



STEEPLE CLAYDON PARISH COUNCIL

Minutes of Parish Council meeting held on 03 September 2019

<p>Present: Cllr Paul Firth (Chair), Cllr Tony Barrett (Vice-Chair), Cllr Trevina Smith, Cllr Paul Hammond, Cllr Dan Price, Cllr Frank Mahon In attendance: Parish Clerk and 12 members of the public. The meeting was opened by Cllr Firth at 19.33</p>	
<p>1. Apologies Apologies received from Cllr Doreen Weingart Apologies received from Cllr Joseph Hodges (Vice Chair) Cllr Angela Macpherson will be present for the second half of the meeting.</p>	
<p>2. Declarations of interest None</p>	
<p>3. Minutes – July and August’s EOM No amends received. July minutes proposed by Cllr Mahon, seconded by Cllr Smith, all councillors present agreed in favour of the minutes being a true record of the July meeting. Signed by Cllr Firth Extra Ordinary August meeting – No amends received. Minutes proposed by Cllr Smith, seconded by Cllr Hammond, all councillors present agreed in favour of the minutes being a true record of the August meeting. Signed by Cllr Firth</p>	
<p>4. Chairman’s comments It’s interesting times at the moment. Brexit, Boris and HS2 and whether it will happen or not is in the press daily. Other than that the village result of BKV was very satisfying, and a good reflection on the PC, we have a major planning application at Addison Road development to discuss. EWE is under item 10 and any recent updates from BCC when Cllr Angela Macpherson arrives. This meeting was closed at 19.38pm and public participation was invited at this time.</p>	
<p>5. Public participation Parishioner 1 Would like to discuss the Spinney, Cllr Firth noted it will be spoken about under HS2 – P1 has concerns; has heard their discussion of corner being removed and possibly the corner road becoming a one way route? Cllr Firth responded – BCC will put forward a plan under consultation. At the moment there is nothing happening to the Spinney. Cllr Mahon discussed options and ideas that were discussed that day. Cllr Firth noted BCC have final approval, EWR devise it and then it’s open to consultation. PC have delivered a very clear message that those trees are important to the Village. Parishioner 2; Why do we need any alteration when it’s never needed any before? There chosen route is Buckingham Road, there is no haul route. Why is this being imposed upon us? Cllr Firth explained that the route has been included in public consultations and that the parish council has responded expressing concerns about this solution. There is an increase in the number of access points as they have removed the provision of a haul road along the rail alignment. Cllr Dan Price reminded those present that the PC has previously formally commented several different objections, over time; but we were over-ruled. Cllr Firth replied that the Transport and Works Act covering the railway’s construction has not been passed yet. There was a public enquiry this summer which considered the whole project including the construction of lay-bys. TfB obviously recognise that they need to improve the junction or they will be accused of negligence. Various alternative routes were discussed. Regarding Molly’s Field – Parishioner 3 was pleased to note that planners have moved the three storey buildings into the middle, so not overlooking any current houses. Also noted the Heritage people want plot</p>	



<p>50 moved further away with more screening planted.</p> <p>Parishioner 4 was introduced: Alastair Farqueson – Introduced as new owner of 32 acres of land by the white Jubilee bridge on SC side, he has met with the PC on a site visit to explain his plans for the site. He has done grounds maintenance for AVDC for last 12 years. Spoken to DC regarding putting mowers/ machinery into storage, has got planning for a machinery storage unit.</p> <p>DCllr John Chilver has met and discussed the proposals.</p> <p>Alastair has kindly offered that if we have any verge works in the village, going forward he will help us to keep the village tidy.</p> <p>Cllr Firth noted he and a parishioner are developing a scheme for a footway - along St Michaels Way/ Buckingham Road/NER – Alastair has now done a first cut where we hope a future footpath will be put in.</p> <p>Parishioner 4; Wanted to check the criteria for rules for spend in the local PC.</p> <p>Clerk and Cllr Firth replied to his satisfaction.</p> <p>The public participation was closed at 19.58</p>	
<p>6. Clerk’s report</p> <p>a. To receive a summary report from the Clerk of all significant activities and correspondence since the July meeting</p> <p>Appendix i.</p>	
<p>7. Street Lighting – Street Lighting</p> <p>a. To receive summary from the Streetlight working group regarding the current status of reported streetlight faults and update on streetlight audit.</p> <ul style="list-style-type: none"> • Reported two faulty street lights in the last two months – Redlands Close & Meadoway • Total of x15 reported in 2019 to date – Cost of repairs & maintenance (April to August) £1,850.88 • Total PC lights = 155. <p>Eon contract signed by Parish Clerk.</p> <p>Cllr Barrett has the list and we will work through a numbering system, Clerk has contacted another PC with regards to the heavy duty adhesive stickers they use with success and requested a quote from the company they used. Cllr Barrett and Clerk need to visit all poles to see how many anomalies there will be.</p>	<p>Cllr Barrett / Clerk / Caretaker</p>
<p>8. Best Kept Village – Results Cllr Firth read out the results.</p> <p>In a high scoring DeFraigne Cup, Steeple Claydon came runners-up with a score of 94 marks, pipped only by one mark, by Stewkley who scored 95. Very well done to all concerned. Certificate of merit should be received in September.</p> <p>Agreed to arrange a post event meeting. Towards the end of Sept get date in diary for post event meeting – Cllr Firth will arrange some dates to usual BKV team.</p> <p>Cllr Firth thanked all those who helped out. Cllr Tony Barrett noted lots of community engagement and it’s important to build on it and to try again next year, starting early.</p>	<p>Clerk /Cllr Firth</p>
<p>9. Working Group Update on activities and recommendations:</p> <p>a. Finance</p> <p>i. To approve the payments listed in the cheque run for the month</p> <p>Appendix ii.</p> <p>These were confirmed as an accurate record, proposed by Cllr Mahon and seconded by Cllr Barrett. Cllr Firth abstained, all other present Councillors agreed.</p> <p>Cllr Smith will make the BACS payments this month.</p> <ul style="list-style-type: none"> j. Monthly proofing income and expenditure for July 19 signed off by Cllr Smith k. Consider £25 donation to The Claydon’s magazine <p>Cllr Smith noted that according to Rev Rickey that Stephen Hurst is still doing next month, and then it will be a lady in East Claydon – Cllr Smith will pass on her details to Clerk.</p>	<p>Cllr Smith</p>



<p>iii. Exterior painting complete – Cllr Smith: Signed off by 3 Councillors Extra repair details passed to Clerk at mtg. £2,239.00 but agreed cap of £2,000.00 he has stuck to it. Cllr Firth thanked Cllr Smith and to pass on PC thanks to Mick Simmonds. Accept Mr Weingart to do an independent survey for hall roof. Cllr Smith to notify. Cllr Smith has met with another kitchen fitter – has a third company coming out soon. May take 2 weeks to do kitchen, so suggests that kitchen is not started until after Christmas. Plant poppies around Soldier for next year. Leaf-blower for PC required – look into costs - Clerk</p> <p>d. Communications and Events</p> <p>i. To receive report from the Communications and Events Working Group</p> <p style="padding-left: 40px;">i. Panto Mish Mash Reunited – Cllr Smith</p> <p>Re-unite the Panto Group from the last 30 years – date for diaries 4pm and 8pm shows on 23 November 2019 – public are invited to buy tickets to come and support it. Lighting rigs on Friday night, all day Saturday and then Sunday morning clear down once confirmed with the regular users. Asked PC to do as they agreed with the Horticultural Show i.e. FOC set-up Friday etc – Can PC charge the same fee as HS, all PC agreed in favour of this request as it is for Florence Nightingale House.</p> <p>Cllr Smith requested £3,600/£3,700 Fireworks bill to be paid as PC has already precepted this for Fireworks. Permission to proceed payment agreed by whole PC. 02 November 2019 fireworks display date. Cllr Barrett did raise are we having more food/ drink available this year? – Was invited to next Fireworks mtg. No bar on the night.</p> <p>e. Planning</p> <p>i. To review the following planning applications;</p> <p>19/01545/ADP - Land Adjacent Addison Road Steeple Claydon Buckinghamshire Application for approval of Reserved Matters pursuant to Outline Planning Permission 17/01010/AOP for the residential development of 90 dwellings, an A1 convenience store, open space, landscaping, drainage features and associated infrastructure. The application includes details in accordance with the requirements of conditions 1, 6, 7, 16, 17, 18, 19, 23, 26, 27 & 29 of application 17/01010/AOP. It therefore seeks the discharge of those conditions. Outline planning application was not an EIA application. DATE COMMENTS REQUESTED BY:- 30 August 2019 – extension requested 02.08.19 Extension granted : 04.09.19 Cllr Price feels the PC are not qualified to support or object these drainage amends/ it is outside of our remit to know these details. Therefore propose no comment as a response. Parishioner 4 noted a change regarding the discharge into the brook to retain more water rather than West Street brook. Cllr Tony agreed AVDC are more qualified to make these decisions. Regulated and governed by them. Seconded by Cllr Smith, all Councillors in agreement.</p>	<p>Cllr Smith</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk – done 04.09.19</p>
<p>10. HS2 / E-W Rail / E-W Expressway - Any updates</p> <p style="padding-left: 40px;">i. Reminder EWE mtg in Winslow Hall on 11 Sept at 7pm</p> <p style="padding-left: 40px;">ii. Spinney</p> <p>Cllr Firth noted the HS2 project is under review, but it appears all HS2 contractors are being told to carry on regardless. Cllr Macpherson saw Cheryl Snudden at Twyford recently regarding the 3 meters additional rise through Calvert. The 5 year delay recently mentioned seems to be just showing how behind schedule they are. Simon Griffiths – has been asked to share the enabling works update, but no update as yet. EW Expressway – BEAG Bucks Expressway Action Group has been set up to oppose it.</p>	



<p>BCC Martin Tett apparently feels this is another HS2 for the area. Possibly only one junction provided for Aylesbury.</p> <p>Highways England have not shared information as neither Bucks CC nor AVDC have signed non-disclosure agreement – neighbouring Councils; Oxford CC and Milton Keynes CC both have – therefore they may be privy to more information than we have access to. Meeting with them next week.</p> <p>Noted little if any consultation with the public.</p> <p>Winslow EWE meeting was discussed – note Professor Rodgers can only speculate in his presentation, as no facts are yet currently known.</p> <p>East West Rail – The Spinney – the main route for HGV traffic currently agreed is round the back of Padbury – along Buckingham Road turn left at spinney and down the hill to compound past the church.</p> <p>Cllr Macpherson made it clear to EWR we do not want to lose any of trees. Originally we were to lose 2 Oak trees, (but not the Willow) this is not acceptable, asked them to look at different ways to protect trees/footpath and pedestrians. BCC proposed plans to EWR and even Cllr Firth supplied information, also working with an affected resident on this.</p> <p>Felt that it was made clear that the trees are very sensitive to the village.</p> <p>Cllr Hammond regarding the route via Padbury, can Cllr Macpherson look into the pinch points into the village – Cllr Macpherson replied that these have already been raised. But Cllr Hammond concerned about the priority way bridges etc – requested please can it be looked at again?</p> <p>Cllr Price – Ox Lane to the village regarding the request that they put in HGV pull-ins, noted that the PC raised these points at the early consultation phase – seems it was a box ticking exercise rather than it being listened too, there was talk of investing an access/haul road, but apparently this was lost in a cost cutting exercise. Cllr Macpherson may investigate weight restrictions on the bridges into village.</p>	
<p>11. BCC Unitary Updates – Headlines from Clerk – articles all in News section of website.</p>	
<p>12. Vicarage Orchard</p> <ul style="list-style-type: none"> a. Update regarding improvements, investments and work to the Vicarage Orchard b. Regarding resolution for title and agreement of confirmed costs of: £420.00 – Cllr Weingart – All PC agreed this was indeed previously agreed and is fine to pay. 	
<p>13. Future agenda items</p> <ul style="list-style-type: none"> • Communications - Facebook – Cllr Weingart • Quotes for kitchen – Cllr Smith & Cllr Weingart • EWE meeting • Neighbourhood Watch – has been newly re-formed. • HS2 mtg’s updates • Fireworks <p>The meeting was closed at 21.12</p>	

Signed.....

Date.....

Appendix i.



Summary of Clerk activity – July & August 2019

Meetings

- 03 July – Rec footpath meeting with Cllr Weingart, Cllr Hammond, T4B and BCC
- 11 July – LAT meeting with Cllr Macpherson, Cllr Hammond
- 20 July - Cllr Hammond re play-park repairs
- 08 August – Equipment Stocktake with Cllr Hammond and Terry
- 13 August - Cllr Hammond – Community Emergency Planning; contacted 20.08.19 Jon Shaw; Works for the Resilience Team at Buckinghamshire County Council. Cover Emergency Planning and as part of that the promotion of Community Resilience and Community Emergency Plans.

Administration

- Preparation of monthly transactions for July, August & September meetings
- Prepared monthly invoicing and chased any outstanding for Village Hall for July & August 19
- Proofed June and July accounts
- VAT return: £9,589.21 RECEIVED 01.07.19
- Received confirmation from PKF Littlejohn of External Auditor Certificate 2018/19

Other

- Signage ordered for Vicarage Orchard and Skate park – chased SP 02.09.18
- Passed part four of ILCA : Management – 02 August 19
- FixMyStreet – Coronation Place – reported blocked drains & road repairs required
- Notified Rec Ground team of wear & tear on children's corner flooring – Quote from Wicksteed
Query re quote cost sent 29.08.19/09.09.19

On-going

- July/August draft Minutes
- July/ August Action Point list
- Minutes on public display
- September agenda
- July / August Wages
- On-going email correspondence
- Website updates



Payee	Details	Chq No	Cllr initial	Category	Net Value	VAT Paid	Gross
Pat Serle	wages	BACS		wages			
Hannah Holmes	wages	BACS		wages			
Terry Levitt	wages	BACS		wages			
Pat Serle	expenses - books x 5	BACS		library	£30.61		£30.61
Terry Levitt	expenses - waterproof ppe jacket / glue & mastic/ wireless mouse x2 / lead strip / power cable CCTV	BACS		misc	£46.72		£46.72
Cllr P Hammond	4 x door-mats	BACS		pavilion	£63.50		£63.50
David Griffiths	Rec Ground maintenance for August	439		rec ground	£615.20		£615.20
David Martin	June/July/August - Vic Orchard	440		Vic Orchard	£240.00		£240.00
HMRC	PAYE	441		wages	£330.88		£330.88
Eon	Electricity - Library	D/D		library	£125.60	£6.28	£131.88
Eon	Electricity - Pavilion	D/D		Pavilion	£28.92	£1.45	£30.37
Eon	Electricity - Street lights August	D/D		streetlights	£1,199.08	£239.82	£1,438.90
Eon	Redland Close - replumbed leaning column	BACS		streetlights	£135.00	£27.00	£162.00
Wave	15.05 - 14.08 Water	D/D		Pavilion	£19.01		£19.01
British Gas	02.05 - 29.07.19	D/D		Pavilion	£56.56	£2.82	£59.38
Ace Pest Control Services	Wasp nest at Hall	442		Hall	£45.00		£45.00
BMKALC training	Clerk RFO course 13.03.19 late payment	BACS		wages	£43.23		£43.23
Barclays	Payment plan charges 15.07-12.08.19 - x2 chq's(£1.30)/BACS x 28 (£9.80)/ Cash (£5.81)	D/D		misc	£22.91		£22.91
Sasse	Sweeper head x2 / toilet flush block x2	BACS		hall	£57.60	£11.52	£69.12
Sasse	2x sweeper head frame / urinal blocks / bleach /	BACS		hall	£33.04		£33.04
AVDC	Bins rental & empty x8	BACS		misc	£92.80		£92.80
PKF Littlejohn	External Audit	BACS		check last year	£400.00	£80.00	£480.00
Village Networks	Wifi August	D/D		Pavilion	£25.00	£5.00	£30.00
Village Networks	Wifi August	D/D		hall	£25.00	£5.00	£30.00
				TOTALS	£6,322.58	£378.89	£6,701.47



Recreation Working Group Report

The work to put a foot path from the new estate in North End to Meadow way is due to start soon. The gate post in entrance to the car park has now been replaced by Terry / myself and the kind help from the work men doing the path in North End – their digger made short work of removing the old post / digging a hole and then giving us some concrete to set the post – in all saving the council some money. The hedges are being cut also at the present time.

The damage to the children corner – we asked for a quote from Wicksteed which was £900 – Hannah was going to check the quote again – done 09.09.19 & 16.09.19

We continue to work with Terry in order to improve the interior standards of the pavilion and I am sure Terry is more than capable to touch up the interior walls – I have a guide line quote of £250/£270 to repaint the ceiling

– I would like the toilets to be repainted - again about £250 /£300 and some small improvements made and a portable ramp for disabled users if needed.

Terry has taken down the two CCTV cameras from the pavilion for test / repair and we need a camera on the clock tower in the future.

We need to know from the finance group how much was the budget for the Recreation ground this year and how much we have left for other work. – Trees to be topped [Re-e-mail from Carol Rampling, 3 Tudor Gardens] and the tractor shed to be repaired.

I have worked with Hannah to update the Pavilion terms and conditions and feel the hire fee should be the same as the Village hall for regular users [The Football club] Also a copy of the recreation ground Byelaws made by the Parish council have been put in the pavilion.

We held a meeting with some parish councillors on Thursday 29th to update them on what progress Nick and myself have made on the future plans for a skate park and MUGA as asked to do so by the Parish Council.

The decision was to have a village consultation in the future to get ideas and the views from residents about future village needs and hopes for the recreation ground.

The fire work night is the next big event due in the ground.

Paul Hammond.

Recreation ground working group.