to be approved (S106 funds) Cllr Smith

**d. Communications**

- i. Nominate Councillor to write meeting summary for the Claydon's Magazine

**8. Benches of the Village** – Cllr Barrett update and recommendations

**9. Devolved Services.** Update

**10. Streetlights** – Cllr Barrett update

**11. Planning:** 20/03213/APP - St Michaels Church, Queen Catherine Road Steeple Claydon Buckinghamshire Change of use from agricultural land to an extension of the graveyard. DATE COMMENTS REQUESTED BY:- 5 November 2020 (extension requested by Clerk, granted until 08/11/20)

**12. £1m mitigation fund under the HS2 legislation.** Any updates

**13. HS2 / E-W Rail / E-W Expressway.** Any Updates

**14. Future agenda Items**

Councillors are invited to propose items for next month's agenda.

**15. Confidential Items**

That under the Public Bodies (Admission to Meetings) Act 1980, the public and representatives of the press and broadcast media is excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

**Date of next meeting:** Tuesday 01 December 2020 (venue to be advised)

**Ms Hannah Holmes  
Parish Clerk – 29/10/2020**