

STEEPLE CLAYDON PARISH COUNCIL

Dear Councillor,

You are summoned to attend a meeting of the Parish Council on Tuesday 3rd January at 7:45pm in the village hall, Queen Catherine Road, Steeple Claydon to transact the business detailed below.

Councillors may wish to bring laptop/ tablets etc to view relevant information.

(If a Parishioner wishes to raise an issue, please advise details to the Parish Clerk in advance of the meeting. Matters raised, not in connection with agenda items, may be carried forward. Matters raised in connection with agenda items will be discussed at the time allocated or be carried forward to the next meeting.)

Should the meeting not be finished by 10:30pm the Councillors may consider it necessary to defer the matters of a confidential nature to a closed meeting at a later date.

7:45pm	1	Apologies, declarations of interest and then Minutes of meeting dated 3 rd December 2016
7:50pm	2	Public participation
8:10pm	3	Caretaker and Cottage update
8:20pm	4	Parish Clerk – correspondence – Councillors are invited to view reading file before the meeting.
8:40pm	5	Setting of the Precept 2017-2018
9:10pm	6	Working group update on activities and recommendations
		Neighbourhood and development, to include Planning applications Removal of front bay and erection of first floor extension. Planning Application The Corner House 5 Shinfield Close Steeple Claydon Buckinghamshire MK18 2HJ Ref. No: 16/03973/APP
		Communication and events
		Finance inc category balances and cheques for signature
		People and Assets
		Hs2 including format for public meeting 17 th January 2017
9:45pm	7	Matters of a confidential nature (eg HR etc) – members of the public will be asked to leave prior to this item.
10:15pm	8	Meeting scheduled to close.

Nick Osgerby
Parish Clerk
01296 738570
clerkscpc@btinternet.com
26th December 2016