

Present 2016/74	Cllr Tanner (Chair), Cllr Drinkwater, Cllr Thiebaut, Cllr Townsend, Cllr Weingart, Cllr Clarke, Cllr Hodges. Gerald Duke (solicitor), Tony Carroll, Lorna Piper, Tonia Vincent, John Chilver (District Councillor), Michael Mazillius, Frank Mahon, Liz Bennion, Chris Coombs, Andrea Weingart
In memory...	Cllr Weingart spoke of the recent passing of Albert Welford who had served the community for 30 years as a Parish Councillor and 20 of these years as Chairman. He would be sadly missed. There was a minutes silence in his memory.
Apologies 0075	Cllr Firth and Cllr Spencer
Declaration of interest personal - prejudicial 0076	None
Minutes of meeting 1 st December 20 15 0077	Cllr Drinkwater asked that additional paragraph be added to the minutes further detailing current status of village hall cottage and comprehensive scheme of works being progressed. Wording unanimously agreed and Clerk would add to minutes. The minutes were then confirmed as correct and signed by the Chair. Proposed Cllr Townsend seconded Cllr Tanner.
Public Participation 0078	1) Mr Tony Carroll was concerned about the apparent lack of PAT testing on electrical equipment brought in for the Pantomime performances. Cllr Drinkwater responded by saying that electricity at work regulations and current health and safety requirements had been followed. Mr Carroll was not happy with this response. Miss Weingart believed Mr Carroll should be thanked for his time in looking into this on behalf of everyone. Cllr Tanner confirmed she had read current legislation and was happy that the Parish Council was compliant. Cllr Hodges observed at least two members of public not happy with this decision and asked that the PC did PAT test the equipment and dealt with the parishoners not becoming unpopular by being unpleasant and

	<p>disrespectful. Minuted that further discussion would need to take place and people and assets group to take forward. 2) Chris Coombs asked for plans for tackling dog fouling which was becoming worse especially positioning of notices. 3) Asked regard BucksCC advice that £1m would be allocated to this area re Hs2 additional compensation and asked for further information. 4) Asked if letter of support re petitioning from neighbouring parishes had gone out and Clerk confirmed it had. 5) Mr Coombs asked about progress of Parish Council new web site. 6) District Cllr John Chilver also addressed subject of HS2 additional compensation where AVDC and updated about defective valve at incinerator. 7) Mrs Bennion wanted to know why wood rather than UPVC had been used at the rear of the pavilion for repairs. Cllr Tanner responded. Mrs Bennion also concerned about the new external lighting dusk until dawn and considered it a waste of money. Cllr Tanner responded and said police commended. Also needed to illuminate for cleaners who arrived early morning. 8) Discussion and explanation as to why gate was not locked at night. 9) Lorna Piper discussed community car scheme and meeting coming up. Would Parish Council want to be involved? To be put on agenda for next meeting.</p>
<p>Parish Clerk correspondence 0079</p>	<p>1) Clerk reminded attendees that Parish Council had previously to respond to Planning Application with regard proposed 60 house build on North End Road including comment re proposed footpath across recreation ground. SCPC response was on web site but PC would want to seek solicitors advice. Gerald Duke (solicitor) had responded in writing to the Parish Council but was awaiting response from County Council regarding their right to step in and improve the footpath. Mr Duke read from this response now received in which it revealed the footpath was a highway in law and that if the district council judge the footpath to be an important part of achieving sustainable development of the development the County</p>

	<p>Council's highway authority retains the power of improvement. Maintenance would not be the responsibility of the Parish Council. Cllr Townsend wanted to know if this was a subject for discussion in the future re path surfacing and should the Parish in due course be asked for comments. 2) Tonia Vincent asked about the possibility of survey in future which could cover cycle route around the village. (50'12)</p> <p>3) Clerk updated Parish Council of correspondence from Valuation Office Agency regarding council tax liability of cottage. Unlikely to change status from residential. 4) Discussion re general correspondence including flyer from ground maintenance company – 5) Cllr Townsend and Cllr Hodges re Stewkley Enterprise Agency meeting to be arranged away from monthly meeting, Clerk would review and arrange dates. 6) Estimate of works for lighting shed received from DC Electrical and replace defective fittings at rear of hall.</p>
<p>Working Groups update 0080</p>	<p>People and Assets working group</p> <p>Cllr Drinkwater spoke on behalf of the group. 1) Regular site inspections continued. 2) Waiting for 3rd quotation for fire alarm for hall. 3) Awaiting further quotations from plumbing and heating work. 4) Paul – new handy person has started work with detailed list of jobs completed read. 5) Civic Pride asked that litter pickers (mechanical) be purchased for £84 which Mr Mazillius had done and recommendation be that he was reimbursed. Unanimously agreed. 6) New shed had been installed and would accommodate chairs, tables and toddler group toys. Shed would be lined to combat damp and penetration and padlocks purchased plus lighting in and out as per previous point. Unanimously agreed. 7) Village hall house – inspection of wiring and other quotes would be needed to supplement single quote received but not revealed. 8) Village hall hire rates review, agreed to increase regular user increase to £6 per hour, children's parties £30 (up to 4 hours) , private parties to be £75 and weddings unchanged</p>

at £120. Subject to annual review and with the Parish Clerk given the power to negotiate on fees as necessary. Proposed Cllr Drinkwater, seconded Cllr Hodges. Unanimous. 9) Detailed Discussion regarding cleaning contract and recommended 12 month contract be continued and agreed November 2015 to November 2016. Cllr Hodges wanted to know if 6 month contact was feasible. Cllr Tanner proposed and Cllr Drinkwater seconded sign off of Everbrite contract to November 2016. Vote 5 in favour, carried. It was confirmed Clerk could sign the contract on behalf of the Council. 10) Cllr Tanner read out long list of detailed electrical work required as per recent inspection which will need to be completed before further use of cottage could be considered. 11) This developed into a discussion about the future use of the cottage and possible change of use of bar area. Cllr Townsend wanted to do something in the short term to have a public debate about cottage usage. Cllr Thiebaut was supportive. Finally agreed 2 information gathering meetings of 2 hours each on Friday 26th lunch time and Sunday 28th February afternoon. Cllr Thiebaut would arrange advertising through normal channels. 12) Cllr Weingart informed meeting that she had replaced Microwave and Kettle in village hall at no cost to the Parish Council.

Neighbourhood and Development

1) Tonia Vincent spoke on behalf of Neighbourhood Planning Group in the absence of Cllr Firth. Official document received from Neil Homer rCOH (advisors) regarding future working. He had suggested split of group into four working groups which had been done and leaflet had been hand delivered to households within the Parish. 2) Discussion re NP website. 3) Discussion with regard involvement with Community Impact Bucks. 4) Public meeting to be held on 8th February for open meeting (as are they all). 5) Discussion re funding and grant application. 6) Chris Coombs discussed questionnaire preparation. (1'50.55)

Finance working Group

Clerk addressed the meeting. 1) In receipt of monthly bank statement which had not yet been received. Balances therefore as per previous meeting. 2) Need for a discussion re internet banking – not necessarily to release payments but we need real time information. Cllr Townsend, Spencer and Tanner would set up meeting to discuss. 3) Clerk went through the list of creditors for payment by cheque this evening total £7374. Proposed Cllr Townsend seconded Cllr Weingart. 4) Clerk wished to thank Cllrs Tanner and Drinkwater for their help in a full review of the hall bookings and subsequent invoicing to hirers. Invoices of £3,800 had been issued.

Communication and Events

Cllr Thiebaut addressed the meeting. 1) Recent meeting where dog poo problems discussed. Poster has been prepared and they are being printed and laminated at a cost of £10. Theme from keep Britain tidy and lighter theme. Cllr Thiebaut would view map prepared by Mr Coombs. Phone number on bins for reporting problems also circulated. Broader Parishoner discussion on dog fouling continued. 2) Cllr Thiebaut discussed newsletter and Clerk asked to provide some income and expenditure numbers so it can be completed. He would liaise with Cllr Firth. Regular submissions to Claydons Newsletter would continue. 3) Queens' birthday celebrations – garden of Phoenix Public House would be used for the beacon lighting in April. Cllr Firth was discussing with potential beacon manufacturer. 4) Website update – has been started but completion not expected for 2 months. After this timescale, Parish Council would if necessary look for alternatives. (2:17). 5) Lorna Piper asked about Community Car scheme and asked if the Parish Council wanted to be involved. Cllr Tanner hoped to be at the meeting on the 10th. Positive response from Councillors but more information required. 6) Deadline for Parish Newsletter now the 12th of the month.

7) Planning Applications requiring Parish Council

comment:

1. Two storey rear extension and single storey front extension to existing dwelling and erection of attached dwelling to side

Planning Application

23 Buckingham Road Steeple Claydon
Buckinghamshire MK18 2QA

Ref. No: 15/04345/APP

Cllr Townsend summarised application Proposed no objection (Cllr Townsend) seconded Cllr Hodges. Agreed unanimous.

2. Single storey side and rear extension

Planning Application

4 Thorneycroft Cottages Chaloners Hill Steeple
Claydon Buckinghamshire MK18 2PE

Ref. No: 16/00112/APP

Proposed no objection Cllr Weingart, seconded Cllr Townsend. Unanimous. Cllr Hodges abstained from vote.

3. Demolition of existing lean to extension. Erection of two storey and first floor rear extensions.

Planning Application

Victoria Cottage 19 North End Road Steeple
Claydon Buckinghamshire MK18 2PG

Ref. No: 16/00133/APP

Proposed no objection .(Cllr Townsend) seconded Cllr Thiebaut. Agreed, unanimous. Cllr Weingart abstained from vote.(2'36)

Hs2 and East West rail

1) Cllr Hodges had attended a meeting at Buckscc to go over assurances made by Hs2 . Buckscc have assurances from Hs2 that they will engage with Parishes surrounding the IMD. They will also reduce the size of the IMD car park, will work with AVDC to reduce the impact of the lighting. Hs2 would put paved path between Addison Road and Calvert. Discussion re £1m funding secured for the benefit of 4 or 5 villages but share out detail not discussed. Spending to be governed by BucksCC but we will need to engage. Timing may be after Royal Assent (possibly October 2016). 2) Hs2 are arranging Community Engagement meetings and

	<p>there is a summit on 24th March 9:30 to 12:30 at Green Park Aston Clinton. (Cllr Hodges would like to attend, work permitting). 3) No further information from EWR.</p> <p>Devolved Services</p> <p>No further comments (2'45)</p>
<p>Matters of a confidential nature 0081</p>	<p>Members of the public were asked to leave the room.</p> <p>.</p>