

STEEPLE CLAYDON PARISH COUNCIL

Minutes of Parish Council meeting on 08 January 2019

Present: Cllr Paul Firth (in the chair), Cllr Frank Mahon, Cllr Doreen Weingart, Cllr Trevina Smith, Cllr Tony Barrett, Cllr Dan Price, Cllr Joseph Hodges.	
In attendance: Hannah Holmes, Parish Clerk and 3 members of the public.	
The meeting held in the Library was opened by Cllr Firth at 19.33	
1. Apologies	
There were no apologies as all Counsellors were present. Cllr Smith is involved in the WI meeting but will join us later.	
2. Declarations of interest	
Cllr Weingart - has one reimbursement cheque in cheque run and will abstain from the North End planning debate	
3. Minutes	
Cllr Price wanted it noted he had previously abstained any of the Bus Shelter discussions in the December meeting. Cllr Weingart noted the Beacon was not built by Geoff. Cllr Firth amended hard copy minutes and signed off.	
Cllr Weingart proposed, Cllr Barrett seconded – all in favour that the minutes were a true representation of the meeting. Cllr Mahon and Cllr Hodges were not present at last meeting so abstained.	
4. Chairman's comments	
Cllr Firth noted that we have had a tough time in the village in run up to Christmas with some youngsters, Police were called on a number of occasions – there was damage to the hall planters, glass in the recreation ground, a skate park fire and a poo-bin fire. One offender has been taken into care and another youth was reprimanded by the Police. It was noted that the Police have been proactive. Our local PCSO has been invited to the February meeting by the Clerk.	
Village hall looks brilliant after redecoration. Vicarage Orchard – looks fantastic and will be discussed later.	
Power for the Memorial Clock – we have repaired the shed where the power comes into the Recreation Ground. Just waiting for an Eon appointment to make it live.	
It is important we plan for how we work together as a parish council and work effectively as a team in order to take the Village forwards. We will discussing the SCPC vacancies later in the meeting.	



Cllr Firth confirmed that there will be no election this year; it is postponed until 2020 because of the new Unitary Authority.	
Bovis have now paid £1,000 donation for the Village planters and have updated their brochure as requested to show the land across North End Road as agricultural rather than future potential development. This is supported by us having a neighbourhood plan in place.	
Cllr Firth informed us he is attending a North Bucks planning meeting next week which will discuss the East West Expressway and other matters.	
This meeting was closed at 19.44pm and public participation was invited at this time.	
5. Public participation	
Parishioner 1 – New Library opening times were noted. Cllr Firth replied there were revised times due to winter weather and youth incidents. Timings will change back when the clocks change.	
Parishioner 1 - Noticeboard at the Recreation Ground needs repairing- the lock has been forced	
It was agreed the Clerk and Caretaker will investigate and repair. Clerk / Careta	aker
The public participation was closed at 19.47 pm.	
6. Clerk's report	
a. To receive a summary report from the Clerk of all	
significant activities and correspondence since the last meeting	
b. Winslow Community Bus donation request	
December 2018	
• Meeting with PF & TB & NO on 06.12.18 to discuss setting next year's	
 SCPC precept and methodology Meeting with TB on 20.12.8 regarding precept and allocation titles. 	
 Contacted Eon & site visit booked for 09.01.19 for re-instating clock 	
power – shed to be repaired first	
 Meeting on 07.01.19 with JH, DW, FM regarding precept. Administration 	
Year to date reconciled for 2018	
Updated Accounts with December 18 spend	
 Financial Year to date spend available via categorisation Preparation of monthly transactions for January meeting 	
 Prepared monthly invoicing for Village Hall for December 	
Reconciled Hall invoices & updated accounts spread sheet	
 Cancelled & re-issued cheque for Bunting & co from July. 	



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 Hall Deep clean done 06.01.19 Finished establishing Cleaning Cupboard for site users CCTV updated/replaced at the Hall – recommend we have x1 HD CCTV fitted for front of VH Updated Village Hall music license 	Caretaker
 Police attendance following an incident during Youth Club where some teenagers were being offensive. Matter resolved without formal proceedings. Resolved query on Assured Fire & Security invoice 	
 ILCA on- line course – on-going December Minutes January agenda Wages On-going email correspondence 	
The production of this report was discussed and agreed that the clerk will continue to produce these monthly reports. All Cllr's agreed.	Clerk
It was discussed and RESOLVED to once again support the Winslow Community Bus with a contribution of £50 for this year. Cllr Firth proposed, Cllr Mahon seconded. Cllr Price abstained from the discussion	Clerk
 7. Councillors a. To consider the co-option of councillors to fill the two vacancies on the Parish Council 	
We have received four expressions of interest. There is no formal process, no application forms. It was discussed and agreed that the PC would interview all applicants. Cllr Firth will prepare a briefing document Cllr Barrett to prepare a skillset specification document Interviews to be arranged for Thursday 17 Jan – 19.30pm onwards Half hour interviews	Cllr Firth Cllr Barrett Clerk
8. Street Lighting	
a. To receive summary from the clerk regarding the current status of reported streetlight faults and consider the adoption of LED lighting modules in future head replacements.	
Reported x6 broken street lights in the last month	



 Total of 18 reported since 10 Three are currently being re LED lanterns/brackets 9. Working Group update on activities and recomm 9.1 Finance To discuss the setting of the setting of the setting of the setting agreed level of reserved funds a cliscussed previously agreed level of reserved funds a clir Firth asked attending public's thoughts; Parishioner 2 was pleased to see future plan approach being taken. 	paired with rep endations: he village pre- ear's finances a and their alloca ning and a sen	cept. nd ations. sible nd the	
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Cllr Price highlighted which street lights SCPC are res reserves were discussed to be adequate. £12,500 is replacement costs for which we have reserves.			
At 20.28 the Clerk left the room as staff wages were Dictaphone was switched off. Clerk returned 20.36	to be discusse	d and the	
It was RESOLVED to request a precept of £101,050.00 by 18.01.19 It is a 0.07% increase to Parishioners Gives SCPC 7.86% more increased in total funding			Clerk
Cllr Weingart proposed Cllr Firth seconded Cllr Barrett abstained			
It was agreed that the current new Clerk and previous Clerk NO should have a meeting to discuss reserved funding allocations.			Clerk
It was agreed to look at funding allocation titles going forwards, particularly the Miscellaneous column.			All Cllr's
ii. To approve the payments run for the month	listed in the o	cheque	
Payee Details	Chq Number	Gross	
Reimburse for remembrance			
Doreen Weingart wreath	325	£25.00	
Trevi Smith Reimburse float for light sticks / christmas tree/ tester paints	200	£184.68	
Vicarage Orchard Sept/ Oct / Nov David Martin 18	326		



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	£30.00
	£261.92
f	£16,224.72



These were confirmed as an accurate record, proposed by Cllr Barrett and seconded by Cllr Mahon	
It was agreed that in future we will not pay to cancel cheques unless in exceptional circumstances	Clerk
It was agreed to get a Voice Over IP phone instead of landline in the library due to high costs	Cllr Firth
9.2 Recreation Ground	
i. To receive report from the Recreation Ground Working Group	
Cllr Price reported on the repairs he and Terry have recently done at the skate park – the created 'den' underneath has been blocked off using welded box section.	
Cllr Price went through the received Wicksteed report on the playpark. Main expense being the Roundabout it requires new bearings at £540.00 agreed repair to be done by Wicksteed Cllr Price noted the Spindle may need replacing which would cost £1,080.00. This has been planned for in the agreed present	
This has been planned for in the agreed precept.	
It was RESOLVED that Cllr Price would contact Wicksteed and query some findings and negotiate on price, but the Parish Council were happy to use Wicksteed for some selected jobs then Caretaker Terry and PC to repair rest as required. Cllr Price will draw up a suggested list for each.	Cllr Price
Clock power update, Cllr Price and Terry have repaired/secured the shed roof. One panel short – Terry ordering and will fit. It was RESOLVED to host a Lighting of the clock ceremony once up and	Caretaker
running – Cllr Firth will invite the Verney's	Cllr Firth
9.3 Village Hall, Library and cottage	
i. To receive report from the Village Hall Working	
Group	
The hall, toilets, bar area and corridor have been decorated over the Christmas holidays and it looks wonderful! A good choice of colours by Cllr Smith. Fantastic workforce. Happy to give references and thank them.	
Village Hall committee will investigate grants as they are looking to replace the hall kitchen. It was agreed they would start to investigate possible grants.	Cllr Smith / Cllr Weingart
Cllr Mahon – noted the strimmer & mower are due their annual inspection and should be checked by VH committee soon. It was agreed that Cllr Weingart will do the annual inspection with Terry.	Cllr Weingart



ii. CCTV update – propose additional HD camera	
We've replaced the CCTV recorder and improved the cameras to make sure that we have full coverage of this facility.	
It was agreed to buy a replacement CCTV recorder for the Pavilion and HD camera/s as required for the Village Hall.	Cllr Firth
iii. Planters	
Clerk requested that the two recently vandalised large planters be replaced, for outside front of the Village Hall. It was agreed that Cllr Smith and Cllr Weingart will arrange purchase of two large plastic planters	Cllr Smith / Cllr Weingart
iv. Police invited to PC meetings	
As a result of recent problems with youths at the village hall the Police have agreed to come to drop in sessions in the village – dates will be published on the SCPC website.	
9.4 Communications and Events	
v. To receive report from the Communications and Events Working Group	
Cllr Weingart would like to contact Geoff, John and invite Frank Spencer regarding the Fireworks to arrange a post event meeting It was agreed that Cllr Weingart will arrange a meeting.	Cllr Weingart
vi. To agree topics for next month's Parish Magazine	
Cllr Firth has produced an article for Parish Magazine – summary of PC	
meeting. It was agreed Cllr Firth would continue to do this monthly.	Cllr Firth
9.5 Planning	
vii. To receive report from the Planning Working	
Group	
viii. To review the following planning application	
18/04609/APP – Land at North End Farm – Substitution of dwellings on plots 49-54 and 57-60 with an updated house type. Dwellings from 10no to 17no (amendment to planning permission 17/00543/ADP)	
Cllr Firth summarised it was the Bovis site development – it is the last part of the site to be developed – a change from 10 substantial houses to a mixed development of 17 units. It was a 60 unit development it would now be 67 units.	



A parishioners received comments were read out. 'May I ask SCPC to object to Bovis application "LAND AT NORTH END FARM, 18/04609/APP No convincing arguments are given for this change of types of houses. There will also be an additional 7 houses wile (sic) the permission was grant for "up to 60 houses". I see this as a backdoor strategy to increase the number of houses on this estate thereby even further increasing the pressure on SC infrastructure and surrounding roads.' Whilst it was recognised that this would lead to more houses in the village the council resolved not to object as this would result in more smaller, more affordable houses in the village. Cllr Mahon proposed no objection Cllr Barrett seconded	Clerk
Proposal carried – No objections It was RESOLVED No Objections - Clerk to process before deadline of 18.01.19 Cllr Weingart abstained	
10. HS2 / E-W Rail / E-W Expressway	
a. Update	
HS2 – there are lots of questions being asked in the current political climate. We will await their updates.	
EW Rail – There is a public enquiry in February – Cllr Firth will be attending it as private representative lobbying for a cycleway between Steeple Claydon and Winslow	
Cllr Weingart raised the 'Plaque for Airmen' – waiting on Network Rail for an update by Steve Hade	
EW Expressway – Cllr Firth will update next month after the upcoming meeting	
Clerk collected Cllr Smith from WI meeting	
Regarding Booking Bug – Cllr Firth will arrange a meeting with the Clerk and Andre. Clerk to send round list of Booking Bug queries to PC for comments in advance of the meeting.	Clerk
Bus Shelter – Cllr Smith & Cllr Firth are having a site meeting with BCC Paul Goodwin on 09.01.19 at 2pm to go through it all. It was RESOLVED that we can then order it at agreed cost of £2,577.00 plus VAT including installation.	Cllr Firth / Cllr Smith
Regarding the Redecorating Cllr Smith confirmed we had indeed received 3 quotes and it had been previously agreed – it was agreed to book the outside	Cllr Smith



re-decorating for May 2019 with agreed company.	
 Cllr Smith to check if outside rotten wood is included 	
11. Vicarage Orchard 2019	
 a. Update re progress by working party b. Possible grant application c. To remind the council that the freehold of this land should be secured by the parish council in March 2019. 	
Brought forward at 20.54pm	
Duncan has kindly led a team of people to transform the Vicarage Orchard from the wilderness it was to a more sustainable environment.	
They now have four defined areas – the bramble has been cleared – you can now open the bottom gate, they have done various repairs, laid 5 new long pipes, a tonne of logs and sticks to create a hedgehog play area etc. Has long term plans to become a release site working with local hedgehog rescues.	
Duncan is setting up an email address and Vicarage Orchard Facebook page for recruiting volunteers – was just waiting until after the chainsaws and diggers were off site.	
Regarding the possible Government grant for a micro-environmental site application that had been sent onto him – after consideration and looking at the criteria he feels this is unsuitable. It has a lot of criteria to meet and be accountable for, with many clauses. Cllr Firth agreed with Duncan that it was disproportionate to what we wanted.	
Duncan would request that the SCPC to speak to Fusion JV to ask them to contribute financially and with help to come and do the fencing. Duncan would like x3 benches for the site as they want to create a suntrap for all the Villagers to enjoy. He suggested steel benches with bases like the SC Remembrance Garden, which Cllr Mahon informed him, are £140.00 each, (3x =£420.000) previously ordered from the Willen Hospice shop in Buckingham.	
They would like about £140 for four fruit trees John & Duncan offered to buy one tree each – requested a donation from SCPC to buy 2 more trees.	
Duncan queried the limitations of the Orchard boundary lines for future hedging and who is responsible for what? A tree surgeon has offered his services to Duncan for free for the Orchard if any trees need tidying. It was RESOLVED that Cllr Firth would accompany him to establish the limitations of the property	Cllr Firth



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Dave Martin is paid to help – he meets with Duncan on a Saturday morning and they plan the required work together. Steve Howe provided a mini digger and has been huge amount of help. Thanks too to John O'Dwyer who has been a huge help.	
Cllr Hodges proposed x2 trees up to value of £70.00 Cllr Weingart seconded – all were in favour, motion carried. It was RESOLVED to purchase two fruit trees.	Clerk / Duncan
Regarding the benches, Cllr Firth RESOLVED to look into taking this forward	Cllr Firth
12. Future agenda items	
Councillors are invited to propose items for next month's agenda.	
The meeting was closed at 21.32 pm.	

Signed.....

Date.....