

NEIGHBOURHOOD PLAN FOR STEEPLE CLAYDON
THIRD PUBLIC CONSULTATION

Notes from the third public consultation meeting for the Steeple Claydon Neighbourhood Plan held at 8.00pm on 8th February 2016 at the Mark Bulman Parish Room, St Michael's Church, Queen Catherine Road, Steeple Claydon MK18 2PY

Team present:

- Mr Paul Firth (In the Chair)
- Ms Tonia Vincent
- Mr Adam Graveley
- Mr Ian Millard
- Mr Paul Shaw
- Ms Julie Milne

Parish Councillors present:

- Ms Doreen Weingart
- Mr Simon Townsend
- Mr Frank Spencer

1. Introduction

The meeting was opened at 8.10pm by Paul Firth who thanked the 25 members of the public and three Parish Councillors present for attending.

2. Presentation

Paul advised that his aim was to clarify the work of the Neighbourhood Plan Steering Group and the current position:

The members of the team present and the Parish Councillors were introduced and apologies from the Parish Council Lead; Diana Tanner were communicated.

The Neighbourhood Plan work was started approximately 9 months ago.

The purpose of the Plan is to give residents the opportunity to have their say in the future development of the village in terms of planning. This Neighbourhood Plan will be an official document which has Government support when it comes into force, if passed during consultation.

There is no guarantee that the Plan will prevent development but should work in favour of the requirements of the residents when development is proposed. It will be used to guide the Parish Council when they understand what the village wants.

Paul advised that if anyone had come to object to specific issues, then this was not the place, however, if they want to be involved in driving the Plan forward they were invited to join one of the groups and make their contribution.

An external consultant Neil Homer from RCOH has been employed as part of the process. He understands AVDC's policies, knows the language required in the Plan, the pitfalls, etc. and will help to speed the process up.

Neil has spent time with the Steering Group in a workshop in early December 2015 where we brought our learning from our reports and public meetings. He worked with us to focus our energies on what is important and produced a Vision Paper. Copies were available at the meeting or can be viewed online on the Neighbourhood Plan website.

This led to the creation of four groups; Housing, Employment, Environment and Community Assets. These groups have 2 months to complete their activities and it is therefore the intention to complete their reports with the feedback from the groups by the end of March 2016. The groups will decide how many meetings they should have before producing these reports and there were some sample questionnaires available at the meeting which are

also available on the Neighbourhood Plan website and will be made available at future meetings so that what others have done can be studied.

The Steering Group hasn't decided how we are going to do ours yet but believe that we can develop this ourselves rather than use a consultant. The 4 groups should decide on the questions they would like to be included in the survey and these will be put together with those from the other groups and fine-tuned.

Having designed and delivered the survey, it will be analysed by an external professional body, who will also ensure that there is one or more unique response from households and not 5 photocopied responses returned.

It is the intention of the team to present the draft plan in June/July 2016.

Paul again thanked all attendees for their time and added that at the end of the evening, if they had decided this was not for them, that was fine but we would be really grateful if there could be commitment from additional people for a period of 2 months.

From the Vision Paper Paul ran through the tasks of each Working Group as follows:

Housing Group

- Review Housing and Economic Land Availability Assessment (HELAA) and identify other potential sites to assess based on local knowledge
- If new sites then check with landowner that the land will be made available and on what terms
- Prepare a site assessment report with simple criteria to identify sites as suitable, not suitable or worthy of further consideration
- RCOH to prepare simple capacity assessments of suitable sites if information not already available
- Meet with landowners as necessary to discuss emerging site policy principles

Employment Group

- Review the coach and garage sites and check intentions of landowners/operators
- Identify potential sites for new employment uses
- Review Co-op relocation idea, check with Co-op if interested in relocation to larger site and identify potential sites
- RCOH to prepare simple site capacity assessment of suitable sites

Environment Group

- Identify candidate Local Green Space sites as per NPPF para 77 criteria
- Provide description and photo of each site
- Identify any green assets within and adjoining the village and identify opportunities to improve their quality and connectivity, e.g. open spaces, cycleways, public footpaths, ecological areas

Community Assets Group

- Identify community facilities to benefit from a protection and improvement policy
- Review the recreation ground and identify potential for reuse of parts for other community benefits (e.g. affordable housing, new shop)
- Identify land for new recreation facilities if relocation necessary

Paul added that a Neighbourhood Plan usually supports a Local Plan, however, AVDC have not produced a Local Plan. They should have developed one but rather than wait for them to do so, we have decided to go ahead as it could be some time before AVDC complete this. They are feeding us some information along the way and we know that AVDC need to build 30,000 houses by 2033. To meet this requirement every large village (which Steeple Claydon is classified as) have a requirement to build 100-150 houses from 2013. Any houses built in the village since 2013 or given planning permission for contribute to this target (as specified in the HELAA).

Simon Townsend asked what the output of the Working Groups should be and Paul advised that when the group breaks out into the four separate Working Groups tonight and in any planned future meetings, the leads of each group will take the feedback to develop the survey. The survey will be delivered, the responses collated and fed back to the groups. He added that we want opinions and ideas to feed into the survey, this in turn feeds into the Neighbourhood Plan and a draft is circulated to the village for comments. Based on these comments, the draft is tweaked and circulated for voting upon. Once agreed, this is forwarded to AVDC to be processed. It is our aim to hold the referendum in Autumn 2016.

Attendees were invited to break into the four groups, noting that traffic and transport is addressed by the Environment Group and Health including the GP surgery and school is addressed by the Community Assets Group. These four groups held their discussions with the Neighbourhood Plan Steering Group members leading as follows: Tonia Vincent, Housing Group; Julie Milne, Employment Group; Adam Graveley, Environment Group and Paul Shaw, Community Assets Group. Further Working Group meetings have been organised separately.

At the end of the sessions Paul again thanked all participants for their attendance and advised that this was a fantastic response. He also passed his thanks to the Parish Councillors that attended and the NP Team Members for their continuing efforts.

The meeting was closed at 10.00pm.